

COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
December 18, 2025

Meeting Called to Order

The County Council Meeting was called to order by Reeve, M. Phillips at 9:02 a.m. on Thursday, December 18, 2025.

Attendance

Present were:

D. Gulayec
M. Phillips
T. Boettcher
N. Lapaschuk
E. Yakemchuk

S. Dary, CAO
L. Ellingham, Executive Assistant

Agenda

The Agenda for the December 18, 2025 Council Meeting was presented for review and consideration, having no additions being presented:

There being no additions; it was moved by:

R-130715

N. LAPASCHUK

That the Agenda be approved as presented.

Motion Carried

Previous Minutes

The minutes of the November 12, 2025 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130716

E. YAKEMCHUK

That the minutes of the November 12, 2025 Regular Council Meeting be approved as presented.

Motion Carried

The minutes of the December 3, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130717

D. GULAYEC

That the minutes of the December 3, 2025 Special Council Meeting be approved as presented.

Motion Carried

The minutes of the December 4, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130718

T. BOETTCHER

That the minutes of the December 4, 2025 Special Council Meeting be approved as presented.

Motion Carried

Delegation

D. Babiuk, J. Bachelet, D. Marchand, N. Kupchenko S. Chrapko and C. Burns entered the Council Chambers.

R-130719

D. GULAYEC

In-Closed Session
That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Legal with all members in attendance – time 9:08 a.m.

Motion Carried

R-130720

D. GULAYEC

That the County of Two Hills revert back to their Regular Council Meeting – time 10:39 a.m.

Motion Carried

D. Babiuk, J. Bachelet, D. Marchand, N. Kupchenko S. Chrapko and C. Burns thanked Council for their time and left the Council Chambers.

N. Robinson and D. Ullery entered the Council Chambers

Delegation(s)
Willingdon and
Agricultural
Society

The Willingdon and District Agricultural Society representatives provided Council with an update on the current condition of the Willingdon and District Agricultural Recreation Centre.

Council having discussed this item; it was moved by:

R-130721

D. GULAYEC

That the Willingdon Agricultural Society and the County of Two Hills enter into a Livestock Agreement for the period December 18, 2025 to May 31, 2026 and evaluate at that time to extend the Agreement further.

Motion Carried

N. Robinson and D. Ullery thanked Council for their time and left the Council Chambers.

Business arising from the Minutes:

Northern Lights
Library System
Board

The CAO informed Council that Northern Lights Library System Board unanimously approved, in principle, the upcoming 2026 budget. The budget includes a 1.5% levy increase for Municipalities and/or their Library Boards.

Council having discussed this item; it was moved by:

R-130722

T. BOETTCHER

That Council approve the Northern Lights Library System Board 2026 Budget at 1.5% levy increase for \$40,415.10.

Motion Carried

St. Paul School
Division re:
Agreement

The CAO placed the St. Paul School Division Agreement on the table for discussion.

Council having discussed this item; it was moved by:

R-130723

E. YAKEMCHUK

That the St. Paul School Division Agreement, Resolution R-130563, be amended effective January 1, 2026, to \$2,000 per month (facility) due to increasing utility costs and be renegotiated in June 2026.

Motion Carried

Bank Rec –
October

The Bank Reconciliation report for the month ending October 2025 indicating a bank balance of \$3,249,802.20 was presented for review and consideration.

Council having reviewed and discussed the October 2025 Bank Reconciliation report; it was moved by:

R-130724

N. LAPASCHUK

That the Bank Reconciliation report for the month ending October 2025, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

R-130725

D. GULAYEC

That the County of Two Hills invest \$4,000.000 in Vison Credit Union.

Motion Carried

Road Licence
Agreement

The CAO informed Council that a request to enter into an Undeveloped Right-of-Way License Agreement between the County of Two Hills and the owner of SW-15-57-12-W4 was submitted in person on December 12, 2025.

Council having discussed this item; it was moved by:

E. YAKEMCHUK

R-130726

That the County of Two Hills enter into an Undeveloped Right-of-Way License Agreement with the Owner of SW-15-57-12-W4.

Motion Carried

Natural Gas
Utility 2026
Interim Budget

The 2026 Municipal Interim Budget was placed on the table at the December 11, 2026 Budget Meeting for discussion, having the CAO placing the 2026 Municipal Interim Budget on the table once again for review and consideration.

Council having discussed this item; it was moved by:

R-130727

D. GULAYEC

That the 2026 County of Two Hills Municipal Interim Budget be passed this 18th day of December 2025.

Motion Carried

The 2026 Natural Gas Utility Interim Budget was placed on the table at the December 11, 2026 Budget Meeting for discussion, having the CAO placing the 2026 Natural Gas Utility Interim Budget on the table once again for review and consideration.

Council having discussed this item; it was moved by:

R-130728

N. LAPASCHUK

That the 2026 County of Two Hills Natural Gas Utility Interim Budget be passed this 18th day of December 2025.

Motion Carried

R-130729

D. GULAYEC

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Finance with all members in attendance – time 11:44 a.m.

Motion Carried

R-130730

N. LAPASCHUK

That the County of Two Hills revert back to their Regular Council Meeting – time 2:02 p.m.

Motion Carried

R- 130731

D. GULAYEC

That the Meeting be recessed – time 2:02 p.m.

Motion Carried

R- 130732

E. YAKEMCHUK

The meeting reconvened at 3:40 p.m. having all Councillors in attendance.

Motion Carried

Correspondence and Information Items

- Experienced New Cabinet to Deliver for Albertans.
- Additional Amendments to Election Legislation.
- **RMA:**
 - Contact Newsletter – October 10, 2025.
 - Contact Newsletter – October 17, 2025.
 - Contact Newsletter – October 24, 2025.
 - Contact Newsletter – October 31, 2025.
- **Member Bulletins:**
 - 2025-10-10 | Rural Team Recruitment Grant Program Open for Applications.
 - 2025-10-10 | Government Announces Launch of the 2025-26 Alberta Community Partnership Program.
 - 2025-10-10 | Government of Alberta Mandate Letters – RMA Initial Analysis.
 - 2025-10-17 | AER Seeks Feedback on Draft Version of Directive 088.
 - 2025-10-17 | Housing Design Catalogue Technical Designs.
 - 2025-10-17 | Resolutions for the RMA 2025 Fall Convention Now Available.
 - 2025-10-22 | Updated Notice of Elections and Procedures for 2025 RMA Board of Directors.
 - 2025-10-24 | RMA Releases Eastern Slopes Task Force Final Report.
 - 2025-10-24 | Supporting Newly Elected Municipal Officials.
 - 2025-10-24 | Government of Alberta Mandate Letters – RMA Initial Analysis.
 - 2025-10-24 | Congratulations to New Elected Officials and Thank You to Those Moving On.
 - 2025-10-27 | Showcasing Your Community at FCM 2026.
 - 2025-10-31 | Fall 2025 Emergent Resolution Deadline is November 17th.
 - 2025-10-31 | Alberta Energy Regulator – Directive 088 Engagement.
 - 2025-10-31 | RMA Announces 2025 Scholarship Winners.
 - 2025-10-31 | Monthly Resolution Update – October 2025.
 - 2025-10-31 | Government of Alberta Mandate Letters – RMA Initial Analysis.
 - 2025-10-31 | RMA's Legislative Update: Week of October 27 to 31.

Town of Two
Hills Shop Lease

The CAO placed a Shop that may be for lease within the Town of Two Hills, on the table for discussion and consideration.

Council having discussed this item: it was moved by:

R-130733

T. BOETTCHER

That Administration investigate a Shop lease within the Town of Two Hills and present the same at a future Council Meeting.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130734

E. YAKEMCHUK

That the Department Head Meeting be held on January 8, 2026 at 10:00 a.m. and Regular Council Meeting be held on a date to be determined at 10:00 a.m.

Motion Carried

R-130735

D. GULAYEC

That the meeting be adjourned at 4:16 p.m.

Motion Carried

REEVE

CAO