

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
August 16, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 11:08 a.m. on Wednesday, August 16, 2023.

Attendance Present were:

 D. Gulayec S. Dary, CAO
 M. Phillips J. Battenfelder, Assistant CAO
 D. Saskiw
 (via Teleconference)
 S. Dutrisac
 E. Yakemchuk

Agenda The Agenda for the August 16, 2023 Council Meeting was presented for review and consideration. There being no further additions; it was moved by:

R-130089 **S. DUTRISAC**
 That the Agenda be approved as presented.

Motion Carried

Previous Minutes The minutes of the June 20, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-130090 **D. SASKIW**
 That the minutes of the June 20, 2023 Regular Council Meeting be approved.

Motion Carried

 Business arising from the Minutes:

Elemental Energy – Correspondence The CAO placed Correspondence received from L. Wolfe, Development Manger from Elemental Energy on the table for review and discussion.

 Council having discussed this item; it was accepted as information.

 P. Gordeyko, Director of Utilities entered the Council Chambers.

Hairy Hill Waterfill Station P. Gordeyko provided Council an update on the Hairy Hill Water Station accounts, informing Council two (2) pins remain for purchase. An additional 50 pins can be purchased at a cost of \$500.

 P. Gordeyko informed Council ratepayers have expressed a desire to be able to purchase water via credit/debit card at the fill station as well as having accounts available for purchase.

 Council having discussed this item; it was moved by:

R-130091 **S. DUTRISAC**
 That the County of Two Hills purchase an additional 50 Pins at the Cost of \$500 for the Hairy Hill Waterfill Station and have Administration bring back the adjusted Fee Schedule to an upcoming Regular Council Meeting to reflect adding the ability for water to be purchased via credit/debit.

Motion Carried

Frozen Water
Lines

P. Gordeyko updated Council on water lines in the Hamlet of Willingdon reported frozen prior to the June 20, 2023 Regular Council Meeting. Following investigation, it was found that the frozen blockage in the line took place on the County of Two Hills right-of-way.

Council having discussed this item; it was moved by:

R-130092

S. DUTRISAC

That the County of Two Hills reimburse the landowner the cost of repairing the frozen waterline upon invoice submission, and confirmation of completion of the repair.

Motion Carried

Reports
Director of
Utilities

P. Gordeyko provided Council with an updated quote from the contractor, Balzer's Canada Inc. at an amount of approximately \$155,000.00 for the Hamlet of Derwent Truckfill Upgrade Project.

Council having discussed this item; it was moved by:

R-130093

M. PHILLIPS

That the County of Two Hills accept the quoted price of approximately \$155,000.00 for the Derwent Truckfill Upgrade Project and contract Balzer's Canada Inc. for the project.

Motion Carried

P. Gordeyko provided Council with an updated quote from the Contractor, Balzer's Canada Inc. in the amount of approximately \$160,000.00 for the Hamlet of Willingdon Truckfill Upgrades Project, informing Council that the increase in price from the original estimate is due to large increase in cost of the electrical contract and programming.

Council having discussed this item; it was moved by:

R-130094

M. PHILLIPS

That the County of Two Hills accept the quoted price of approximately \$160,000.00 for the Willingdon Truckfill Upgrade Project and approve the project, allowing Administration the ability to negotiate as needed with Balzer's Canada Inc. and utilize funds from the Willingdon Transitional Account Reserves to cover any shortfall from the grant funding allocated to the project.

Motion Carried

P. Gordeyko updated Council on the Duvernay waterline breaks, stating that the failure of the reservoir was due to an error on the part of the contractor resulting in the lines becoming over pressured.

P. Gordeyko recommended the County of Two Hills enter discussions with the contractor regarding replacement assistance on the effected pipeline.

The CAO informed Council the remainder of the Director of Utilities Report will be tabled to the afternoon portion of the Regular Council Meeting.

Pat Gordeyko, Director of Utilities left the Council Chambers.

Delegation(s)
11:45 a.m.
RCMP – Two Hills
Detachment

Sgt. D. Henry, Two Hills RCMP Detachment Commander, was invited into the Council Chambers to provide update crime statistics and discuss detachment priorities moving forward, being the reduction of property crime related to theft, an increase in police visibility in the community and a focus on reducing impaired driving traffic violations.

There being no further discussion, Sgt. D. Henry thanked Council for their time and left the Council Chambers.

Recess

E. YAKEMCHUK

That the meeting be recessed – time 11:59 a.m.

Motion Carried

The meeting reconvened at 1:00 p.m. having all Councillors in attendance.

C. McRae, Corporate Services Director entered the Council Chambers

**Bank Rec – June
& July**

The Bank Reconciliation Report for the month ending June 2023 indicating a bank balance of \$2,096,134.38 was presented for review and consideration.

The Bank Reconciliation Report for the month ending July 2023 indicating a bank balance of \$2,623,327.14 was presented for review and consideration.

Council having reviewed and discussed the June & July 2023 Bank Reconciliation Report; it was moved by:

R-130095

M. PHILLIPS

That the Bank Reconciliation reports for the month ending June 2023 and month ending July 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

G. Buchanon, Planning & Development Director entered the Council Chambers.

D. Zayonce, Fire Protection Coordinator entered the Council Chambers.

**Bylaw No. 11-2022
Fire Services**

The CAO placed Bylaw No. 11-2022 on the table for review and consideration for clarification of expressed ratepayer concerns regarding the capped charge for fire services to ratepayers within the County.

G. Buchanon & D. Zayonce provided Council information regarding the wording of the \$10,000 cap for residential and farmland lots as well as the reliance on assessment to identify if a lot is or is not eligible for the fire services cap.

Council having discussed this item; it was moved by:

R-130096

S. DUTRISAC

That Council accept Bylaw No. 11-2022 re: Fire Services as information.

Motion Carried

C. McRae, Corporate Services Director left the Council Chambers

D. Zayonce, Fire Protection Coordinator left the Council Chambers

**Scheduling of Public
Hearing re: Bylaw
No. 4-2023**

G. Buchanon informed Council of the need to schedule a Public Hearing for Bylaw No. 4-2023, closing all of Road Plan 7174AG, which received first reading at the May 24, 2023 Regular Council Meeting.

Council having discussed this item; it was moved by:

R-130097

M. PHILLIPS

That Council schedule a Public Hearing for 11:00am on October 25, 2023, during the Regular Council Meeting.

Motion Carried

G. Buchanon, Planning & Development Director left the Council Chambers

Letter of Request: The CAO placed on the table for discussion a letter of request received from Plain
Plain Lake Hall Lake Hall regarding a donation of gravel for their live auction to be held Saturday,
October 21, 2023.

Council having discussed this item; it was moved by:

R-130098

M. PHILLIPS

That the County of Two Hills donate 10-cubic yards of gravel, delivered within the
County of Two Hills boundaries to the Plain Lake Hall Live Auction on Saturday
October 21, 2023.

Motion Carried

Ukrainian Greek
Orthodox Church of
St. Mary (Szypenitz)

The CAO informed Council that the Ukrainian Greek Orthodox Church of St. Mary
(Szypenitz) is requesting that portions of NW-22-55-13-W4 (E 1/2 north of lake,
Roll No. 496500) and NW 22-55-13-W4 (W 1/2 north of lake, Roll No. 496400), all
those portions assessed as farmland, be tax exempt.

Council having discussed this item; it was moved by:

R-130099

D. SASKIW

That the County of Two Hills under the authority of Section 347(b) of the *Municipal
Government Act* cancel the tax assessed as farmland on NW 22-55-13 W4 (Roll No.
496500 and 496400) being the Ukrainian Greek Orthodox Church of St. Mary
(Szypenitz) lands.

Motion Carried

Post Office Tax
Deduction

The CAO informed Council of correspondence from the landowner of Lot 7, Block
3, Plan 1977EO, Beauvallon Post Office requesting leniency on their land tax as the
post office service is being taxed as a business.

Council having discussed this item; it was moved by:

R-130100

M. PHILLIPS

That the County of Two Hills under the authority of Section 347(b) of the MGA
cancel a portion in the amount of \$200.00 of the 2023 property taxes on Roll No.
100 on Lot 1, Block 1, Plan 40ET being the Hairy Hill Post Office and Roll No
2833.00 Lot 7, Block 3, Plan 197EO being the Beauvallon Post Office.

Motion Carried

Smoky Lake County
– Heritage River
Project

The CAO placed on the table for discussion a request from Smoky Lake County to
provide feedback or concerns regarding the Heritage River Project, attached with a
letter of opposition from Brazeau County for the Heritage River Project stating
various concerns.

Council having discussed this item; it was moved by:

R-130101

M. PHILLIPS

That due to concerns brought forth by Brazeau County, the County of Two Hills
Administration investigate the concerns expressed by Brazeau County regarding the
North Saskatchewan Rivers potential designation as a Canadian Heritage Rivers
System to ensure that the continued involvement in this project is in the best interest
of County ratepayers and bring back to Council for review at an upcoming Regular
Council Meeting.

Motion Carried

RMA District 5
Policies
Beaver County

The CAO presented Council a request on behalf of Beaver County to review and provide feedback on proposed policies for the upcoming RMA District 5 Meeting in Fort MacMurray on August 25, 2023.

Council having discussed this item: it was moved by:

R-130102

S. DUTRISAC

That the County of Two Hills Administration compile feedback from Council on the RMA District 5 proposed policies and provide to Beaver County.

Motion Carried

Two Hills &
District Agricultural
Society

The CAO presented Council correspondence from the Two Hills and District Agricultural Society, requesting sponsorship for their 2023 – Two Hills Country Fair held on August 19, 2023.

Council having discussed this item; it was moved by:

R-130103

E. YAKEMCHUK

That the County of Two Hills provide a Platinum Level donation of \$500.00 to the Two Hills & District Agricultural Society, sponsoring the 2023 Two Hills Country Fair on August 19, 2023.

Motion Carried

Zone 5 ARMAA
Conference
Donation Request.

The CAO received correspondence from the County of St. Paul regarding the Zone 5 ARMAA Conference to be held in Cold Lake August 29-31 2023, requesting the County of Two Hills Council join the County of St. Paul Council in assisting ARMAA through sponsorship.

Council having discussed this item; it was moved by:

R-130104

D. SASKIW

That the County of Two Hills donate \$1,000 to ARMAA to assist in hosting the 2023 Zone 5 ARMAA Conference hosted by the Municipal District of Bonnyville held August 29-31, 2023.

Motion Carried

Town of Two Hills
Meeting Request

The CAO informed Council the Two of Two Hills and Village of Myrnam Councils have invited the County of Two Hills Council to join them in a Joint Municipalities Meeting to discuss items of concern.

Council having discussed this item; it was moved by:

R-130104

M. PHILLIPS

That Administration provide the Town of Two Hills and Village of Myrnam a list of possible dates to hold the Joint Municipality Meeting to discuss items of concern.

Motion Carried

The CAO informed Council the Two of Two Hills and Village of Myrnam CAO's have invited the County of Two Hills CAO to join them to discuss the Mutual Fire Aid Agreement between the Municipalities.

Council having discussed this item; it was moved by:

R-130105

M. PHILLIPS

That County of Two Hills Administration meet with the Town of Two Hills Administration and the Village of Myrnam Administration to discuss the Mutual Fire Aid Agreement.

Motion Carried

G. Buchanon, Planning & Development Director entered the Council Chambers.

Tax Sales Procedure The CAO placed the topic of Tax Sale procedures on the table for discussion following concerns presented by Council at the June 20, 2023 Regular Council Meeting regarding tax sale buildings in the Hamlet of Willingdon.

G. Buchanon presented Council with the tax sale process set forth for Municipalities through the *Municipal Government Act*.

Council having discussed this item; it was moved by:

R-130106

E. YAKEMCHUK

That Council accept this item as information and follow the Tax Sales process laid out within the *Municipal Government Act*.

Motion Carried

Sale of County
Owned Lots

The CAO presented Council with information regarding the possible sale of County owned lots in the Hamlets of Willingdon and Derwent following instruction from Council at the June 20, 2023 Regular Council Meeting to investigate the sale of these properties.

G. Buchanon presented Council with listed properties owned by the County within the Hamlets of Willingdon and Derwent to be considered for sale.

Council having discussed this item; it was moved by:

R-130107

S. DUTRISAC

That Council approves for sale the listed properties within the Hamlets of the County of Two Hills.

Motion Carried

G. Buchanon, Planning & Development Director left the Council Chambers.

Parks & Lakes
Granting
Opportunities

The CAO placed possible granting opportunities for development of the County of Two Hills lakes and parks on the table for review and consideration. Administration outlined possible non-matching granting options for Council to consider including; the Blue Cross Built Together Fund, UFA Communities Foundation, FORTIS Alberta Community Grants & Community Naturalization Grants and Co-op Community Spaces Fund.

Council having discussed this item; it was moved by:

R-130108

E. YAKEMCHUK

That Administration apply for the aforementioned granting opportunities for the County of Two Hills Lakes and Parks.

Motion Carried

Public Works
Vehicle Tenders

The CAO placed on the table for review and consideration the closed tenders received prior to 1:30pm on Friday July 28, 2023 for the purchase of Public Works equipment including: Ford 2009 F250 Unit 004.086, GMC 2010 2500 Unit 004.087, Ford 2012 F150 Unit 004.095 and 2007 Kubota – Mower- front mount Unit 010.005.

Council having opened and reviewed all submitted tenders; it was moved by:

R-130109

M. PHILLIPS

That Council approve for sale of the GMC 2010 2500 Unit 004.087 for the price of \$1,850.00 and the 2007 Kubota – Mower- front mount Unit 010.005 for the price of \$6,500.00 to the selected successful tenderers.

Motion Carried

FCSS Funding
Increase

The CAO placed on the table for review and consideration correspondence from Alberta Family & Community Support Services regarding the proposed 4.5% funding increase to all FCSS programs from 2023 to 2025.

Council having discussed this item; it was moved by:

R- 130110

S. DUTRISAC

That Council provide the Alberta Family & Community Support Services notice of acceptance for the 4.5% funding increase from 2023 to 2025 to FCSS.

Motion Carried

Uncollectable
Municipal Utility
Accounts

The County of Two Hills Municipal Utilities, being Water, Wastewater and Sewer, is requesting authorization to have the uncollectable Municipal Utilities Account in arrears be moved to the tax roll for the following properties, being: Plan 380EO; Block 5; Lot 1 in the amount of \$726.69, Plan 380EO; Block 2; Lot 6 and north half of Lot 7 in the amount of \$220.76 and Plan 3357ET; Block 7; The easterly 87 feet throughout of Lot 1 in the amount of \$82.68

Council having discussed this item; it was moved by:

R-130111

S. DUTRISAC

That the uncollectable Municipal Utility Accounts for Plan 380EO; Block 5; Lot 1, Plan 380EO; Block 2; Lot 6 and north half of Lot 7 and Plan 3357ET; Block 7; The easterly 87 Feet throughout of Lot 1 for the total amount of \$1,030.13 (balances as of July 17, 2023) be moved to the tax roll as per Section 533(1) of the *Municipal Government Act*.

Motion Carried

P. Gordeyko, Director of Utilities entered the Council Chambers.

Reports
Director of
Utilities

P. Gordeyko advised Council that due to water-quality issues there will be a Boil Water Advisory placed on the Jackfish Lake Campground for the time being.

P. Gordeyko presented the tentative Operation & Maintenance Contract for Alberta Central East Water Corporations West Operations for Council consideration.

Council having discussed this item; it was moved by:

R-130112

S. DUTRISAC

That the County accept the Operation & Maintenance Contract for Alberta Central East Water Corporations West Operations in principle for a 5-year term.

Motion Carried

P. Gordeyko, Director of Utilities left the Council Chambers.

Correspondence and Information Items

- RMA District 5 Meeting and Golf Tournament re: FORTIS Sponsorship Donation
- East Central 911 Spring General Meeting Minutes
- JM Ares, CSR from ATCO Re: Clean Energy Community Fund
- Minister R. McIver Re: MSI and CCBF Funding
- Government of Alberta MSI Payment Advice Notification
- TC Energy Approval of Equipment Replacement Program
- Lakeland Today, Alberta Announces Six-Month Pause on Renewable Energy
- 2023 Annual EDA Ministry Dinner Invitation
- Wyatt Skovron, RMA re: AGLC Casino Relocation Decision
- County of Stettler re: Feed and Transportation Assistance Programs
- Minister of Municipal Affairs Mandate Letter

- **Member Bulletins:**
 - 2023-06-09 | Complete the Member Survey on Municipal Experiences with Quasi-Judicial Agencies
 - 2023-06-15 | RMA Launches Municipal Economic Development Capacity-Building Microgrant
 - 2023-06-21 | Register for Rural Economic Development Microgrant Webinar.
 - 2023-06-21 | 2023 RMA Post Secondary Scholarship
 - 2023-06-22 | New Version of Councillor Code of Conduct Guide Now Available
 - 2023-06-26 | Agricultural Mental Health Forum Launched
 - 2023-06-27 | AGLC Issues Final Decision on Proposed Camrose Casino Relocation
 - 2023-06-27 | Monthly Resolution Update – June 2023 Edition
 - 2023-06-27 | Complete the Survey for the RMA’s Quasi-Judicial Agencies Member Committee Today
 - 2023-06-27 | Quasi-Judicial Agency Member Committee June Meeting Report
 - 2023-07-04 | Natural Resources Canada Announces Climate Change Adaptation Funding
 - 2023-07-05 | Rural Economic Development Microgrant Webinar Now Available
 - 2023-07-07 | Wildfire Disaster Financial Assistance Available
 - 2023-07-12 | Assistance in Developing Resolutions and Helpful Resources
 - 2023-07-20 | RMA Post-Secondary Scholarship Application Closes August 31,2023
 - 2023-07-25 | Quasi-Judicial Agency Member Committee July Meeting Report
 - 2023-07-27 | Monthly Resolution Update – July 2023 Edition
 - 2023-07-27 | RMA Assigns Statuses to Some Spring 2023 Resolutions
 - 2023-08-03 | New Renewable Energy Project Approvals Paused for Review
 - 2023-08-04 | Rural Economic Development Microgrant – Apply Before the August 15 Deadline
- **RMA:** Contact Newsletters – June 16, 2023 – August 10, 2023

Next Meeting
Date

Discussion took place on the next meeting date; it was moved by:

R-130113

E. YAKEMCHUK

That that the Regular Council Meeting be held on Wednesday September 20, 2023 in the Council Chambers at 10:00 a.m. and the Department Heads Meeting be held at the call of the Chair.

Motion Carried

Closed-Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-130114

S. DUTRISAC

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance -time 4:18 p.m.

Motion Carried

R-130115

M. PHILLIPS

That the County of Two Hills revert back to their Regular Council Meeting – time 4:27 p.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130116

E. YAKEMCHUK

That the meeting be adjourned at 4:33 p.m.

Motion Carried

REEVE

CAO