

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
October 25, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 11:05 a.m. on Wednesday, October 25, 2023.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips J. Battenfelder, Assistant CAO
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the October 25, 2023 Council Meeting was presented for review and consideration. having the following additions being presented:

- Myrnam Rural Crimewatch Meeting
- Bylaw Enforcement re: Dog Control
- School Bus Routes

There being no further additions; it was moved by:

R-130129

E. YAKEMCHUK

That the Agenda be approved as presented.

Motion Carried

G. Buchanan, Director of Planning and Development entered the Council Chambers.

Public Hearing re:
Bylaw No. 4-2023

The CAO informed Council of Bylaw No. 4-2023, a Bylaw that closes all of Road Plan 7174AG in E ½ SE 30-54-12-W4 and NE 19-54-12-W4. At the May 24, 2023 Regular Council Meeting, it was resolved that Bylaw No. 4-2023 be given first reading, initiating the road closure process.

Council having discussed this item; it was moved by:

R-130130

D. GULAYEC

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 4-2023 – time 11:07 a.m.

Motion Carried

Reeve, D. Gulayec called the Public Hearing to order at 11:07 a.m. and stated the purpose of the meeting was to hear public input regarding Bylaw No. 4-2023, being a Bylaw for the purposes of closing all of Road Plan 7174AG in E ½ SE 30-54-12-W4 and NE 19-54-12-W4.

Advertisement was placed in the Vegreville NewsAdvertiser October 18, 2023. An information package on the closure request & Bylaw was prepared and mailed to landowners surrounding the subject lands on August 31, 2023 and the agencies / utility providers on July 10, 2023, as required by Alberta Transportation.

G. Buchanan informed Council no written responses were received in person or by correspondence as a result of the newspaper notices or surrounding landowner mailouts regarding the above road plan closure.

There being no further discussion; it was moved by:

R-130131

D. GULAYEC

That the Public Hearing be adjourned – time 11: 27 a.m.

Motion Carried

G. Buchanan, Director of Planning and Development left the Council Chambers.

R- 130132

D. GULAYEC

That the Regular Council Meeting be reconvened – time 11: 27 a.m.

Motion Carried

Bylaw 4-2023

The CAO presented Bylaw No. 4-2023, being a Bylaw for the purpose of closing to public travel and creating title to and disposing of portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, within the boundaries of the County of Two Hills.

Council having discussed this item; it was moved by:

R-130133

M. PHILLIPS

That Council having reviewed and considered the comments received prior to and during the Public Hearing for Bylaw No. 4-2023, submit the Closure Application to Alberta Transportation.

Motion Carried

Recess

R-130134

D. SASKIW

That the meeting be recessed to hold the County of Two Hills Organizational Meeting – time 11:27 a.m.

Motion Carried

The meeting reconvened at 1:35 p.m., with M. Phillips nominated as Reeve and D. Gulayec nominated as Deputy Reeve and having all Councillors in attendance.

Previous Minutes

The minutes of the August 16, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130153

E. YAKEMCHUK

That the minutes of the August 16, 2023 Regular Council Meeting be approved.

Motion Carried

The minutes of the September 7, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130154

D. GULAYEC

That the minutes of the September 7, 2023 Special Council Meeting be approved.

Motion Carried

The minutes of the October 5, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130155

D. SASKIW

That the minutes of the October 5, 2023 Special Council Meeting be approved.

Motion Carried

Business arising from the Minutes:

Hamlet Lot Sale The CAO placed the sale of County Owned Lots in Hamlets on the table for review and discussion. The CAO informed Council the lots listed for sale on Monday September 11, 2023 have not been sold to date.

Council having discussed this item; it was accepted as information.

Brazeau County re:
North Saskatchewan
Watershed Alliance The CAO placed correspondence received from Brazeau County in relation to the proposed designation of the North Saskatchewan River as a Canadian Heritage River System through the North Saskatchewan Watershed Alliance on the table for review and discussion.

Council having discussed this item; it was accepted as information.

C. McRae, Director of Corporate Services entered the Council Chambers.

Bank Rec – August The Bank Reconciliation Report for the month ending August 2023 indicating a bank balance of \$3,134,915.28 was presented for review and consideration.

Council having reviewed and discussed the August 2023 Bank Reconciliation Report; it was moved by:

R-130156

S. DUTRISAC

That the Bank Reconciliation reports for the month ending August 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Corporate Services Director left the Council Chambers

Two Hills Senior
Citizens Centre The CAO informed Council of correspondence from the Two Hills Senior Citizens Centre requesting the County of Two Hills provide a Letter of Support for the application to the 2023 New Horizon for Seniors Grant Program.

Council having discussed this item; it was moved by:

R-130157

D. SASKIW

That the County of Two Hills provide the Two Hills Senior Citizens Centre a Letter of Support to the 2023 New Horizons for Seniors Grant Application.

Motion Carried

Two Hills Lions
Golf and Country
Club The CAO informed Council of correspondence from the Two Hills Lions Golf Course and Country Club requesting the County of Two Hills sponsor the purchase of additional golf carts via the purchase of advertising decals.

Council having discussed this item; it was moved by:

R-130158

S. DUTRISAC

That the County of Two Hills accept the funding request for the purchase of advertising decals for the Two Hills Lions Golf and Country Club as information.

Motion Carried

Myrnam Community
Hall Association The CAO informed Council of correspondence received from the Myrnam Community Hall Association requesting the County of Two Hills sponsor the Perogy Supper and Live Auction event on Saturday November 4, 2023.

Council having discussed this item; it was moved by:

R-130159

D. SASKIW

That the County of Two Hills donate 10-cubic yards of gravel, delivered within the County of Two Hills boundaries to the Myrnam Community Hall Association Perogy Supper and Live Auction on Saturday November 4, 2023.

Motion Carried

R- 130160

S. DUTRUSAC

That Administration review Policy ADM-DON-1 Donations and bring back to a future Regular Council Meeting.

Motion Carried

St. Paul Search and Rescue

The CAO informed Council of correspondence received on October 5, 2023 from St. Paul Search and Rescue requesting the County of Two Hills partner in the development of a river access on the North Saskatchewan River.

Council having discussed this item; it was moved by:

R-130161

S. DUTRISAC

That the County of Two Hills Administration investigate the costs associated with the proposed river access project at the Myrnam Bridge as requested by St. Paul Search and Rescue.

Motion Carried

G. Buchanan, Director of Planning and Development entered the Council Chambers.

Alternate Energy
Amendment re:
Bylaw No. 13-2022

The CAO placed on the table for discussion Bylaw No. 13-2022, a Bylaw to amend Bylaw No. 3-2018 by adding “Alternative Energy”, as outlined in Schedule A, to the Municipal Development Plan.

First Reading of Bylaw No. 13-2022 was given October 26, 2022 and a Public Hearing was held June 8, 2023.

Council having discussed Bylaw No. 13-2022; it was moved by:

R-130162

S. DUTRISAC

That Bylaw No. 13-2022 be given second reading this 25th day of October, 2023.

Motion Carried

R-130163

D. SASKIW

That Bylaw No. 13-2022 be given third and final reading this 25th day of October, 2023.

Motion Carried

Alternate Energy
Amendment re:
Bylaw No. 14-2022

The CAO placed on the table for discussion Bylaw No. 14-2022, a Bylaw to amend Bylaw No. 2-2018 by adding “Alternative Energy”, as set out in Schedule A, to the Land-Use Bylaw.

First Reading of Bylaw No. 14-2022 was given October 26, 2022 and a Public Hearing was held June 8, 2023.

Council having discussed Bylaw No. 14-2022; it was moved by:

R-130164

D. GULAYEC

That Bylaw No. 14-2022 be given second reading this 25th day of October, 2023.

Motion Carried

R-130165

S. DUTRISAC

That Bylaw No. 14-2022 be given third and final reading this 25th day of October, 2023.

Motion Carried

Bylaw No. 4-2023
re: Amendment

The CAO placed on the table for discussion an amendment to Bylaw No. 4-2023 to reflect the addition of Road Plan land descriptions.

Council having discussed this item; it was moved by:

R-130167

S. DUTRISAC

That the proposed amendment to Bylaw No. 4-2023 be approved and placed in the Closure Application to Alberta Transportation.

Motion Carried

Bylaw No. 6-2022

The CAO presented Bylaw No. 6-2022 being a Bylaw for the purpose of closing to public travel Road Plan 2600HW in W ½ 13-54-9-W4 and creating title to and disposing portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, within the boundaries of the County of Two Hills.

First Reading of Bylaw No. 6-2022 was given April 20, 2022 and a Public Hearing was held May 31, 2022 after which Bylaw No. 6-2022 was sent to the Minister of Transportation and Economic Corridors for review and signature. The Bylaw, signed by the Minister, was returned to the County of Two Hills on October 5, 2023.

The CAO placed on the table for discussion an amendment to Bylaw No. 6-2022 to reflect the addition of Road Plan land descriptions.

Council having discussed Bylaw 6-2022; it was moved by:

R-130168

D. SASKIW

That the proposed amendment to Bylaw No. 6-2022 to reflect the addition of Road Plan land descriptions be approved.

Motion Carried

R-130169

D. SASKIW

That Bylaw No. 6-2022 be given second reading this 25th day of October, 2023.

Motion Carried

R-130170

S. DUTRISAC

That Bylaw No. 6-2022 be given third and final reading this 25th day of October, 2023.

Motion Carried

G. Buchanon, Director of Planning and Development left the Council Chambers.

Mutual Aid Fire
Agreement

The CAO placed the amended Mutual Aid Fire Agreement between the County of Two Hills, the Town of Two Hills and Village of Myrnam, on the table for review, consideration, and discussion.

Council having discussed this item: it was moved by:

R-130171

D. GULAYEC

That Council approve the Mutual Aid Fire Agreement, as amended, between the County of Two Hills, Town of Two Hills, and Village of Myrnam.

Motion Carried

Land Tax Exemption The CAO presented Council correspondence from the Landowner of SE 10-53-11-W4 requesting leniency on their land tax as permitted under the authority of Section 347(b) of the *Municipal Government Act*.

Council having discussed this item; it was moved by:

R-130172

M. PHILLIPS

That the County of Two Hills under the authority of Section 347(b) of the *Municipal Government Act* cancel a portion of the 2023 property taxes on Roll 310501 SE 10-53-11-W4 in the amount of \$984.10 to reflect the Non-Residential Municipal Property Tax.

Motion Carried

Land Rental / Lease SE 32-53-10-W4 The CAO informed Council of correspondence received from the Landowner of NE -19-53-10-W4 on October 19, 2023 requesting the County of Two Hills allow SE 32-53-10-W4 to be leased for pasture.

Council having discussed this item; it was moved by:

R-130173

S. DUTRISAC

That the County of Two Hills accept the request to lease SE 32-53-10-W4 as information.

Motion Carried

R-130174

M. PHILLIPS

That Administration investigate the possible future mining of gravel resources on the fence line in SE 32-53-10-W4.

Motion Carried

Myrnam Crimewatch Meeting The CAO informed Council of correspondence received from Myrnam Crimewatch requesting the County of Two Hills host the Rural Crime Meeting to be held at the Myrnam Seniors Center October 25, 2023 at 7:30 p.m.

Council having discussed this item; it was moved by:

R-130175

D. SASKIW

That the County of Two Hills host the Rural Crime Meeting to be held at the Myrnam Seniors Center October 25, 2023 at 7:30 p.m.

Motion Carried

Bylaw Enforcement re: Dog Control Councillor S. Dutrisac placed Bylaw Enforcement regarding Dog Control on the table for review and discussion. Administration provided Council an update regarding dog control issues.

Council having discussed this item; it was consensus that Bylaw Enforcement regarding Dog Control be deferred to a future Council Meeting.

School Bus Routes The CAO placed School Bus Routes on the table for review and discussion.

Councillor S. Dutrisac informed Council of ratepayer concerns regarding school bus routes provided by the School Board to the County of Two Hills Administration for the purpose of first priority snow removal.

Council having discussed this item; requested Administration contact the St. Paul Regional School Division to receive updated school bus routes for review.

Reports:

Committees of
Council

Councillor D. Saskiw provided an update on the Regional Waste Management Commission, FCSS, Two Hills Airport Commission and Eagle Hill Foundation (1995) Board.

Reeve, M. Phillips provided an update on the ATCO Project, ALUS Program, and LICA.

Deputy Reeve, D. Gulayec provided an update on Yellowhead East Health Advisory Council Committees and Alberta Central East Water.

Councillor, S. Dutrisac provided an update on the Agricultural Service Board Provincial Committee, Adult Learning Council, County of Two Hills Safety Audit, ALUS, Eagle Hill Foundation, Alberta HUB, as well as upcoming meetings, being Alberta HUB, Adult Learning Council, and Two Hills Regional Economic Development.

D. Zayonce, Fire Coordinator entered the Council Chambers.

Fire Coordinators
Report

D. Zayonce, Fire Coordinator informed Council the Regional Fire Chiefs Meetings and Alberta Fire Chiefs Association Zone Three Meeting have been productive and are appreciated by the Fire Chiefs.

D. Zayonce, Fire Coordinator informed Council a supplier has been selected for the purchase of 16 sets of turn-out gear and \$26,000 in grant funding has been received from Enbridge and TC Energy to support the purchase.

D. Zayonce, Fire Coordinator informed Council that formal firefighter training will begin November, 2024 with the 1001 Level 1 Firefighter Training Program to be completed by the end of March 2024.

D. Zayonce, Fire Coordinator informed Council that the County of Two Hills has applied for the Province of Alberta's Provincial Training Grant to support further firefighter training. Selection for recipients will take place in March of 2024.

Councillor, D. Saskiw requested Administration investigate the possibility to providing the Fire Smart Program in 2024.

Councillor S. Dutrisac stated ratepayer concerns relating to the current Fire Restriction in place and asked for an update regarding the process of lifting a Fire Restriction.

D. Zayonce, Fire Coordinator informed Council that the current Fire Restriction is expected to remain for the time being due to projected weather patterns.

D. Zayonce, Fire Coordinator left the Council Chambers.

P. Gordeyko, Director of Utilities entered the Council Chambers.

Director of
Utilities Report

P. Gordeyko, Director of Utilities informed Council the flowpoint monitoring equipment will arrive in four to six weeks and a second electrical contractor has presented Balzer's a quote on the project, with the intent of completing the exterior of the Willingdon Tankloader first.

P. Gordeyko, Director of Utilities informed Council the Willingdon Water Treatment Plant door has been installed and the sand filters have been removed.

P. Gordeyko, Director of Utilities informed Council Derwent Mobilization for service rehabilitation (water and sewer) is underway and work will continue as long as weather permits. The contractor has been instructed to ensure sites are kept in good condition through the duration of the project.

P. Gordeyko, Director of Utilities presented Council with a ratepayer request for leniency on a water bill related to a false meter reading.

Council having discussed this item: it was moved by:

R-130176

D. GULAYEC

That Council reimburse \$228 of the \$243 water bill on invoice #37215 to reflect the average bi-monthly water charge for the customer of \$15.

Motion Carried

P. Gordeyko, Director of Utilities informed Council that Alberta Central East Water Operations began operating Alberta Central East Water western facilities as of October 20, 2023 and training of staff will be ongoing.

P. Gordeyko, Director of Utilities informed Council the Duvernay Water Project is underway with the meter installation nearly complete and the contractor has completed installing the waterline to supply Duvernay. Additionally, the reservoir has been manually filled, however electrical parts that will allow the system to operate automatically are on backorder.

P. Gordeyko, Director of Utilities placed Duvernay water rates on the table for discussion; having the same remain status quo and addressed at a future Budget Meeting.

P. Gordeyko, Director of Utilities informed Council the Hairy Hill Tankloader was temporarily not operational due to an electrical issue but was repaired and has returned to operation.

P. Gordeyko, Director of Utilities left the Council Chambers.

Correspondence and Information Items

- Minister R. McIver re: 2024 Fire Services Training Program Grant
- Government of Alberta ASB Payment Advice Notification
- Northern Lights Library System Updated 2024 Levy
- RMA District 5 Regular Meeting August 25, 2023 Draft Minutes

- **RMA Member Bulletins:**
- 2023-08-10 | Resolution Deadline for 2023 Fall Convention.
- 2023-08-22 | RMA Releases Report on FCSS Service Delivery Challenges in Rural Alberta.
- 2023-08-23 | Quasi-Judicial Agency Member Committee August Meeting Report.
- 2023-08-23 | RMA Releases Issue Backgrounder on Victim Services Unit Regionalization.
- 2023-08-24 | AUC Announces Approach to Renewable Energy Project Application Processing During Approval Pause.
- 2023-08-29 | Monthly Resolution Update – August 2023 Edition.
- 2023-09-01 | Registration for the RMA 2023 Fall Convention and Tradeshow Opens Next Week.
- 2023-09-01 | Submit Now for R.W. Hay, Long Service Award Nominees, and In Memoriam Recognition.
- 2023-09-08 | Notice of Elections and Procedures for 2023 RMA Board of Directors.
- 2023-09-14 | Quasi-Judicial Agency Member Committee Meeting.
- 2023-09-14 | AUC Provides Details of Inquiry into Electrical Generation Development.
- 2023-09-20 | Register for an EOEP Land Use Planning Course Hosted by the MD of Bighorn.
- 2023-09-20 | Rural Economic Development Microgrant Recipients.
- 2023-09-22 | 2023 RMA Position Statements – Volume 2 Now Available.
- 2023-09-22 | RMA and ARMA to Offer Extended Producer Responsibility Registration Webinar.
- 2023-09-22 | RMA Assigns Statuses to Two Spring 2023 Resolutions.

- 2023-09-29 | RMA and CanREA Seek Intervener Funding to Develop Reports for AUC Electricity Generation Inquiry.
 - 2023-10-02 | RMA Scholarship Award Winners Announced.
 - 2023-10-04 | Register for the Extended Producer Responsibility Registration Process Webinar.
 - 2023-10-05 | AUC Releases Engagement Information for Electricity Development Inquiry.
 - 2023-10-11 | Fall 2023 Emergent Resolution Deadline is November 7.
 - 2023-10-12 | Extended Producer Responsibility Registration Process Webinar Ready to View.
-
- **RMA:** Contact Newsletters – August 11, 2023 – October 19, 2023

J. Battenfelder, Assistant CAO left the Council Chambers.

Closed-Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-130177

S. DUTRISAC

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance -time 4:06 p.m.

Motion Carried

R-130178

M. PHILLIPS

That the County of Two Hills revert back to their Regular Council Meeting – time 4:24 p.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130179

S. DUTRISAC

That the meeting be adjourned at 4:24 p.m.

Motion Carried

REEVE

CAO