

R-120933

M. PHILLIPS

That the County of Two Hills provide a letter of support to Two Hills Health Care Centre for the nomination of Dr. Van Wyk for the Rhapsody Rural Physician Award.

Motion Carried

Two Hills Airport Commission

Councillor D. Saskiw, informed Council of correspondence forwarded to MLA Jackie Armstrong-Homeniuk regarding the Two Hills Airport Commission and concerns of the pause of Fixed Wing Air Ambulance services during winter months at the Two Hills Airport Commission.

Division 1 Wind Project

Reeve, D. Gulayec provided Council an update regarding the Division 1 Wind Project and advised the Development Officer will update Council at an upcoming Regular Council Meeting.

15 Year Pin for Service

Reeve, D. Gulayec presented Councillor, E. Yakemchuk a 15 Year of Service pin from Rural Municipalities of Alberta.

Municipal Lakes and Parks

The CAO updated Council regarding Jackfish Lake Municipal Campground Booking for the 2023 season.

North East Regional Mayors Reeves Indigenous Leaders

The COA placed North East Regional Mayors Reeves Indigenous Leaders-Steering Committee re: Canadian Strategy Group on the table having Reeve D. Gulayec inform Council of the requested contribution of \$2,000.00.

Council having discussed this item; it was moved by:

R-190934

S. DUTRISAC

That the County of Two Hills contribute \$2,000.00 to the North East Regional Mayors Reeves Indigenous Leaders-Steering Committee re: Canadian Strategy Group.

Motion Carried

County Fire Dept.

The CAO placed correspondence forwarded from the Town of Two Hills, the Two Hills Fire Department regarding County Fire Equipment repairs, placing the same on the table for discussion.

Council having discussed this item; it was moved by:

R-190935

S. DUTRISAC

That the County of Two Hills reimburse the Town of Two Hills for fire equipment repair.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – January

The Bank Reconciliation Report for the month ending January 2023 indicating a bank balance of \$2,109,292.74 was presented for review and consideration.

Council having reviewed and discussed the January 2023 Bank Reconciliation Report; it was moved by:

R-120936 E. YAKEMCHUK

That the Bank Reconciliation Reports for the month ending January 2023, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Delegation(s) Melanie Zayak, of the Two Hills Minor Hockey Association, Murray Tupechka and
10:59 a.m. Bob Ross, of the Two Hills & District Agricultural Society, were invited into the Council Chambers to request a donation for the Green and Inclusive Community Buildings Program grant. Projects including a Solar Project, Ice Plant and Electric Vehicle Charging Station, within the Town of Two Hills, having the County of Two Hills portion being \$290,000.00.

There being no further discussion, Melanie Zayak, Murray Tupechka and Bob Ross thanked Council for their time and left the Council Chambers.

Delegation(s) James MacDonald, Executive Director and Vicky Lefebvre, Board Chair (via
11:26 a.m. teleconference) of the Northern Lights Library System, was invited into the Council Chambers.

There being no further discussion, Ms. Lefebvre and Mr. MacDonald thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

E. YAKEMCHUK

Recess That the meeting be recessed – time 12:11 p.m.

Motion Carried

The meeting reconvened at 1:15 p.m., having all Councillors in attendance.

Delegation(s) Sgt. Robert Daisley, of the Two Hills RCMP, was invited into the Council Chambers
1:22 p.m. to present to Council the Quarterly Police Report. Reeve, D. Gulayec, invited Sgt. Daisley to the Derwent Seniors Centre on March 9, 2023 at 7:00 p.m. to discuss crime in the area. Sgt. Daisley advised Council of the RAVE Alert App that allows the RCMP to distribute information to the Community in real time. Sgt. Daisley was informed of the County of Two Hills Council priorities being Visibility, Rural Crime Watch, RAVE Alert App and presence in the Community.

There being no further discussion, Sgt. Robert Daisley thanked Council for their time and left the Council Chambers.

Cheryl McRae, Director of Finance, entered the Council Chambers

Mutual Aid Fire Agreement

The CAO placed the Mutual Aid Fire Agreement between the County of Two Hills, the Town of Two Hills and Village of Myrnam, on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

R-120937 **S. DUTRISAC**

That the County of Two Hills rescind the (R-120911) Mutual Aid Agreement, of January 23, 2023.

Motion Carried

R-120938 **M. PHILLIPS**

That the County of Two Hills approve the Mutual Aid Fire Agreement as presented and amended, this 27th day of February, 2023.

Motion Carried

Two Hills Sports Activity Council

The CAO placed correspondence received from the Two Hills Sports Activity Council, requesting a representative from Council of the County of Two Hills on the table for discussion and consideration.

Council having discussed this; it was moved by:

R-190939 **M. PHILLIPS**

That the Two Hills Sports Activity Council's Letter of Request be accepted as information.

Motion Defeated

R-190940 **D. SASKIW**

That the County of Two Hills Council appoint Councillor, E. Yakemchuk, as representative and Councillor S. Dutrisac, as alternate, to the Two Hills Sports Activity Council.

Motion Carried

Two Hills & District Agricultural Society

The CAO placed correspondence received from the Two Hills & District Agricultural Society, requesting funding for the Two Hills Curling Rink and Arena.

Council having discussed this item; it was moved by:

R-190941 **E. YAKEMCHUK**

That the County of Two Hills provide a letter of support to the Two Hills & District Agricultural Society in their application for the Green and Inclusive Community Buildings (GCIB) Program to assist with improvements to the Two Hills Curling Rink and Arena, with a contribution of \$120,000.00 (over a four (4) year period).

Motion Carried

Two Hills Curling Club The CAO placed the Donation of one (1) load of gravel (10 cubic yards) for the Two Hills Curling Club Funspiel Silent Auction to be held on March 4, 2023 on the table for discussion and consideration.

Council having discussed this item; it was moved by:

R-190942 **M. PHILLIP**

That the County of Two Hills donate one (1) load of gravel (10 cubic yards), delivered within the County of Two Hills boundaries, to the Two Hills Curling Club Live Auction to be held on March 4, 2023.

Motion Carried

ATB Financial Agency The CAO presented Council correspondence received from the Willingdon ATB Financial Agency, requesting a Lease Agreement for the Hamlet of Willingdon Municipal Office, effective May 1, 2023.

Council having discussed this item; it was moved by:

R-190943 **D. SASKIW**

That the County of Two Hills and Willingdon ATB Financial Agency enter into a Lease Agreement having the same be brought back to a future Council Meeting.

Motion Carried

Rural Municipalities of Alberta Spring Convention The CAO informed Council that the Annual Rural Municipalities of Alberta Spring Conference is to be held in Edmonton, Alberta on March 20 – 22, 2023 at the Edmonton Convention Centre.

Council having discussed this item; it was moved by:

R-190944 **S. DUTRISAC**

That all Councillors, CAO and appointed staff be authorized to attend the Annual Spring Conference in Edmonton, Alberta at the Edmonton Convention Centre on March 20 – 22, 2023.

Motion Carried

MCSnet Tower Agreement Addendum The CAO placed correspondence received from MCSnet requesting authorization to supply their own power to the existing 150 ft tower in the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

R-190945 **E. YAKEMCHUK**

That the County of Two Hills enter into an addendum of agreement for the lease between the County of Two Hills and Lemalu Holdings Ltd. O/A MCSnet for the Hamlet of Willingdon to supply their own power to the existing tower.

Motion Carried

Bro-Tel Backyard Festival The CAO presented Council correspondence from Bro-Tel Backyard Festival, requesting booking Jackfish Lake for the 2023 Bro-Tel Backyard Festival, scheduled August 18 – 20, 2023.

Council having discussed this item; it was moved by:

R-190946 **D. GULAYEC**

That the County of Two Hills authorize Bro-Tel Backyard Festival be held at Jackfish Lake on August 18 – 20, 2023, providing all conditions are met.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers

Bylaw No. 11-2022 The CAO presented Council Bylaw No. 11-2022 Fire Services, being a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs being permitted and non permitted.

At the October 26, 2022 Regular Council Meeting, Bylaw No. 11-2022 Fire Services was given first reading.

Council having reviewed and discussed Bylaw No. 11-2022; it was moved by:

R-120947 **M. PHILLIPS**

That Bylaw No. 11-2022 be given second reading this 27th day of February, 2023.

Motion Carried

R-120948 **D. SASKIW**

That Bylaw No. 11-2022 be given third and final reading this 27th day of February, 2023.

Motion Carried

Bylaw No. 03-2023 The CAO presented Bylaw No. 03-2023 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 08-2021 Schedule of Fees – Schedule ‘A’ to increase Jackfish Lake Gazebo rental to \$150.00 per day. Also, it was resolved that the County of Two Hills sale of Tax Certificates and Assessment Sheets increase to \$30.00, effective January 1, 2023. At the January 23, 2023 Regular Council Meeting, it was resolved that the County of Two Hills agreed to a \$0.10 increase on ACE Water billing for the Hamlet of Derwent effective January 1, 2023.

Council having reviewed and discussed Bylaw No. 03-2023; it was moved by:

R-120949 **M. PHILLIPS**

That Bylaw No. 03-2023 be given first reading this 27th day of February, 2023.

Motion Carried

R-120950 D. SASKIW

That Bylaw No. 03-2023 be given second reading this 27th day of February, 2023.

Motion Carried

R-120951 S. DUTRISAC

That authority to proceed with third and final reading of Bylaw No. 03-2023 be given this 27th day of February, 2023.

Motion Unanimously Carried

R-120952 E. YAKEMCHUK

That Bylaw No. 03-2023 be given third and final reading this 27th day of February, 2023.

Motion Carried

Two Hills &
District
Agricultural
Society

The CAO received correspondence from the Two Hills & District Agricultural Society requesting financial assistance or donation to their upcoming Trade Show on April 22, 2023.

Council having discussed this item; it was moved by:

R-120953 M. PHILLIPS

The County of Two Hills having discussed this item, it was accepted as information.

Motion Carried

Hours of Work
Policy

The CAO placed Hours of Work Policy ADM-PER-9 on the table for review, discussion and consideration.

Council having discussed this item; it was moved by:

R-120954 D. GULAYEC

That the County of Two Hills Hours of Work ADM-PER-9 be approved as amended this 27th day of February, 2023.

Motion Carried

Myrnam and
District Ukrainian
Dance Club

The CAO presented Council correspondence received from the Myrnam and District Ukrainian Dance Club requesting a donation to their upcoming Annual Spring Concert Live Auction on April 29, 2023.

Council having discussed this item; it was moved by:

R-120955

D. SASKIW

That the County of Two Hills provide a donation of ten (10) cubic yards of gravel as per Donations Policy ADM-DON-1 for the Myrnam and District Ukrainian Dance Club Annual Spring Concert Live Auction on April 29, 2023.

Motion Carried

GO EAST of
Edmonton
Regional Tourism

The CAO presented Council correspondence received from GO EAST of Edmonton Regional Tourism requesting a letter of support for a Travel Alberta Rural Promotion Fund grant, to continue development and promote tourism in the region.

Council having discussed this item; it was moved by:

R-120956

M. PHILLIPS

That the County of Two Hills provide GO EAST of Edmonton Regional Tourism a Letter of Support for the Travel Alberta Rural Promotion Fund grant to continue development and promote tourism in the region.

Motion Carried

Fire Chiefs
Meeting

The CAO placed Fire Chiefs Meeting on the table to set a date and time for Council to meet with the County Fire Chiefs or designates.

Council having discussed this item; it was moved by:

R-129057

E. YAKEMCHUK

That the County of Two Hills schedule March 16, 2023 at 7:00 p.m. at the County of Two Hills Committee Room to meet with Elected Officials, County Fire Chiefs or designates and staff.

Motion Carried

Land Tax Sale

The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid

Council having discussed this item, The CAO informed Council there were no Offers received for the County of Two Hills Public Auction held on February 24, 2023.

Reserve Bid for
Land Sale

The CAO informed Council must set for each parcel of land to be offered for sale a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-129058**S. DUTRISAC**

That the market value (by the County's Contract Assessors) be the reserve bid for the lands offered for sale and accepted for Lot 16, Block 4, Plan 380EO and Lot 17, Block 4, Plan 380EO in Willingdon.

Motion Carried

Committees of
Council

The CAO placed SDAB training on the table for discussion and consideration. Council having discussed this item; it was consensus that a one (1) day training be provided at the County of Two Hills Committee Room on March 9, 2023, having administration contact the Board.

Correspondence and Information Items

- Town of Fox Creek Letter to Minister of Health re: Ambulance Service.
- Elected Official Asset Management Training Course.
- AHS Update re: Temporary Emergency Department closure in Tofield and Daysland extended.
- CPAA 2023 Conference re: Sponsorship Support and Conference Participation.
- County Fire Department's Quarterly Meeting Minutes.
- Town of Tofield Letter of Support – Relocation of Camrose Casino.
- Card of Thanks from Town of Two Hills Minor Hockey Association.
- RMA District 5 – Minutes January 27, 2023.
- RMA District 5 – Minutes September 23, 2022.

- RMA:
- Contact Newsletters – January 20, 2023 – February 17, 2023.

- Member Bulletins:
- 2023-01-20 | Register Now for Virtual EOEP Finance Course.
- 2023-01-24 | Free Asset Management for Elected Officials in Lethbridge.
- 2023-01-26 | RMA 2023 Spring Convention Registration is Now Open.
- 2023-01-31 | CRTC Seeking Testers for Internet Speeds.
- 2023-01-31 | EOEP Course Teaches Essentials of Financial Planning and Monitoring.
- 2023-01-31 | Register for Infrastructure Asset Management Alberta's Upcoming Workshop.
- 2023-02-01 | RMA Assigns Statuses to Several Spring 2022 and Fall 2022 Resolutions.
- 2023-02-10 | RMA releases Report Calling for Changes to Growth Management Board Voting Structure.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120959 **M. PHILLIPS**

That that the Regular Council Meeting be held on Wednesday March 29th, 2023 in the Council Chambers at 10:00 a.m.

Motion Carried

Department Head Meeting Date Discussion took place on the next Department Head meeting date: it was moved by:

R-120960 **D. SASKIW**

That the Department Head Meeting be held on Thursday March 2, 2023 in the Council Chambers at 11:30 a.m.

Motion Carried

P. Gordeyko, Director of Utilities entered the Council Chambers to present and discuss the Derwent Truckfill quote received from MPE Engineering Ltd.

Council having discussed this item; it was moved by:

R-120961 **S. DUTRISAC**

That Administration contact Alberta Transportation regarding the grantable amount for the proposed Derwent Truckfill Station (outside the ACE Contract).

Motion Carried

P. Gordeyko left the Council Chambers.

Closed-Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120962

M. PHILLIPS

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance -time 4:05 p.m.

Motion Carried

R-120963 **D. SASKIW**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 4:20 p.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120964 **E. YAKEMCHUK**

That the meeting be adjourned at 4:40 p.m.

Motion Carried

REEVE

CAO