

# COUNTY OF TWO HILLS

The County of Two Hills No. 21 is seeking applications for a **Parts / Inventory Person**

## Qualifications (To mention a few)

- Previous experience in parts ordering and inventory
- Ability to perform manual labor
- Valid driver's license (Class 1 or 3 would be an asset, but not necessary)
- Forklift certified
- Ability to operate equipment if necessary
- Attention to detail
- Ability to work in a hectic environment where multi-tasking is essential
- Experience with Microsoft Office

All interested individuals shall submit their written application to the attention of:

**SELECTION COMMITTEE**  
County of Two Hills No. 21  
Box 490 Two Hills, AB T0B 4K0  
Fax: 780-657-2498  
Email: [selkow@thcounty.ab.ca](mailto:selkow@thcounty.ab.ca)

Applications will be accepted until a suitable applicant is found. All applicants are thanked for their interest, however only those selected for an interview will be contacted. All resumes and personal information provided therein, will be handled in accordance with the Province of Alberta Freedom of Information & Privacy Legislation.