

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING**  
**April 29, 2025**

Meeting Called to Order	The County Council Meeting was called to order by Reeve, M. Phillips at 10:08 a.m. on Tuesday, April 29, 2025.
Attendance	<p>Present were:</p> <div><div>D. Gulayec M. Phillips S. Dutrisac E. Yakemchuk</div><div>S. Dary, CAO L. Ellingham, Executive Assistant</div></div> <p>Absent were: D. Saskiw</p>
Agenda	<p>The Agenda for the April 29, 2025 Council Meeting was presented for review and consideration, having the following additions being presented:</p> <div><div><div>➤ Mulching on Railbed</div><div>➤ St. Paul Education Update</div><div>➤ Animal Health Act Policy- AGR-AHP</div><div>➤ Weed Control Act Policy- AGR-WDC-1</div></div></div> <p>There being no further additions; it was moved by:</p>
R-130651	<p><b><u>S. DUTRISAC</u></b> That the Agenda, inclusive of the additions, be approved as presented.</p> <p>Motion Carried</p>
Previous Minutes	The minutes of the March 27, 2025 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.
R-130652	<p><b><u>E. YAKEMCHUK</u></b> That the minutes of the March 27, 2025 Regular Council Meeting be approved.</p> <p>Motion Carried</p>
Previous Minutes	The minutes of the April 3, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.
R-130653	<p><b><u>D. GULAYEC</u></b> That the minutes of the April 3, 2025 Special Council Meeting be approved.</p> <p>Motion Carried</p>
Previous Minutes	The minutes of the April 11, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.
R-130654	<p><b><u>D. GULAYEC</u></b> That the minutes of the April 11, 2025 Special Council Meeting be approved.</p> <p>Motion Carried</p>
	<p>Business Arising from the Minutes:</p> <div><div><div>▪ Correspondence re: previous meeting</div><div>▪ Range Road 140 update</div><div>▪ Dust Control Policy-PUB-DUS-1</div></div></div>
Range Road 140	The CAO informed Council that panels are located on Range Road 140 road allowance, until an application and/or successful approval for road closure has been

received by the municipality any panels installed across the undeveloped road right-of-way must be removed or will be removed by County personnel.

Dust Control Policy	The CAO presented Council Dust Control Policy PUB-DUS-1 for review.
Bank Rec - March	<p>The Bank Reconciliation report for the month ending March 2025 indicating a bank balance of \$1,911,993.78 was presented for review and consideration.</p> <p>Council having reviewed and discussed the March 2025 Bank Reconciliation report; it was moved by:</p>
R-130655	<p><b><u>E. YAKEMCHUK</u></b> That the Bank Reconciliation report for the month ending March 2025, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.</p> <p>Motion Carried</p>
Mowing Tenders	<p>The CAO informed the Council that at the Agricultural Service Board meeting of April 3, 2025 and Special Council meeting of April 11, 2025 Mowing Proposals were placed on the table for discussion</p> <p>Council having discussed this item; it was moved by:</p>
R-130656	<p><b><u>E. YAKEMCHUK</u></b> That the County of Two Hills Agricultural Service Board engage A&amp;R Contracting for mowing in the County of Two Hills for 2025-2027 season (being the lowest tender).</p> <p>Motion Carried</p>
Professional Development Policy	<p>The CAO placed the Professional Development Policy on the table for discussion. This policy aims to ensure that all employees have access to the training and development opportunities they need to grow professionally and personally, while also contributing to the success of the organization.</p> <p>Council having discussed this item; it was moved by:</p>
R-130657	<p><b><u>D. GULAYEC</u></b> That Council approve Professional Development Policy ADM-PER-33 be approved this 29<sup>th</sup> day of April, 2025.</p> <p>Motion Carried</p>
Bylaw No. 02-2025	<p>The CAO informed no municipality may pass a Property Tax Bylaw or Business Tax Rate Bylaw in respect of a year, unless the Operating and Capital Budgets for that year have been adopted by Council or established by the Minister. Each Council must pass a Property Tax Bylaw annually; the Property Tax Bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget of the County and the requisitions.</p> <p>Bylaw No. 02-2025 being the County of Two Hills Bylaw authorizing the Rates of Taxation to be levied against assessable property within the County of Two Hills for the 2025 taxation year, It was moved by:</p>
R-130658	<p><b><u>S. DUTRISAC</u></b> That Bylaw No. 02-2025 be given first reading this 29th day of April, 2025.</p> <p>Motion Carried</p>

- R-130659

E. YAKEMCHUK

That Bylaw No. 02-2025 be given second reading this 29th day of April, 2025.

Motion Carried
- R-130660

D. GULAYEC

That authority to proceed with third and final reading of Bylaw No. 02-2025 be given this 28th day of April, 2025.

Motion Carried Unanimously
- R-130661

S. DUTRISAC

That Bylaw No. 02-2025 be given third and final reading and finally passed this 29th day of April 2025.

Motion Carried
- Animal Health  
Policy ASB-AHP

E. Kozak and S. Miller entered the Council Chambers to discuss the Animal Health Act Policy ASB-AHP and Weed Control Policy AGR-WDC-1.

E. Kozak and S. Miller presented the Animal Health Act Policy ASB-AHP for review and consideration.

Council having discussed this item; it was moved by:
- R-130662

D. GULAYEC

That the Animal Health Act Policy ASB-AHP be approved as presented this 29th day of April, 2025.

Motion Carried
- Weed Control  
Policy  
AGR-WDC-1

E. Kozak and S. Miller presented the Weed Control Policy AGR-WDC-1 for review and consideration.

Council having discussed this item; it was moved by:
- R-130663

S. DUTRISAC

That the Weed Control Policy AGR-WDC be approved as presented this 29th day of April, 2025

Motion Carried
- E. Kozak and S. Miller presented the 2024 Agricultural Service Board grant report for review and consideration.

Council having discussed this item; it was moved by:
- R-130664

S. DUTRISAC

That 2024 Agricultural Service Board Grant Report be approved as amended.

Motion Carried
- E. Kozak and S. Miller left the Council Chambers.

S. Rajoo and R. Rajoo entered the Council Chambers – time 11:01 a.m.

B. Nawrot from Synergy Chartered Professional Accountants joined the Meeting via Zoom.
- R-130665

D. GULAYEC

That the meeting be recessed due to County of Two Hills Annual Open House for 2024 Financial Statement - time 11:04 a.m.

Motion Carried

<b>R-130666</b>	<b><u>S. DUTRISAC</u></b> That the County of Two Hills Open House be adjourned – time 11:35 a.m.  Motion Carried
<b>R-130667</b>	<b><u>D. GULAYEC</u></b> That the meeting reconvene at 11:35 a.m. having all Councillors in attendance.  Motion Carried  B. Nawrot from Synergy Chartered Professional Accountants left the meeting via Zoom.  Sergeant Henry entered the Council Chambers – time 11:35 a.m.  Delegation(s) 11:35 a.m. Re: RCMP Sgt. D. Henry, Two Hills RCMP Detachment Commander, was invited into the Council Chambers to provide Council with an update.  There being no further discussion, Sgt. D. Henry thanked Council for their time and left the Council Chambers.  Gravel Map re: 2025 Season The CAO presented Council the updated Public Works 2025 Graveling Map for review and consideration.  Council having discussed this item; it was moved by:
<b>R-130668</b>	<b><u>E. YAKEMCHUK</u></b> That the Public Works 2025 Graveling Map be approved as presented this 29th day of April, 2025  Motion Carried
<b>R-130669</b>	<b><u>S.DUTRISAC</u></b> That the meeting be recessed – time 11:58 a.m.  Motion Carried
<b>R-130670</b>	<b><u>D. GULAYEC</u></b> The meeting reconvened – time 12:22 p.m. having all Councillors in attendance.  Motion Carried  W. Kuhn, Public Works Assistant Supervisor and G. Buchanan, Planning and Development entered the meeting – time 12:24
<b>R-130671</b> Closed Session	<b><u>D. GULAYEC</u></b> That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Legal with all members in attendance – time 12:29 p.m.  Motion Carried
<b>R-130672</b>	<b><u>D. GULAYEC</u></b> That the County of Two Hills revert back to their Regular Council Meeting – time 1:28 p.m.  Motion Carried  W. Kuhn, Public Works Assistant Supervisor and G. Buchanan, Planning and Development left the meeting - time 1:29 p.m.  J. Trynchy and C. Codd with Versorium entered the meeting via Zoom – time 1:29 p.m.  P. Gordeyko and D. Dyck entered the Council Chambers – time 1:29 p.m.

<b>R-130673</b> Closed Session	<b><u>D. GULAYEC</u></b> That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Land with all members in attendance – time 1:29 p.m.  Motion Carried
<b>R-130674</b>	<b><u>D. GULAYEC</u></b> That the County of Two Hills revert back to their Regular Council Meeting – time 2:20 p.m.  Motion Carried  J. Trynchy and C. Codd with Versorium left the meeting via Zoom – time 2:20 p.m.  P. Gordeyko and D. Dyck left the Council Chambers – time 2:21  C. Shaw, Fire Coordinator entered the Council meeting via Zoom – time 2:23
Regional Fire Agreement	C. Shaw, Fire Coordinator forwarded the Regional Fire Agreements for review and discussion.  Council having discussed this item; it was moved by:
<b>R-130675</b>	<b><u>D. GULAYEC</u></b> That the County of Two Hills approve the Regional Fire Agreements as amended for presentation to the Town of Two Hills and Village of Myrnam.  Motion Carried
Next Meeting Date	Discussion took place on the next meeting date; it was moved by:
<b>R-130676</b>	<b><u>E. YAKEMCHUK</u></b> That the next regular Council Meeting and Department Head Meeting be held May 21, 2025 (tentative) or Call of the Chair.  Motion Carried  <b>RMA:</b> <ul style="list-style-type: none"><li>• Contact Newsletters –March 28, 2025 – April 17, 2025.</li></ul> <b>Member Bulletins:</b> <ul style="list-style-type: none"><li>• 2025-03-28   AUC Consultation on Amended Rule 007.</li><li>• 2025-03-28   Alberta Municipal Affairs Seeking Arbitrators and Mediators.</li><li>• 2025-03-28   Ship and Rail Compensation Canada Introduces Local Government Checklist for Major Rail Accidents.</li><li>• 2025-03-28   Government of Alberta Investing in Transportation Services for Rural Seniors.</li><li>• 2025-03-28   RMA’s Legislative Update: Weeks of March 16 – 27, 2025.</li><li>• 2025-03-28   RMA Spring 2025 Endorsed Resolutions.</li><li>• 2025-04-04   Monthly Resolution Update – March 2025.</li><li>• 2025-04-04   Registration Now Open for Running for Municipal Office Campaign Webinars.</li><li>• 2025-04-04   Expiring Resolution Update – March 2025.</li><li>• 2025-04-04   Mature Asset Strategy Final Report Released.</li><li>• 2025-04-04   Mature Asset Strategy: Flawed Process Leads to Flawed Outcomes.</li><li>• 2025-04-11   RMA’s Legislative Update: Week of April 7 – 11, 2025.</li><li>• 2025-04-11   Affordable Housing Design Catalogue.</li><li>• 2025-04-11   Government of Alberta Introduces Further Legislation for New Police Agency.</li></ul>

- 2025-04-11 | Government of Alberta Removes 10% Holdback Requirement on Water License Transfers.
- 2025-04-11 | RMA Seeking Nominees to Participate on Safety Codes Council Building Sub-Council.
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- 2025-04-11 | Government of Alberta Expanding OHS Proactive Inspection Program.
- 2025-04-11 | Government of Alberta’s Provincial Priorities Act Takes Effect.
- 2025-04-11 | Government of Alberta Introduces Bill 50: Municipal Affairs Statutes Amendment Act, 2025.
- 2025-04-17 | Consultation on Upper Smoky Sub-Regional Plan.
- 2025-04-17 | Investing in Alberta Fire Weather Network.
- 2025-04-17 | RMA’s Legislative Update: Week of April 14-17, 2025

Council having dealt with all items contained on the Meeting Agenda; it was moved by;

R-130677

**S. DUTRISAC**

That the meeting be adjourned – time 3:30 p.m.

Motion Carried

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REEVE

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CAO