

COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
January 29, 2025

Meeting Called to Order Attendance The County Council Meeting was called to order by Reeve, M. Phillips at 10:09 a.m. on Wednesday January 29, 2025.

Present were:

D. Gulayec	S. Dary, CAO
M. Phillips	C. Shaw, Fire Coordinator
D. Saskiw	L. Ellingham, Recording Secretary
S. Dutrisac	R. Rajoo, Two Hills Chronicle
E. Yakemchuk	

Agenda The Agenda for the January 29, 2025, Council Meeting was presented for review and consideration, having the following additions being presented:

- Inspections Group Agreement
- Town of Two Hills Request re: Mulching
- RCMP re: Draft Strategic Plan
- Range Road 140 re: Concerns
- RMA Conference re: Meeting

There being no further additions; it was moved by:

R-130577 D. GULAYEC
That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

November 25, 2024, Regular Council Meeting The minutes of November 25, 2024, Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130578 E. YAKEMCHUK
That the minutes of the November 25, 2024, Regular Council Meeting be approved as presented.

Motion Carried

December 5, 2024, Special Council Meeting The minutes of the December 5, 2024, Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130579 D. SASKIW
That the minutes of the December 5, 2024, Special Council Meeting be approved as presented.

Motion Carried

December 10, 2024, Special Council Meeting The minutes of the December 10, 2024, Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130580 D. GULAYEC
That the minutes of the December 10, 2024, Special Council Meeting be approved as presented.

Motion Carried

December 16, 2024, Special Council Meeting The minutes of the December 16, 2024, Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130581 **E. YAKEMCHUK**
That the minutes of the December 16, 2024, Special Council Meeting be approved as presented.

Motion Carried

January 8, 2025, Special Council Meeting The minutes of the January 8, 2025, Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130582 **S. DUTRISAC**
That the minutes of the January 8, 2025, Special Council Meeting be approved as presented.

Motion Carried

November 2024 Bank Rec The Bank Reconciliation report for the month ending November 2024 indicating a bank balance of \$3,631,260,83 was presented for review and consideration.

Council having reviewed and discussed the November 2024 Bank Reconciliation report; it was moved by:

R-130583 **S. DUTRISAC**
That the Bank Reconciliation report for the month ending November 2024, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

December 2024 Bank Rec The Bank Reconciliation report for the month ending December 2024 indicating a bank balance of \$2,131,514.89 was presented for review and consideration.

Council having reviewed and discussed the December 2024 Bank Reconciliation report; it was moved by:

R-130584 **S. DUTRISAC**
That the Bank Reconciliation report for the month ending December 2024, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bylaw 01-2025 Operational Borrowing Bylaw The CAO presented Bylaw 01-2025, Section 256(1)(2)(3) of the *Municipal Government Act* authorizes the borrowing of monies for the purpose of financing operating expenditures. The amount to be borrowed must not exceed the estimate to be raised in taxes in the year of borrowing and the Bylaw does not have to be advertised if the borrowing term does not exceed three years.

Council having discussed this item; it was moved by:

R-130585 **D. GULAYEC**
That Bylaw No. 01-2025 be given first reading this 29th day of January 2025.

Motion Carried

R-130586	<p><u>D. SASKIW</u> That Bylaw No. 01-2025 be given second reading this 29th day of January 2025.</p> <p>Motion Carried</p>
R-130587	<p><u>S. DUTRISAC</u> That that the Council of the County of Two Hills give unanimous consent to proceed with third and final reading of Bylaw No. 01-2025 this 29th day of January 2025.</p> <p>Motion Carried Unanimously</p>
R-130588	<p><u>E. YAKEMCHUK</u> That Bylaw No. 01-2025 be given third and final reading and finally passes this 29th day of January 2025.</p> <p>Motion Carried</p>
2025 Statutory and Proclaimed Holidays	<p>A municipal Council may declare up to two days in a year as Civic Holidays (as authorized under Section 56 of the MGA).</p> <p>Council having reviewed and discussed 2025 Statutory and Proclaimed Holidays; it was moved by:</p>
R-130589	<p><u>D. SASKIW</u> That Council approve the 2025 Statutory and Proclaimed Holiday Schedule as presented (thus proclaiming April 21, 2025 (Easter Monday), and December 24, 2025 (Christmas Eve) as holidays.</p> <p>Motion Carried</p>
Appointment of Returning Officer & Substitute Returning Officer.	<p><i>The Local Authority Election Act (LAEA)</i> Appointment of Returning Officer and Substitute Returning Officer Section 13. 13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act by June 30 of the year in which the election occurs or, for a byelection or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the byelection or vote on a question or bylaw.</p> <p>Council having discussed this item; it was moved by:</p>
R-130590	<p><u>E. YAKEMCHUK</u> The Council of the County of Two Hills appoint Sally Dary, CAO, as the Returning Officer and Chyenne Shaw as the Substitute Returning Officer for the 2025 Municipal Election.</p> <p>Motion Carried</p>
Dewert Golden Age Club Donation Request	<p>The Derwent Golden Age Club is continuing the work on the Heritage Interpretive Site in the Hamlet. The site will include interpretive signage of community history.</p> <p>The Derwent Golden Age Club is seeking assistance in the site preparation, which would be the use of a grader and 30 yards of gravel.</p> <p>Council having discussed this item; it was moved by:</p>
R-130591	<p><u>S. DUTRISAC</u> That the County of Two Hills provide the Derwent Golden Age Club with site preparation with the use of a grader and 30 yards of gravel for interpretive signage of the community history in the Hamlet of Derwent.</p> <p>Motion Carried</p>

Lac Sante Family Recreational Society – Property Tax Exemption	<p>The County of Two Hills received correspondence from Lac Sante Family Recreational Society requesting a property tax exemption for NE ¼ 34-55-11-W4 for 3 years. Previously, the Lac Sante Family Recreational Society applied for Property Tax Exception in June 2019 to 2021 and August 2021 to 2024.</p> <p>Council having discussed this item; it was moved by:</p> <p><u>D. SASKIW</u></p> <p>That the Council of the County of Two Hills exempt the property located on NE ¼ 34-55-11-W4 from taxation (2025 to 2027) under section 362(1)(n)(ii) of the Municipal Government Act.</p> <p>Motion Carried</p>
R-130592	
County of Vermillion River, ICF.	<p>Pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Section 17.2 Intermunicipal Collaboration Frameworks (ICF) with the County of Vermillion River.</p> <p>Council having discussed this item; it was moved by:</p>
R-130593	<p><u>S. DUTRISAC</u></p> <p>That the County of Two Hills approve the Intermunicipal Collaboration Framework with the County of Vermillion River extended timeline prior to 2027.</p> <p>Motion Carried</p>
County of Minburn ICF	<p>Pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Section 17.2 Intermunicipal Collaboration Frameworks (ICF) with County of Minburn.</p> <p>Council having discussed this item; it was moved by:</p>
R-130594	<p><u>D. GULAYEC</u></p> <p>That the County of Two Hills approve the Intermunicipal Collaboration Framework with the County of Minburn extended timeline prior to 2027.</p> <p>Motion Carried</p>
ASB Grant Program	<p>The Agricultural Service Board (ASB) Grant Program for the 2025-2029 term allows municipalities to apply for funding on behalf of ASB, focusing on the Legislative Funding Stream (LFS) and the Resource Management Funding Stream.</p> <p>Council having reviewed and discussed this item; it was moved by:</p>
R-130595	<p><u>S. DUTRISAC</u></p> <p>That the Council of County of Two Hills approve the Agricultural Service Board Grant 2025-2029 Application.</p> <p>Motion Carried</p>
Lease Tender N ½ Pt SW 20-54-8-W4	<p>The lease for N 1/2 Pt. SW-20-54-8-W4 (80 acres expired on December 31, 2024.</p> <p>Council having reviewed and discussed this item; it was moved by:</p> <p><u>S. DUTRISAC</u></p> <p>That Council of Two Hills post the tender for N ½ Pt. SW-20-54-8-W4 closing on February 18th, 2025, at 4:30pm.</p> <p>Motion Carried</p>
R-130596	

Lease Tender SW 20-54-8- W4 & NW 20- 54-8-W4	<p>The leases for SW-20-54-8-W4 (44.8 acres more or less) and NW-20-54-8-W4 (155 acres more or less) expired on December 31, 2024.</p> <p>Council having reviewed and discussed this item; it was moved by:</p> <p><u>S. DUTRISAC</u></p> <p>That Council of Two Hills post the tender for SW-20-54-8-W4 (44.8 acres more or less) and NW-20-54-8-W4 (155 acres more or less) closing on February 18th, 2025.</p> <p>Motion Carried</p>
Inspections Group	<p>The Safety Code Services contract between the County of Two Hills and the Inspections Group expires January 31, 2025. The fees for Electrical, Plumbing and Gas currently are \$89.25. The Inspections Group would like to increase the fees by 2%, this would not include Building fees</p> <p>Council having discussed this item; it was moved by:</p> <p><u>E. YAKEMCHUK</u></p> <p>That the County of Two Hills extend the Inspections Group Safety Code Services Contract to January 31, 2026, including a 2% increase of fees for Electrical, Plumbing, and Gas disciplines.</p> <p>Motion Carried</p> <p>S. Chrapko and C. Chrapko entered the Council Chambers.</p>
Town of Two Hills - re: Request Mulching	<p>The Town of Two Hills is requesting the County’s assistance with tree mulching services for Town-owned lots located along 55 Street, between 54 Avenue and 50 Avenue, adjacent to the Town of Two Hills Golf Course.</p> <p>Council having discussed this item; it was moved by:</p> <p><u>S. DUTRISAC</u></p> <p>That the County of Two Hills accepts the Town of Two Hills request as information.</p> <p>Motion Carried</p> <p>G. Buchanan entered the Council Chambers at 11:10 a.m.</p>
Closed Session	<p>The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act.</p> <p>L. Ellingham, Recording Secretary, C. Shaw, Fire Coordinator, left the Council Chambers.</p>
R-130600	<p><u>D. SASKIW</u></p> <p>That the County of Two Hills meet in closed-session as per Division 2, Section 19(1) of the <i>Freedom of Information and Protection of Privacy Act</i> re: Personnel with all members in attendance - time 11:15 a.m.</p> <p>Motion Carried</p>
R-130601	<p><u>D. SASKIW</u></p> <p>That the County of Two Hills revert to their Regular Council Meeting – time 11:29 a.m.</p>

Motion Carried

Delegation 11:30 a.m. D. Bobiuk, R. Bachelet, R. Bachelet and N. Kupchanko were invited into the Council Chambers to express their concerns regarding The Birds and Bees irrigation project on N-10-56-12-W4 Right-Of-Way.

Their being no further discussions, the ratepayers thanked Council for their time and left the Council Chambers.

R-130602 S. DUTRISAC
That the meeting be recessed for lunch – 12:13 p.m.

Motion Carried

R-130603 S. DUTRISAC
The meeting reconvened at 1:31 p.m., having all Councillors in attendance.

Motion Carried

RCMP Stakeholder Forum The CAO presented the RCMP Transparency and Trust Multi-Stakeholder Forum for discussion.

Council having discussed this item; the Council of County of Two Hills accepts the RCMP Transparency and Trust Multi-Stakeholder Forum as information.

Range Road 140 S. Dutrisac informed Council that panels are located on Range Road 140 road allowance.

Council having discussed this item; it was moved by:

R-130604 S. DUTRISAC
That administration instruct the owner to remove the panels from the right of way until an application and successful approval for road closure has been received by the municipality.

Motion Carried

RMA Convention The Annual Rural Municipalities of Alberta Spring Conference is to be held in Edmonton, Alberta on March 17 – 19, 2025 at the Edmonton Convention Centre.

Council having discussed this item; it was moved by:

R-130605 D. GULAYEC
That the Council of County of Two Hills request meeting with Alberta Environment Municipal Affairs and Alberta Transportation at the RMA Spring Conference

Motion Carried

Discussion took place on the next Council Meeting date; it was moved by:

Next Meeting Dates D. SASKIW
That the next County Council Meeting be held on Thursday, February 20, 2025, in the Council Chambers at 10:00 a.m.

Motion Carried

Closed Session The CAO informed the Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act

C, Shaw, Fire Coordinator L. Ellingham, Recording Secretary, S. Rajoo, Two Hills Regional Chronicle and S. Chrapko, C. Chrapko left the Council Chambers.

R-130607

E. YAKEMCHUK

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance -time 2:00 p.m.

Motion Carried

R-130608

D. GULAYEC

That the County of Two Hills revert back to their Regular Council Meeting – time 3:29 p.m.

Motion Carried

Correspondence & Information Items

- RMA Contact Newsletter:
 - December 13, 2024 | RMA New Report: The Case for a Sustainable Community Hospice Funding Model
 - December 6, 2024 | Province Announces Regulatory Details Related to Renewable Energy Development Projects
 - November 29, 2024 | Government of Alberta Announces Changes to Growth Management Boards
 - November 22, 2024 | New Water Licensing System Requires Action from Some Water License Holders
- Member Bulletins:
 - November 29, 2024, | Government of Alberta Begins Engagement for Passenger Rail Master Plan
 - November 29, 2024, | Government of Alberta Announces Changes to Growth Management Boards
 - November 29, 2024, | Application Period Now Open for Affordable Housing Partnership Program
 - November 28, 2024, | Exclusive Insurance Savings for RMA Members
 - November 28, 2024, | Auditor General Releases Report on Alberta Seniors, Community and Social Services
 - November 22, 2024, | RMA Legislative Update_ Week of November 18 to 21, 2024
 - November 29, 2024, | RMA Legislative Update_ Week of November 25 to 28, 2024
 - November 29, 2024| Monthly Resolution Update – November 2024
 - November 29, 2024, | Mitigate Risk with Upcoming Risk Pro Events
 - December 6, 2024| Water Availability Engagement Webinar for RMA Members
 - December 6, 2024| RMA Legislative Update_ Week of December 2 to 5, 2024
 - December 6, 2024, | Province Announces Regulatory Details Related to Renewable Energy Development Projects
 - December 6, 2024, | New RMA Report_ The Case for a Sustainable Community Hospice Funding Model
 - December 6, 2024| New Extended Producer Responsibility Intake Announced
 - December 6, 2024, | Extended Producer Responsibility Webinar

- December 6, 2024, | Attend an Affordable Housing Partnership Program Application Webinar with the Government of Alberta
- December 13, 2024, | New Assessment Year Modifier Methodology Introduced for 2025
- December 13, 2024, | Below the Drill – Recap and Summary of Municipal Impacts
- December 13, 2024, | Affordable Housing Partnership Program Webinar Recording
- December 18, 2024, | Community Aggregate Payment Levy Regulation Extension
- December 20, 2024, | Canada Public Transit Fund Programs Now Accepting Applications
- January 6, 2025, | Water Availability Engagement Extended and Additional Townhall Announced – RMA
- January 9, 2025, | Register Today for EOEP’s Online Service Delivery Course

Council having dealt with all items contained on the Meeting Agenda; it was moved by.

R-130609

D. GULAYEC

That the meeting be adjourned at 3:29 p.m.

Motion Carried

REEVE

CAO