

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
June 20, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:06 a.m. on Tuesday, June 20, 2023.

Attendance Present were:
D. Gulayec S. Dary, CAO
M. Phillips T. Alexopoulos, Executive Assistant
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the June 20, 2023 Council Meeting was presented for review and consideration, having the following additions being presented:

- Smoky Lake County re: Metis Self-Government Legislation
- Derwent Garden Club re: Derwent NE-9-54-7-W4
- Revitalize Energy Inc. re: Sale of Assets write off
- Unsightly Premises
- Waterfill Station re: Hairy Hill
- Tax Sales
- Communication Strategy re: New Gravel Pits
- Agricultural Service Board Audit
- Public Works Capital Purchase
- Sandy Lake re: MPA Surveyors
- Hairy Hill Bison re: Flag Pole

There being no further additions; it was moved by:

R-130060

E. YAKEMCHUK

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the May 24, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-130061

D. SASKIW

That the minutes of the May 24, 2023 Special Council Meeting be approved.

Motion Carried

The minutes of the May 24, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-130062

E. YAKEMCHUK

That the minutes of the May 24, 2023 Regular Council Meeting be approved as amended (R-130039).

Motion Carried

Business arising from the Minutes:

Derwent Truckfill Project

The CAO updated Council discussions with Alberta Transportation ACE Water tendering the Derwent Truckfill Project. Council having discussed this item; it was accepted as information.

Hamlet of
Willingdon
re: Dust Control
Policy
PUB-DUS-1

The CAO updated Council on discussions with the Public Works Supervisor regarding the application of MG30 on 52 Avenue and 50A Street in the Hamlet of Willingdon. It was consensus of Council to not move forward with the application of MG30 due to infrastructure implication and overspray. Further discussions determined to amend the Dust Control Policy PUB-DUS-1 and investigate further options of dust control.

Council having discussed this item; it was moved by:

R-130063

S. DUTRISAC

That Dust Control Policy PUB-DUS-1 be approved, as amended this 20th June, 2023.

Motion Carried

Derwent Post
Office

The CAO informed Council that the Derwent Hamlet Lease Agreement has been signed and Canada Post will start training the first week of July, 2023. Council having discussed this item; it was accepted as information.

ATCO power
line

At the June 8, 2023, Public Works Committee Meeting the CAO informed the Committee ratepayers have expressed concern regarding the ATCO powerline upgrade for the Jackfish Lake project (Twp Rd 534 & RR 95). The Committee having discussed this item; it was consensus that Administration contact ATCO to discuss and be brought back to a Regular Council Meeting. The CAO updated Council advising a call was made to ATCO, however, awaiting a reply. Council having discussed this item; it was accepted as information.

Myrnam &
Willingdon Seed
Cleaning Plants

The CAO presented Myrnam & Willingdon Seed Cleaning Plant on the table for discussion regarding plant dust. Deputy Reeve, M. Phillips informed the Committee he will attend a meeting on Tuesday, June 25, 2023 and provide feedback at an upcoming Council Meeting.

The CAO informed that the County of Two Hills Council may forward a congratulatory letter and invite to Jackie Homeniuk -Armstrong to an upcoming Council Meeting.

Council having discussed this item; it was moved by:

R-130064

M. PHILLIPS

That the County of Two Hills send a congratulatory letter and invite Jackie Homeniuk-Armstrong, UCP member for Fort-Saskatchewan-Vegreville to an upcoming Council Meeting.

Motion Carried

C. McRae, Corporate Services Director entered the Council Chambers.

Bank Rec - May

The Bank Reconciliation Report for the month ending May 2023 indicating a bank balance of \$1,709,251.72 was presented for review and consideration.

Council having reviewed and discussed the May 2023 Bank Reconciliation Report; it was moved by:

R-130065

E. YAKEMCHUK

That the Bank Reconciliation Reports for the month ending May 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Revitalize Energy The CAO presented Council correspondence received from C. McRae, Corporate Services Director requesting taxes and penalties for Tax Rolls No. 834107, No. 834011, and No. 915525 be written off. Revitalize Energy Inc. purchased the assets from Canstone Energy free and clear of municipal taxes as per MGA Section 347(1).

Council having discussed this item; it was moved by:

R-130066

S. DUTRISAC

That the County of Two Hills write off the taxes and penalties on Tax Roll No.'s No. 8341407, No. 834011 and No. 915525 and Administration contact Legal to discuss Caveats being put on arrears of taxes, oil, gas and residential properties

Motion Carried

C. McRae, Director of Corporate Services left the Council Chambers.

Smoky Lake
County

The CAO presented correspondence received from Smoky Lake County regarding Bylaw 1437-23 (Hamlet Chickens) and Bylaw 1438-23 (Keeping and Caring for Animals).

Council having discussed this item; it was moved by:

R-130067

E. YAKEMCHUK

That the County of Two Hills accept Bylaw 1437-23 and Bylaw 1438-23 from Smoky Lake County as information.

Motion Carried

Health and Safety
Policy
SAFE-POL-01

The CAO presented Council Inspections Policy SAFE-POL-01, for review and consideration. Noting adding: "The Joint Workplace Committee will meet "quarterly through the year"."

Council having discussed this item; it was moved by:

R-130068

D. SASKIW

That Municipal Health and Safety Policy SAFE-POL-01 be approved as amended this 20th day of June, 2023.

Motion Carried

Inspections
Policy
SAFE-POL-09

The CAO presented Council Inspections Policy SAFE-POL-09, for review and consideration. Noting adding "The County CAO will also be required to perform at least one formal inspection annually."

Council having discussed this item; it was moved by:

R-130069

M. PHILLIPS

That Inspections Policy SAFE-POL-09 be approved as amended, this 20th day of June, 2023.

Motion Carried

Fire Guardians

The CAO presented Council the Committees of Council Fire Guardians list to be updated.

Council having discussed this item; it was moved by:

R-130070

S. DUTRISAC

That the Committees of Council list be approved as amended, this 20th day of June, 2023.

Motion Carried

Fireworks The CAO presented Council concerns of ratepayers not being in a position to acquire a fire permit for fireworks.

Council having discussed this item; it was moved by:

R-130071

M. PHILLIPS

The County of Two Hills restore fire permits specifically to allow for fireworks.

Motion Carried

Hairy Hill Rodeo The CAO presented Council that at the June 8, 2023 Public Works Committee Meeting, the Public Works Supervisor informed the Committee the Hairy Hill Rodeo will be held July 7 & 8, 2023, and requested Light Plant, Water Truck and a load of Firewood for the event.

Council having discussed this item; it was moved by:

R-130072

D. SASKIW

That the County of Two Hills provide the Hairy Hill Rodeo Association with Light Plant, Water Truck and a load of Firewood for the Hairy Hill Rodeo to be held July 7 & 8, 2023.

Motion Carried

Delegation(s)
11:00 a.m.
Elemental Energy

Daniel Eaton, Director of Project Development and Jonathan Turner, Development Consultant, Elemental Energy were invited to attend the Council Meeting to present Council information regarding the Northern Valley Wind Project.

There being no further discussion, Council thanked Daniel Eaton, Director of Project Development and Jonathan Turner, Development Consultants thanked Council for their time and left the Council Chambers.

Delegation(s)
11:55 a.m.

Sgt. Daisley and Sgt. Henry, both of the Two Hills RCMP, were invited into the Council Chambers to update Council on items of mutual concern, noting Sgt. Daisley will be leaving and Sgt. Henry will be his replacement.

There being no further discussion, Sgt. Daisley and Sgt. Henry, thanked Council for their time and left the Council Chambers.

Recess

D. GULAYEC

That the meeting be recessed for lunch at 12:16 p.m.

Motion Carried

The meeting reconvened at 1:18 p.m., having all Councillors in attendance.

Reeve, D. Gulayec, left the Council Chambers at 1:20 p.m.

Mowing

At the June 8, 2023, Public Works Committee Meeting, the CAO informed the Public Works Department utilizes Plan 0925936; Block 1; Lot 31A in Derwent for snow placement during the winter months. The owner of Plan 0925936; Block 1; Lot 31A in Derwent is requesting the County mow the lot in lieu of placement of snow.

Council having discussed this item; it was moved by:

R-130073

D. SASKIW

That the County of Two Hills mow Plan 0925936; Block 1; Lot 31A in Derwent in lieu of placement of snow, having a release signed for snow plowing.

Motion Carried

Reeve, D. Gulayec, entered the Council Chambers at 1:23 p.m.

Public Works

At the Public Works Committee Meeting, June 8, 2023, the Committee requested that the Public Works Administration obtain a decibel machine to measure the amount of noise at the NE 14-56-14-W4 Pit, as a nearby landowner is inquiring. It was consensus of the Committee that this item be discussed at the June Council Meeting.

Council having discussed this item; it was moved by:

R-130074

S. DUTRISAC

That the Public Works Administration investigate and obtain a decibel machine to measure the amount of noise at the NE 14-56-14-W4 Pit, and where required.

Motion Carried

Smoky Lake
County

The CAO received correspondence from K. Schole, Planning Technician, of Smoky Lake County regarding Smoky Lake County Council correspondence sent to Shannon Stubbs requesting the Metis-Self Government Legislation be carried unanimously Federally on June 19, 2023.

Council having discussed this item; it was moved by:

R-130075

M. PHILLIPS

That the County of Two Hills Council accept the Smoky Lake County Council correspondence regarding Metis-Self Government Legislation as information.

Motion Carried

Derwent Garden
Club

At the April 19, 2023 Regular Council Meeting a request from the Derwent Garden Club to access the lands NE-9-54-7-W4 to utilize for a Community Garden. The Resolution being "That Administration review zoning on NE-9-54-7-W4 in Derwent and present at the next Council Meeting".

Council having discussed this item; it was moved by:

R-130076

D. GULAYEC

That the County of Two Hills allow the Derwent Garden Club access to the property legally described as NE-9-54-7-W4 and enter into an Agreement between the County of Two Hills and Derwent Garden Club.

Motion Carried

Special Council
Meeting Dates

The CAO placed Special Council Meeting Dates on the table for discussion. The CAO informed Council the benefit of holding a Special Meeting after a Department Head Meeting to approve resolutions if required.

Council having discussed this item; it was moved by:

R-130077

M. PHILLIPS

That the County of Two Hills hold a Special Council Meeting following the Department Head Meetings to approve resolutions if required.

Motion Carried

Hairy Hill Hamlet
Flag Pole

The CAO provided Council correspondence received from L. Lutic, the Hairy Hill School Reunion Committee, requesting a monetary donation towards the flag pole installation.

Council having discussed this item; it was moved by:

R-130078

S. DUTRISAC

That Administration investigate the placement and cost of flags and poles at Hamlets within the County of Two Hills.

Motion Carried

Unightly
Properties

Councillor, S. Dutrisac inquired as to the current Bylaw Officers and their review of Hamlet properties. The CAO informed Council the Bylaw Enforcement Officers are currently investigating unsightly properties. Council having discussed this item; it was accepted as information.

Hairy Hill Water
Fill Station

Councillor, S. Dutrisac informed Council the Hairy Hill Water Station coin operation was inoperable and there were issues with residents not being able to access the water due to possible restriction on accounts.

Council having discussed this item; it was moved by:

R-130079

D. SASKIW

That Administration pass the Hairy Hill Water Station Card and Coin Operating System to the Director of Utilities for further investigation and information.

Motion Carried

Frozen Water
Lines

Councillor, S. Dutrisac informed Council residents in the Hamlet of Willingdon have had some issues with the water lines in some areas of the Hamlet freezing in winter months.

Council having discussed this item; it was moved by:

R-130080

M. PHILLIPS

That the Director of Utilities investigate frozen water lines in the Hamlet of Willingdon and report at a future Council Meeting.

Motion Carried

Tax Sales

Councillor, S. Dutrisac informed Council there are concerns with some of the tax sale buildings in the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

R-130081

S. DUTRISAC

That Administration investigate tax sale buildings in the Hamlets within the County and bring back to a future meeting.

Motion Carried

Gravel Pits –
Haul Route

Councillor, S. Dutrisac informed Council of ratepayer concerns regarding the haul routes, 142 North to 562 East 1 mile to 141, to the Gravel Pit and a communication strategy to be implemented when hauling large quantities of gravel. Council having discussed this item; it was accepted as information.

ASB Audit

Councillor, S. Dutrisac inquired to Administration as to the last Agricultural Service Board Audit. Further to discussions with Council, it was consensus that Administration present to Council the Agricultural Service Boards last Audit at an upcoming Council Meeting.

C. McRae, Corporate Services Director entered the Council Chambers

Public Works
Capital Purchase

Deputy Reeve, M. Phillips informed Council Public Works was to purchase a 2023 Kubota. Council having discussed this item; it was consensus that funds from the reserve are used for the purchase of the 2023 Kubota and the 2022 Kubota be sold as is (191 hours).

C. McRae, Corporate Services Director, left the Council Chambers.

Sandy Lake
- Surveying

At the June 8, 2023 Agricultural Service Board Committee Meeting, Councillor E. Yakemchuk advised there were surveyors from MPA Engineering along Twp 645 and on private and County property. It was consensus that Administration (Agricultural Fieldman) investigate and report back at an upcoming Regular Council Meeting.

Correspondence and Information Items

- North Saskatchewan Watershed Alliance re: AGM information.

- **RMA:**
Contact Newsletters – May 12, 2023 – June 15, 2023.

- **Member Bulletins:**
 - 2023-05-15 | Register for Infrastructure Asset Management Alberta’s Upcoming Workshop.
 - 2023-05-18 | Compensation Costs for Volunteer Firefighters.
 - 2023-05-18 | Rural Economic Development Funding Coming Soon.
 - 2023-05-19 | Wildfire Program Assistance Guide 2023.
 - 2023-05-23 | RMA Assigns Statuses to Some Spring 2023 Resolutions.
 - 2023-05-24 | 2023 Resolution Status Update – Volume 1 Now Available.
 - 2023-05-25 | RMA and Brownlee Guide to Special Liens is Now Available.
 - 2023-05-26 | Update on Wildfire Disaster Financial Assistance.
 - 2023-05-31 | Quasi-Judicial Agency Member Committee Meeting.
 - 2023-06-01 | Register for Final Asset Management for Elected Official Workshop.

Next Meeting Date

Discussion took place on the next meeting date; it was moved by:

R-130082

S. DUTRISAC

That that the Regular Council Meeting be call of the chair.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130083

E. YAKEMCHUK

That the meeting be adjourned at 2:38 p.m.

Motion Carried

REEVE

CAO