

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
November 22, 2023**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, M. Phillips at 10:04 a.m. on Wednesday, November 22, 2023.

Attendance      Present were:

D. Gulayec      S. Dary, CAO  
M. Phillips      J. Battenfelder, Assistant CAO  
D. Saskiw      Press:  
S. Dutrisac (via teleconference)      News Advertiser- M. Pinion  
E. Yakemchuk

Agenda      The Agenda for the November 22, 2023 Council Meeting was presented for review and consideration, having the following additions being presented:

- Economic Development
- Granting Opportunities
- Beauvallon Hamlet Concerns
- ATCO Update
- Myrnam River Ridge Riders Request

There being no further additions; it was moved by:

**R-130186**

**D. GULAYEC**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the October 25, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130187**

**E. YAKEMCHUK**

That the minutes of the October 25, 2023 Regular Council Meeting be approved.

Motion Carried

The minutes of the October 25, 2023 Organizational Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130189**

**D. SASKIW**

That the minutes of the October 25, 2023 Organizational Meeting be approved.

Motion Carried

The minutes of the November 2, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130190**

**E. YAKEMCHUK**

That the minutes of the November 2, 2023 Special Council Meeting be approved.

Motion Carried

Bank Rec –  
September &  
October

The Bank Reconciliation report for the month ending September 2023 indicating a bank balance of \$2,438,531.71 was presented for review and consideration.

The Bank Reconciliation report for the month ending October 2023 indicating a bank balance of \$3,943,370.67 was presented for review and consideration.

Council having reviewed and discussed the September & October 2023 Bank Reconciliation reports; it was moved by:

**R-130191**

**E. YAKEMCHUK**

That the Bank Reconciliation reports for the month ending September 2023 and month ending October 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

CAO Performance  
Appraisal Date

The CAO informed Council that Council must provide the Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the *Municipal Government Act* Section 207.

Council having discussed this item; it was moved by:

**R-130192**

**D. SASKIW**

That the CAO Performance Appraisal be held at an upcoming Council Meeting tentatively December 7, 2023 or December 20, 2023, to be determined; and, that the December Regular Council meeting be held on Wednesday, December 20, 2023 in the Council Chambers at 10:00 a.m.

Motion Carried

Distribution of  
Recreation Grants  
2023

The CAO informed Council that the County since 1999, distributed (according to policy), budgeted recreational funds to various Community Recreation Facility Operations, having \$100,000 budgeted for the same.

Council having discussed this item; it was moved by:

**R-130193**

**S. DUTRISAC**

That the County of Two Hills Distribution of Recreational Funds to provide funding to Community Recreation Facility Operators be approved, as presented using the same formula as previous (2022) and, that Community Recreation Facility Operators provide in 2024 the last year of activities undertaken prior to the distribution of the recreational funds.

Sports Activity Council & Two Hills Curling	\$10,000
Two Hills Ag Society	\$10,000
Two Hills Riders Club	\$1,000
Two Hills Historical	\$1,000
Lakeland Breakers	\$1,000
Myrnam River Ridge Riders	\$1,000
Lac Santé Family Rec (Dust Control- Less)	\$615
Two Hills Seniors	\$2,792
Myrnam & District Ag. Society	\$2,792
Myrnam Community Hall Association	\$2,792
Myrnam Curling Club	\$2,792
Myrnam Senior Centre	\$2,792
Derwent Golden Age Club	\$2,792
Derwent & District Ag. Society	\$2,792
Brosseau Community Hall	\$2,792
Pathfinder Community Recreation Centre	\$2,792
Luzan Community Club Centre	\$2,792
Myrnam Derwent Golf & Country	\$2,792
Hairy Hill Community Hall	\$2,792
Derwent Recreation Centre	\$2,792
Willingdon Ag. Society	\$2,792
Willingdon Senior Citizens Association	\$2,792
Plain Lake Ukrainian Greek Catholic Association	\$2,792
Ukrainian Catholic Church of the Holy Spirit (Derwent)	\$2,792
Seventh Day Adventist Church	\$2,792
Boian Hall	\$2,792
Russo Greek Catholic Parish of St. Mary	\$2,792
Willingdon Recreation Centre	\$2,792
Christ-Ascension Ruthenian Ukrainian	\$2,792
Rusylvia Ukrainian Community Association	\$2,792
Ukrainian Educational Society (Musidora Hall)	\$2,792
Ukrainian Orthodox of Holy Ascension	\$2,792
Ukrainian Orthodox Church of St. Elias – Luzan	\$2,792
Romanian Pioneer Museum of Boian	\$2,792
<b>Total</b>	<b>\$99,999</b>

Motion Carried

**R-130194**

**D. SASKIW**

That Administration review Policy ADM-REC-1 Distribution of Recreation Funds and bring back to a future Regular Council Meeting.

Motion Carried

G. Buchanan, Director of Planning and Development entered the Council Chambers.

Land Purchase Request

The CAO presented Council correspondence from the Landowner of Roll 50157 in NE 11-56-15-W4, requesting the County of Two Hills accept an offer for purchase below the listed reserve value for Roll No. 50156 & Roll No. 50158 in NE 11-56-15-W4.

Council having discussed this item; it was moved by:

**R-130195**

**S. DUTRISAC**

That Administration inform the Landowner of Roll 50157 in NE 11-56-15-W4 that the *Municipal Government Act* Section 70 (1) requires a municipality to advertise disposals of land for less than market value prior to the transfer of land.

Motion Carried

G. Buchanan, Director of Planning and Development left the Council Chambers.

Economic Development Councillor D. Saskiw placed Economic Development on the table for review and discussion.

Council having discussed this item; it was consensus that Economic Development be tabled to a future Council Meeting following the December 6, 2023 Two Hills Economic Development Meeting.

Granting Opportunities Reeve M. Phillips placed Granting Opportunities on the table for consideration and discussion.

Council having discussed this item: it was moved by:

**R-130196**

**E. YAKEMCHUK**

That the County of Two Hills investigate engaging a grant writer on a contingency basis and bring back to a future Council Meeting.

Motion Carried

Beauvallon Hamlet Concerns Reeve M. Phillips placed Beauvallon Hamlet Concerns on the table for consideration and discussion, reporting ratepayer concerns regarding the use of the Beauvallon waste bins.

Council having discussed this item: it was moved by:

**R-130197**

**D. GULAYEC**

That the County of Two Hills place two additional waste bins in Beauvallon and that the County of Two Hills place two additional waste bins at Lac Sante during the summer season.

Motion Carried

Delegation(s) 11:15 a.m. RCMP – Two Hills Detachment Sgt. D. Henry, Two Hills RCMP Detachment Commander, was invited into the Council Chambers to provide updated crime statistics and the RCMP second quarter Provincial Policing Report.

M. Pinion, Press, Vegreville NewsAdvertiser left the Council Chambers.

**R-130198**

**S. DUTRISAC**

That the County of Two Hills meet in closed-session as per Division 2, Section 17(1) of the *Freedom of Information and Protection of Privacy Act* re: Personal Privacy with all members in attendance -time 11:35 p.m.

Motion Carried

**R-130199**

**M. PHILLIPS**

That the County of Two Hills revert back to their Regular Council Meeting – time 11:49 p.m.

Motion Carried

M. Pinion, Press, Vegreville NewsAdvertiser entered the Council Chambers.

There being no further discussion, Sgt. D. Henry thanked Council for their time and left the Council Chambers.

**R-130200**

**E. YAKEMCHUK**

That the meeting be recessed – time 11:53 a.m.

Motion Carried

The meeting reconvened at 12:58 p.m. having all Councillors in attendance.

ATCO Update Reeve M. Phillips placed the ATCO Update on the table for consideration and discussion.

Deputy Reeve D. Gulayec informed Council the representatives from ATCO have indicated they will be donating to the Myrnam Firefighters Association towards the purchase of new equipment.

Myrnam River Ridge Riders Reeve M. Phillips placed the Myrnam River Ridge Riders request for use of undeveloped road allowance on the table for consideration and discussion.

Council having discussed this item: it was moved by:

**R-130201**

**D. SASKIW**

That the Myrnam River Ridge Riders be authorized to utilize and perform maintenance on the County of Two Hills undeveloped road allowance adjacent to the Eastern ½ of 30-54-7-W4 and the Western ½ of 29-54-7-W4; as well as adjacent to SE 31-54-7-W4 and SW 32-54-7-W4; and that Administration investigate insurance coverages and lease agreements regarding undeveloped road allowances.

Motion Carried

P. Gordeyko, Director of Utilities entered the Council Chambers.

**Reports:**  
Director of  
Utilities  
Report

P. Gordeyko, Director of Utilities informed Council Balzer's has provided a new project manager for the Willingdon and Derwent Tank Loader Projects and provided Council updated budgets for the Willingdon and Derwent Tank Loader Projects.

P. Gordeyko, Director of Utilities informed Council Derwent Mobilization for service rehabilitation (water and sewer) is underway and work will continue as long as weather permits.

P. Gordeyko, Director of Utilities informed Council the Duvernay Water Project is underway with the meter installation nearly complete. Additionally, commissioning will begin in December.

P. Gordeyko, Director of Utilities left the Council Chambers.

Delegation(s)  
1:30 p.m.  
Northern Lights  
Library System

James MacDonald, Executive Director of the Northern Lights Library System, was invited into the Council Chambers to discuss future funding models for the Myrnam Library and the process of establishing a Municipal Library Board.

There being no further discussion, Mr. MacDonald thanked Council for their time and left the Council Chambers.

D. Zayonce, Fire Coordinator entered the Council Chambers.

**Reports:**  
Fire  
Coordinators  
Report

D. Zayonce, Fire Coordinator informed Council that 1001 Level 1 Firefighter Training will begin December 4, 2023 in Derwent, followed by December 6, 2023 in Hairy Hill. Additionally, certified testing for accreditation will take place following the completion of 1001 Level 1 Firefighter Training in March 2024.

D. Zayonce, Fire Coordinator informed Council that the County of Two Hills has applied for the Province of Alberta's Provincial Training Grant to support further firefighter training. Selection for recipients will take place in March 2024.

D. Zayonce, Fire Coordinator informed Council that the County of Two Hills has applied for twelve Alberta Emergency Metals for regional firefighters.

D. Zayonce, Fire Coordinator left the Council Chambers.

Committees  
of Council

Councillor D. Saskiw provided an update on Two Hills Family and Community Services, the Regional Waste Management Commission, Two Hills Adult Learning Council, Alberta Health Services Advisory Committee and Eagle Hill Foundation (1995) Board.

Councillor E. Yakemchuk provided an update on the Eagle Hill Foundation (1995) Board.

Deputy Reeve, D. Gulayec provided an update on Yellowhead East Health Advisory Council Committees, Alberta Central East Water and the Northeast Alberta Alliance for Growth and Opportunity.

Councillor, S. Dutrisac provided an update on the Agricultural Service Board Provincial Committee and Agricultural Service Board Provincial Seed Labeling Task Team, as well as upcoming meetings, being the Federation of Alberta Gas Co-ops Conference, Two Hills Regional Economic Development, Willingdon Seed Cleaning Plant Annual General Meeting and Agricultural Service Board Provincial Seed Labeling Task Team.

Reeve, M. Phillips provided an update on the ALUS Program, LICA and the RMA Fall Convention, as well as upcoming meeting, being the Myrnam Seed Cleaning Plant Annual General Meeting.

- **RMA Member Bulletins:**
- 2023-10-18 | AUC to Host Electricity Generation Inquiry Information Webinar for RMA Members.
- 2023-10-18 | Resolutions for the RMA 2023 Fall Convention Now Available.
- 2023-10-25 | REVISED Resolutions Package for the RMA 2023 Fall Convention.
- 2023-10-26 | RMA 2023 Board Elections: Declared Results & Candidates List.
- 2023-10-26 | RMA Carbon Tax Report Now Available.
- 2023-10-27 | RMA 2022 – 2023 Annual Report Now Available.
- 2023-10-27 | RMA 2023 Fall Convention Fast Approaching.
- 2023-10-27 | Submit Your Feedback to the AUC and Have Your Municipality's Voice Heard.
- 2023-11-01 | Drought Relief Support for Livestock Producers.
- 2023-11-02 | One Emergent Resolution Added to Fall 2023 Order Paper.
- 2023-11-03 | Quasi-Judicial Agencies Member Committee Report Released.
  
- **RMA:** Contact Newsletters – October 20, 2023- November 16, 2023.

J. Battenfelder, Assistant CAO left the Council Chambers.

M. Pinion, Press, Vegreville NewsAdvertiser left the Council Chambers.

Closed-Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the *Freedom of Information and Protection of Privacy Act*.

**R-130202**

**E. YAKEMCHUK**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance -time 2:57 p.m.

Motion Carried

**R-130203**

**D. SASKIW**

That the County of Two Hills revert back to their Regular Council Meeting – time 3:31 p.m.

Motion Carried

Two Hills Natural Gas Utility Grid

The CAO placed the County of Two Hills Natural Gas Utility updated grid on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-130204**

**S. DUTRISAC**

That the County of Two Hills Natural Gas Utility updated grid be approved as presented this 22nd day of November 2023.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-130205**

**E. YAKEMCHUK**

That the meeting be adjourned at 3:40 p.m.

Motion Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CAO