









CHECKLIST FOR

RELOCATING AN OLDER MOBILE HOME / MANUFACTURED HOME / SINGLE FAMILY DWELLING

	10 DAYS	PRIOR TO MAKE AN OFFER TO PURCHASE ON A HOME OLDER THAN 10 YEARS, YOU ARE REQUIRED TO CONTACT THE COUNTY'S DEVELOPMENT OFFICER. A BUILDING INSPECTION AND PHOTOS MAY BE REQUIRED.
	30 DAYS	APPLY FOR YOUR ROADSIDE DEVELOPMENT PERMIT WITH ALBERTA TRANSPORTATION IF WITHIN 1 ST QUARTER SECTION OF A HIGHWAY IF YOU ARE ADVISED BY THE DEVELOPMENT OFFICER.
	40 DAYS	APPLY FOR YOUR DEVELOPMENT PERMIT WITH THE DEVELOPMENT OFFICER. PROCESSING TIMES CAN BE LONGER IF REQUESTING A VARIANCE. THE PERMIT IS VALID TO START WITHIN 1 YEAR.
	14 DAYS	APPLY FOR YOUR BUILDING PERMIT (REQUIRES 2 SETS OF DRAWINGS) WITH THE INSPECTIONS GROUP INC. ENSURE APPROPRIATE INSPECTIONS ARE OBTAINED.
	7 DAYS	LOCATE YOUR LINES BY CONTACTING ALBERTA ONE CALL AT 1-800-242-3447.
	7 DAYS	APPLY FOR THE REMAINDER OF YOUR SAFETY CODES PERMITS FOR YOUR HOME (ELECTRICAL, PLUMBING, GAS, AND PRIVATE SEWAGE SYSTEM) IF ANY OF THESE SERVICES ARE INSTALLED. PERMITS CAN BE ISSUED TO A HOMEOWNER OR CONTRACTOR. ENSURE APPROPRIATE INSPECTIONS ARE OBTAINED.

TO AVOID ANY DELAYS AND TO TAKE ADVANTAGE OF THE FULL
CONSTRUCTION SEASON, PLEASE START APPLYING FOR YOUR PERMITS IN
JANUARY OF THE CALENDAR YEAR YOU ARE PLANNING TO BUILD.

FOR MORE INFORMATION YOU MAY CONTACT
ALINE BROUSSEAU, DEVELOPMENT OFFICER AT 780-657-3358.