

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
March 29, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:02 a.m. on Wednesday, March 29, 2023.

Attendance Present were:

| | |
|-------------------------------------|---|
| D. Gulayec | S. Dary, CAO |
| M. Phillips (via Teleconference) | T. Alexopoulos, Executive Assistant |
| D. Saskiw | Press: Chronicle – Sonny Rajoo and Jared Rajoo |
| S. Dutrisac | Press: News Advertiser – M. Pinon |
| E. Yakemchuk | |

Agenda The Agenda for the March 29, 2023 Council Meeting was presented for review and consideration, having the following additions being presented:

- Mime Light Theatre Society, Bro-Tel Festival re: Letter of Request.
- 9-1-1 Dispatch Centre Wainwright re: Letter of Request.
- Lakeland Seed Swap re: Letter of Request.

There being no further additions; it was moved by:

R-120965

E. YAKEMCHUK

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the February 27, 2023 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120966

D. SASKIW

That the minutes of the February 27, 2023 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

Municipal Affairs

The CAO presented Council correspondence from Municipal Affairs regarding the 2022/23 Alberta Community Partnership Grant for the Town of Two Hills. This grant was approved, in the amount of \$100,000.00, for the regional governance study project in partnership with the Village of Myrnam and the County of Two Hills.

Ukrainian Funds

The CAO informed Council of the amount of funds in the County of Two Hills Ukrainian funds account and the possibility of dispersing some funds to a family

currently in need. Councillor, E. Yakemchuk informed Council of a request for housing a family of five in the County of Two Hills, stating the lodge is a possibility as they have housed previous and will gather additional information at an upcoming Board Meeting and present at the next Regular Council Meeting.

Council having discussed this item; it was moved by:

R-120967

D. SASKIW

That \$3,000.00 be provided from the County of Two Hills Ukrainian Family Fund to support family settlement on SE 35-54-13-W4.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – January

The Bank Reconciliation Report for the month ending February 2023 indicating a bank balance of \$1,849,404.86 was presented for review and consideration.

Council having reviewed and discussed the February 2023 Bank Reconciliation Report; it was moved by:

R-120968

S. DUTRISAC

That the Bank Reconciliation Reports for the month ending February 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bylaw No. 11- 2022

The CAO presented Council Bylaw No. 11-2022 Fire Services, being a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs back on the table for discussion.

Council having reviewed and discussed Bylaw No. 11-2022 Fire Services; it was moved by:

R-120969

M. PHILLIPS

That Bylaw No. 11-2022 be given first reading this 29th day of March, 2023.

Motion Carried

C. McRae, Director of Finance, left the Council Chambers.

County of Minburn No.
27

The CAO presented Council correspondence received from the Chief Administrative Officer of the County of Minburn No. 27 requesting consent from the County of Two Hills to acquire the lands legally described as N1/2 of SW 6-54-10-W4M containing 32.3 hectares (79.8 acres) and S1/2 of SW 6-54-10-W4M containing 32.3 hectares (79.8 acres) from the County of Two Hills.

Council having discussed this item; it was moved by:

R-120970

S. DUTRISAC

That the County of Two Hills Council approve the acquisition of the lands legally described as N1/2 of SW 6-54-10-W4M containing 32.3 hectares (79.8 acres) and S1/2 of SW 6-54-10-W4M containing 32.3 hectares (79.8 acres) to the County of Minburn No. 27.

Motion Carried

Subdivision
and
Development
Appeal
Board

The CAO informed Council that the County of Two Hills hosted the Subdivision and Development Appeal Board training; having vacancy as one member not in attendance and having an applicant for the same.

Council having discussed this item; it was moved by:

R-120971

M. PHILLIPS

That the County of Two Hills contact Michael Cymbaliuk (as Member at Large) and Orest Yackimec (as alternate) to the Subdivision and Development Appeal Board Training Workshop and Board.

Motion Carried

Federation of
Canadian
Municipalities

The CAO informed Council the 2023 Federation of Canadian Municipalities Annual Conference, to be held at the Metro Conference Centre in Toronto, Ontario from May 25 to 28, 2023.

Council having discussed this item; it was moved by:

R-120972

E. YAKEMCHUK

That Council and CAO be authorized to attend the 2023 Federation of Canadian Municipalities Annual Conference in Toronto, Ontario from May 25 to 28, 2023 and a cap of only two members attending at a time.

Motion Carried

G. Buchannan, Planning and Development Officer, entered the Council Chambers.

Alternate Energy
Amendments

The CAO placed Alternate Energy Amendments to Municipal Development Plan Bylaw No. 13-2022 and Land Use Bylaw 14-2022 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120973

E. YAKEMCHUK

That the County of Two Hills schedule a Public Hearing regarding Alternate Energy Amendments to Municipal Development Plan Bylaw No. 13-2022 and Land Use Bylaw 14-2022 for June 21st, 2023.

Motion Carried

R-120974

D. SASKIW

That Bylaw No. 13-2022 Municipal Development Plan – Alternate Energy Amendment be given first reading, as amended, this 29th day of March, 2023; and, that Bylaw No. 13-2022 be circulated for public comment, having a Public Hearing for the same scheduled at the June 21st 2023 Regular Council Meeting.

Motion Carried

R-120975

M. PHILLIPS

That Bylaw No. 14-2022 Land Use – Alternate Energy Amendment be given first reading, as amended, this 29th day of March, 2023; and, that Bylaw No. 14-2022 be circulated for public comment, having a Public Hearing for the same scheduled at the June 21st 2023 Regular Council Meeting.

Motion Carried

Road Allowance

Reeve, D. Gulayec placed the undeveloped road allowance (lease road) between SE 21-54-8-W4 and NE 16-54-8-W4 and request it be brushed, on the table for review, discussion and consideration.

Council having discussed this; it was moved by:

R-120976

M. PHILLIPS

That the County of Two Hills accept the brushing request between SE 21-54-8-W4 and NE 16-54-8-W4 as information.

Motion Carried

G. Buchannan, Planning and Development Officer, left the Council Chambers.

In Closed Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120977

E. YAKEMCHUK

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with members in attendance – time 10:46 a.m.

Motion Carried

R-120978

D. SASKIW

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 11:21 a.m.

Motion Carried

Bro-Tel Backyard
Festival

The CAO presented Council correspondence from Bro-Tel Backyard Festival, requesting Council consider increasing the rental for the Festival scheduled August 18 – 20, 2023, by 8.8% rather than 66%, as set out in the County of Two Hills correspondence to Mime-Light Theatre, March 14, 2023.

Council having discussed this item; it was moved by:

R-120979

D. GULAYEC

That the County of Two Hills increase the rental for Bro-Tel Backyard Festival by 33.4%, and invite Mime-Light Theatre as a delegation for the 2024 season to review further.

Motion Carried

9-1-1 Dispatch

The CAO presented Council correspondence received from 9-1-1 Dispatch Centre requesting a monetary donation for their Community BBQ on April 13, 2023 in Wainwright.

Council having discussed this item; it was moved by:

R-120980

E. YAKEMCHUK

That the correspondence from 9-1-1 Dispatch Centre be accepted as information.

Motion Carried

Lakeland Seed Swap

The CAO presented Council correspondence received from Lakeland Seed Swap requesting a financial donation for start up costs.

Council having discussed this item; it was moved by:

R-120981

M. PHILLIPS

That correspondence from Lakeland Seed Swap be accepted as information and recommending that FCSS and ALUS be contacted for possible further assistance.

Motion Carried

Councillor, M. Phillips left the Council Meeting – time 11:27 a.m.

Municipal
Administration
Leadership Workshop

The CAO requests authorization to attend the Mountain Refresher/Municipal Administration Leadership Workshop in Kananaskis, Alberta on May 9 to 12, 2023, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Council having discussed this item; it was moved by:

R-120982

S. DUTRISAC

That the CAO be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis, Alberta on May 9 to 12, 2023, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Motion Carried

2023 RMA Annual Risk Management (RiskPro) Conference

The CAO informed Council the Annual RMA Risk Management (RiskPro) Conference is to be held in Calgary, Alberta on May 9 to 12, 2023.

Council having discussed this item; it was moved by:

R-120983

D. SASKIW

That the Director of Finance and appointed staff be authorized to attend the Annual RMA Annual Risk Management (RiskPro) Conference in Calgary, Alberta on May 9 to 12, 2023.

Motion Carried

2022 Financial Statement Review

The CAO informed Council discussions with Synergy Chartered Professional Accountants regarding the County of Two Hills 2022 Financial Statement review, having Synergy being able to present the same on April 6, 2023.

Council having discussed this item; it was moved by:

R-120984

E. YAKEMCHUK

That Synergy Chartered Professional Accountants attend the County of Two Hills Special Council Meeting on April 6, 2023 at 10:00 a.m. to present the County of Two Hills 2022 Financial Statements.

Motion Carried

Assessment Services

The CAO informed Council discussions with Accurate Assessment Group Ltd. Regarding the 2022 Assessment of the County of Two Hills having Accurate Assessment Group Ltd. being available to present the same on April 6, 2023 at 2:00 p.m.

Council having discussed this item; it was moved by:

R-120985

S. DUTRISAC

That Accurate Assessment Group Ltd. attend the County of Two Hills Special Council Meeting on April 6, 2023, at 2:00 p.m. to present the County of Two Hills 2022 Assessment.

Motion Carried

Senior's Declaration The CAO presented Council correspondence received from the Minister of Seniors, Community and Social Services celebrating and declaring Senior's Week is June 5 to 11, 2023.

Council having discussed this item; it was moved by:

R-120986

D. SASKIW

That the County of Two Hills proclaim June 5 to 11, 2023 as Senior's Week.

Motion Carried

PUB-DUS-1 The CAO informed Council Dust Control Policy PUB-DUS-1 Application period begins April 1, 2023 to May 15, 2023 and the Public Works Supervisor advised there has been no increase in MG30 costs.

Council having discussed this item; it was moved by:

R-120987

E. YAKEMCHUK

That Dust Control Policy PUB-DUS-1 remain status quo for the 2023 season.

Motion Carried

Delegation(s) Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited into the
11:35 a.m. Council Chambers to discuss Bylaw No. 05-2022 Unsightly Premises and
Bylaw Enforcement provide an update.

There being no further discussion, Ms. Tammy Goddu thanked Council for their time and left the Council Chambers.

Correspondence and Information Items

- ACE Annual General Shareholders Meeting.

- **RMA:**
- Contact Newsletters – February 24, 2023 – March 17, 2023.

- **Member Bulletins:**
- 2023-02-21 | RMA Releases Draft Version of New Strategic Direction.
- 2023-02-24 | Resolutions for the RMA 2023 Spring Convention.
- 2023-02-24 | Spring 2023 Emergent Resolution Deadline March 20, 2023.
- 2023-03-01 | Alberta Budget 2023 – 2024; RMA Initial Analysis.
- 2023-03-01 | RMA Budget 2023 Details.
- 2023-03-02 | RMA Assigns Statuses to Several Spring 2022 and Fall 2022 Resolutions.

Next Meeting Date and
Department Head
Meeting Date

R-120988

Discussion took place on the next meeting date and Department Head meeting date; it was moved by:

E. YAKEMCHUK

That that the Regular Council Meeting be held on Wednesday April 19, 2023 in the Council Chambers at 10:00 a.m. That the Department Head Meeting and Special Council Meeting be held on Thursday April 6, 2023 in the Council Chambers at 9:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120989

E. YAKEMCHUK

That the meeting be adjourned at 11:45 a.m.

Motion Carried

REEVE

CAO