

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
May 24, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 11:23 a.m. on Wednesday, May 24, 2023.

Attendance Present were:

D. Gulayec S. Dary, CAO  
M. Phillips T. Alexopoulos, Executive Assistant  
D. Saskiw  
S. Dutrisac  
E. Yakemchuk

Agenda The Agenda for the May 24, 2023 Council Meeting was presented for review and consideration, having the following additions being presented:

- Road Allowance re: SW 21-54-8-W4 & NE 16-54-8-W4
- Two Hills Golf Club and Two Hills Senior Centre.
- K & S Correspondence re: Lease Agreement.

There being no further additions; it was moved by:

**R-130030**

**D. GULAYEC**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the April 6, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-130031**

**M. PHILLIPS**

That the minutes of the April 6, 2023 Special Council Meeting be approved.

Motion Carried

The minutes of the April 19, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-130032**

**D. SASKIW**

That the minutes of the April 19, 2023 Regular Council Meeting be approved.

Motion Carried

The minutes of the May 1, 2023 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve D. Gulayec asked for adoption.

**R-130033**

**E. YAKEMCHUK**

That the minutes of the May 1, 2023 Special Council Meeting be approved.

Motion Carried

Business arising from the Minutes:

Municipal Census Regulation and Census Manual

The CAO placed Municipal Census Regulation and Census Manual on the table for review and discussion.

Council having discussed this item; it was moved by:

**R-130034**

**E. YAKEMCHUK**

That the County of Two Hills undertake the Municipal Census in 2024.

Motion Carried

Gravel Map  
re: 2023 Season

The CAO presented Council the updated Public Works 2023 Graveling Map for review and consideration.

Council having discussed this item; it was moved by:

**R-130035**

**E. YAKEMCHUK**

That the Public Works 2023 Graveling Map be approved, as amended this 24<sup>th</sup> day of May, 2023.

Motion Carried

**Recess**

**E. YAKEMCHUK**

That the meeting be recessed – time 11:56 p.m.

Motion Carried

The meeting reconvened at 1:23 p.m., having all Councillors in attendance.

Reports  
Director of  
Utilities

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Director of Utilities Report.

P. Gordeyko informed Council sewer line at the Willingdon & District Agricultural Society is plugged, recommending a camera be utilized to detect the blockage by the Willingdon & District Agricultural Society.

P. Gordeyko updated Council on the Derwent Service Rehabilitation Project noting discussions with the Public Works Supervisor confirming prices for gravel will be \$16.00 /yard and \$90/hr. for delivery.

Council having discussed this item, it was consensus that the County of Two Hills supply the reject gravel at no charge, charge for trucking required at \$90/hr. and gravel at \$16/ per yard.

P. Gordeyko updated Council on the Derwent Truckfill project regarding tendering.

Council having discussed this item; it was moved by:

**R-130036**

**D. SASKIW**

That Administration contact Alberta Transportation regarding tendering of the Derwent Truckfill project.

Motion Carried

P. Gordeyko informed Council that correspondence was received from a resident in the Hamlet of Willingdon requesting a reduction on the penalty for water.

Council having discussed this item; it was moved by:

**R-130037**

**M. PHILLIPS**

That penalty on the Tax Roll No. 50237 be written off in the amount of \$246.70 calculated from the total utility amount transferred in 2022 for Plan 7620924; Block 12; Lot 3 in the Hamlet of Willingdon.

Motion Carried

Pat Gordeyko, Director of Utilities left the Council Chambers.

Bank Rec – April

The Bank Reconciliation Report for the month ending April 2023 indicating a bank balance of \$2,132,525.24 was presented for review and consideration.

Council having reviewed and discussed the April 2023 Bank Reconciliation Report; it was moved by:

**R-130038**

**D. SASKIW**

That the Bank Reconciliation Reports for the month ending April 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Two Hills Health Foundation

The CAO presented Council correspondence received from Two Hills Health Centre Foundation requesting a live auction or monetary donation for their 3<sup>rd</sup> Annual Charity Golf Classic to be held June 24, 2023 at the Two Hills Lions Golf and Country Club.

Council having discussed this item; it was moved by:

**R-130039**

**E. YAKEMCHUK**

That the County of Two Hills donate raffle prizes to the Two Hills Health Centre Foundation for their 3<sup>rd</sup> Annual Two Hills Health Centre Foundation Charity Golf Classic, to be held on June 24, 2023.

Motion Carried

Hamlet of Hairy Hill Bison Statue

The CAO informed Council of correspondence received from the Hairy Hill Reunion Committee Chairman regarding the Hamlet of Hairy Hill Buffalo Statue mural project requesting a monetary donation in the amount of \$500.00 to assist with the invoice for the prairie mural on the base of the Hairy Hill Bison Statue.

Council having discussed this item; it was moved by:

**R-130040**

**E. YAKEMCHUK**

That the County of Two Hills provide a monetary donation in the amount of \$500.00 to assist with the invoice for the prairie mural on the base of the Hairy Hill Bison Statue.

Motion Carried

Bylaw No. 4-2023

The CAO presented Bylaw No. 4-2023, being a Bylaw for the purpose of closing to public travel and creating titles to and disposing of portions of a public highway in accordance with Sections 22 and 70 of the MGA, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, within the boundaries of the County of Two Hills.

Council having discussed this item; it was moved by:

**R-130041**

**M. PHILLIPS**

That first reading be given to Bylaw No. 4-2023 for the closure of all abandoned Road Plan 7174AG for market value, having the transfer being the landowner's responsibility.

Motion Carried

Bylaw No. 05-2023

The CAO informed Council no municipality may pass a Property Tax Bylaw or Business Tax Rate Bylaw in respect of a year, unless the Operating and Capital Budgets for that year have been adopted by Council or established by the Minister. Each Council must pass a Property Tax Bylaw annually, the Property Tax Bylaw authorizes the Council to impose a tax in respect of property in the

municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget of the County and the requisitions.

Bylaw No. 05-2023 being the County of Two Hills Bylaw authorizing the Rates of Taxation to be levied against assessable property within the County of Two Hills for the 2023 taxation year.

Council having discussed Bylaw No. 05-2023; it was moved by:

**R-130042**

**S. DUTRISAC**

That Bylaw No. 05-2023 be given first reading this 24<sup>th</sup> day of May, 2023.

Motion Carried

**R-130043**

**M. PHILLIPS**

That Bylaw No. 05-2023 be given second reading this 24<sup>th</sup> day of May, 2023.

Motion Carried

**R-130044**

**D. SASKIW**

That authority to proceed with third and final reading of Bylaw No. 05-2023 be given this 24<sup>th</sup> day of May, 2023.

Motion Carried

Enforcement  
Officer

The CAO informs Council that Section 210 of the Municipal Government Act (MGA) provides that Council may, by Bylaw, establish one or more positions to carry out the powers, duties, and functions of a designated officer.

Council having discussed this item; it was moved by:

**R-130045**

**E. YAKEMCHUK**

That Elden Kozak, Agricultural Fieldman and Gary Buchanan, Development Officer be appointed Bylaw Enforcement Officers for the County of Two Hills.

Motion Carried

SAFE-POL-1

The CAO presented Council Municipal Health and Safety Policy SAFE-POL-1, for review and consideration.

Council having discussed this item; it was moved by:

**R-130046**

**D. SASKIW**

That Municipal Health and Safety Policy SAFE-POL-1 be approved, as amended, this 24<sup>th</sup> day of May, 2023.

Motion Carried

ASB  
Appointments

The CAO presented Council a request on behalf of County of Two Hills Agricultural Service Board Department that Summer Students, Devon Nazarchuk and Connor Krahn be appointed on the Committees of Soil Conservation Officers, Weed Inspectors and Pest Handling.

Council having discussed this item: it was moved by:

**R-130047**

**E. YAKEMCHUK**

That the County of Two Hills appoint the Summer Students, Devon Nazarchuk and Connor Krahn of the Agricultural Service Board Department on the following Committees, Soil Conservation Officers, Weed Inspectors and Pest Handling.

Motion Carried

Road Allowance

The CAO placed Road Allowance on the table for discussion. At the March 29, 2023 Regular Council Meeting, Reeve D. Gulayec requested the undeveloped road allowance between SE 21-54-8-W4 and NE 16-54-8-W4 be brushed. The resolution being “That the County of Two Hills accept the brushing request between SE 21-54-8-W4 and NE 16-54-8-W4 as information”.

Council having discussed this item; it was moved by:

**R-130048**

**S. DUTRISAC**

That the County of Two Hills table the brushing of SW 21-54-8-W4 and NE 16-54-8-W4 until otherwise proven.

Motion Carried

Dust Control  
Policy  
PUB-DUS-1

The CAO received correspondence from a resident in the Hamlet of Willingdon requesting Dust Control on 52 Avenue and 50A Street in the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

**R-130049**

**S. DUTRISAC**

That Administration investigate the application of MG30 on a Hamlet roadway, having all residences signing a release and cost discussions prior to any application.

Motion Carried

Derwent Post  
Office

The CAO informed Council that correspondence was received from a resident requesting an option to lease the Derwent Hamlet office to restore postal and other services to the Community.

Council having discussed this item; it was moved by:

**R-130050**

**M. PHILLIPS**

That Administration draft a lease agreement for the Derwent Hamlet Office potential lessees.

Motion Carried

Two Hills Golf  
Club and Seniors  
Centre

The CAO placed inquiries from Two Hills Golf Club and Seniors Centre requesting insurance coverage through the County's Additional named Insurance.

Council having discussed this item; it was moved by:

**R-130051**

**D. SASKIW**

That Administration recommend to the Two Hills Golf Club and Seniors Centre to approach the Town of Two Hills regarding insurance coverage.

Motion Carried

**Correspondence and Information Items**

- North Saskatchewan Watershed Alliance re: AGM information.
- **RMA:**  
Contact Newsletters – April 21, 2023 – May 12, 2023.
- **Member Bulletins:**
- 2023-04-20 | Guide for Declaring Municipal Agricultural Disasters Alberta.

- 2023-04-25 | Quasi-Judicial Agency Member Committee Selected.
- 2023-04-28 | AER Announces New Property Tax Payment Requirements for Licensees.
- 2023-04-28 | RMA Assigns Statuses to One Spring 2022 Resolution and Some Fall 2022 Resolutions.
- 2023-04-28 | Stormwater Use Regulation Amendment.
- 2023-04-28 | Uniquely Rural! Join RMA's Provincial Election Campaign.
- 2023-05-01 | Introducing Monthly Resolution Update Bulletins – Featuring Updates on Selected Resolutions.
- 2023-05-03 | Help Shape FCM's Climate Funding Programs.
- 2023-05-04 | AHS Provides Update on Improvements to the EMS System in Alberta.
- 2023-05-04 | PrairieCan Engagement on the Building a Green Prairie Economy Act.

Next Meeting  
Date

**R-130052**

Discussion took place on the next meeting date; it was moved by:

**D. SASKIW**

That that the Regular Council Meeting be held on Tuesday June 20, 2023 in the Council Chambers at 10:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-130053**

**E. YAKEMCHUK**

That the meeting be adjourned at 3:01 p.m.

Motion Carried

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REEVE

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CAO