

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
January 23, 2023**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Wednesday, January 23, 2023.

Attendance Present were:

D. Gulayec S. Dary, CAO  
M. Phillips T. Alexopoulos, Executive Assistant  
D. Saskiw  
S. Dutrisac  
E. Yakemchuk

Agenda The Agenda for the January 23, 2023 Council Meeting was presented for review and consideration, having the following additions being presented:

- Medical & Family Benefit Policy ADM-PER-24
- 2022/23 Alberta Community Partnership – Intermunicipal Collaboration Grant Application
- AHS Updates
- North East Regional Mayors, Reeves, Indigenous Leaders Caucus Meeting Presentation
- Canadian Strategy Group
- Beauvallon re: Garbage Bins
- ACE Water

There being no further additions; it was moved by:

**R-120901 D. SASKIW**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the December 21, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120902 E. YAKEMCHUK**

That the minutes of the December 21, 2022 Regular Council Meeting be approved.

Motion Carried

Previous Minutes The minutes of the November 22, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120903 M. PHILLIPS**

That the minutes of the November 22, 2022 Special Council Meeting be approved.

Motion Carried

Previous Minutes The minutes of the December 14, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120904 D. SASKIW**

That the minutes of the December 14, 2022 Special Council Meeting R120872 be amended.

Motion Carried

Business Arising from the Minutes:

Derwent Post Office As presented at the December 21, 2022 Regular Council Meeting, the CAO presented the signed Lease Agreement Extension for the Derwent Post Office.

Derwent Truck Loader As presented at the December 21, 2022 Regular Council Meeting, the CAO provided Council an update regarding the Derwent Bulk Water Station, having Alberta Transportation informing a cap of \$150,000.00.

ACE Water As presented at the December 21, 2022 Regular Council Meeting, the CAO placed ACE Water billing on the table for further review, discussion and consideration.

Council having discussed this item; it was moved by:

**R-120905 S. DUTRISAC**

That the County of Two Hills Council amend and increase the fee from \$0.05 to \$0.10 on ACE Water billing for the Hamlet of Derwent effective January 1, 2023.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – December The Bank Reconciliation Report for the month ending December 2022 indicating a bank balance of \$1,177,374.35 was presented for review and consideration.

Council having reviewed and discussed the December 2022 Bank Reconciliation Report; it was moved by:

**R-120906 S. DUTRISAC**

That the Bank Reconciliation Reports for the month ending December 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

K. Winterbottom, Public Works Supervisor, entered the Council Chambers.

Delegation(s) The County of Minburn, Reeve and Council, were invited into the Council Chambers to update Council on items of mutual concern.

**R-120907 S. DUTRISAC**

That the County of Two Hills meet in closed-session re: Land, with all members in attendance – time 11:00 a.m.

Motion Carried

**R-120908 E. YAKEMCHUK**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 11:54 p.m.

Motion Carried

There being no further discussion, The County of Minburn, Reeve and Council, thanked Council for their time and left the Council Chambers.

Recess **E. YAKEMCHUK**

That the meeting be recessed – time 11:54 a.m.

Motion Carried

The meeting reconvened at 1:31 p.m., having all Councillors in attendance.

Gary Buchanan entered the Council Chambers.

Alternate Energy Amendments to MDP & LUB The CAO placed Alternate Amendments to Municipal Development to MDP & LUB on the table for review, consideration and discussion. Further to Council's resolutions R-120817 & R-120818, the Alternate Energy amendments to the MDP & LUB were advertised for public comment and response via advertisements in the paper, (copy of advert attached hereto), on the County website, and with handouts available from the Office. The comment period ended on January 6, during which time one handout was collected and one package emailed, and one comment/response letter being received (copy attached hereto).

Council having discussed this item; it was moved by:

**R-120909 S. DUTRISAC**

That the County of Two Hills Administration review Alternate Energy Amendments to the MDP & LUB in light of the comments and return with recommendations for Council's review and consideration.

Motion Carried

Gary Buchanan left the Council Chambers.

Appointment of Auditors The CAO informed Council pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to meet the requirements of Section 280(1), each Council must appoint one or more Auditors for the municipality.

Council having discussed this item; it was moved by:

**R-120910 D. SASKIW**

That the Auditing Firm of Synergy Chartered Accountants be appointed as Auditors for the County of Two Hills No. 21 for the 2023 fiscal year.

Motion Carried

Mutual Aid Fire Agreement The CAO placed Mutual Aid Fire Agreement between the County of Two Hills, the Town of Two Hills and Village of Myrnam, on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120911 S. DUTRISAC**

That the County of Two Hills accept the Mutual Aid Fire Agreement as amended.

Motion Carried

Bylaw No. 01-2023 The CAO presented Council Bylaw No. 01-2023, Section 256(1)(2)(3) of the *Municipal Government Act* authorizes the borrowing of monies for the purpose of financing operating expenditures. The amount to be borrowed must not exceed the estimate to be raised in taxes in the year of borrowing and the Bylaw does not have to be advertised if the borrowing term does not exceed three years.

Council having reviewed and discussed Bylaw No. 01-2023; it was moved by:

**R-120912 M. PHILLIPS**

That Bylaw No. 01-2023 be given first reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

**R-120913 D. SASKIW**

That Bylaw No. 01-2023 be given second reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

**R-120914** **S. DUTRISAC**

That authority to proceed with third and final reading of Bylaw No. 01-2023 be given this 23<sup>rd</sup> day of January, 2023.

Motion Unanimously Carried

**R-120915** **S. DUTRISAC**

That Bylaw No. 02-2022 be given third and final reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

Bylaw No.  
02-2023

The CAO presented Bylaw No. 02-2023 being a Bylaw of the County of Two Hills for the purpose to establish a Regional Emergency Management Agency.

Council having reviewed and discussed Bylaw No. 02-2023; it was moved by:

**R-120916** **M. PHILLIPS**

That Bylaw No. 02-2023 be given first reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

**R-120917** **D. SASKIW**

That Bylaw No. 02-2023 be given second reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

**R-120918** **S. DUTRISAC**

That authority to proceed with third and final reading of Bylaw No. 02-2023 be given this 23<sup>rd</sup> day of January, 2023.

Motion Unanimously Carried

**R-120919** **D. GULAYEC**

That Bylaw No. 02-2023 be given third and final reading this 23<sup>rd</sup> day of January, 2023.

Motion Carried

2023 Statutory and  
Proclaimed  
Holidays

The CAO informed Council may declare up to two days in a year as Civic Holidays (as authorized under Section 56 of the *Municipal Government Act*).

County Gas Service Personnel take turns being in call during the year and require the approved Statutory and Proclaimed Holiday Schedule at the beginning of each fiscal year to set their on-call Schedule.

Council having discussed this item; it was moved by:

**R-120920** **S. DUTRISAC**

That Council approve the 2023 Statutory and Proclaimed Holiday Schedule as presented (thus proclaiming Monday April 10, 2023 (Easter Monday) and Sunday December 24, 2023 (Christmas Eve) as holidays).

Motion Carried

Medical & Family  
Benefit Policy

The CAO placed Medical & Family Benefit/Full Time/Seasonal/ Part time Employees Policy ADM-PER-24 on the table for further review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120921 M. PHILLIPS**

That the County of Two Hills amend the policy, Medical & Family Benefit/Full Time/Seasonal/ Part time Employees Policy ADM-PER-24, as presented this 23<sup>rd</sup> day of January, 2023.

Motion Carried

2022/23 ACP Grant As presented at the December 21, 2022 Council Meeting the CAO placed the 2022/23 ACP Grant re: Intermunicipal Collaboration Grant Application from the Town of Two Hills on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120922 D. SASKIW**

That the County of Two Hills provide a letter of support to the Town of Two Hills, Managing Partner, and Village of Myrnam, in their 2022/23 ACP Grant Intermunicipal Collaboration Grant Application.

Motion Carried

Willingdon & District Fish and Game Association As presented at the December 21, 2022 Council meeting, the CAO placed the Donation of one (1) additional load of gravel for Willingdon & District Fish and Game Association on the table for discussion and consideration.

Council having discussed this item; it was moved by:

**R-120923 E. YAKEMCHUK**

That the County of Two Hills provide three (3) ten (10) cubic yard loads of gravel to the Willingdon & District Fish and Game Silent Auction to be held January 28, 2023.

Motion Carried

E. Yakemchuk left the Council Chambers

Committees of Council Reeve, D. Gulayec provided the AHS update to Council for information.

Reeve, D. Gulayec provided Council the North East Regional Mayors, Reeves, Indigenous Leaders Caucus Meeting Presentation for information.

Reeve, D. Gulayec provided Council the Canadian Strategy Group update for information.

**Correspondence and Information Items**

- NE Regional Mayors, Reeves, Indigenous Leaders Caucus Meeting.
- Thank you card from Shandro Community Hall.
- North Saskatchewan Heritage River Designation Engagement Opportunity.
  
- RMA:
- Contact Newsletters – December 16, 2022 – January 13, 2023
  
- Member Bulletins:
- 2022-12-09 | RMA Heads to Ottawa to Talk Rural Municipal Issues.
- 2022-12-14 | Government of Alberta Unveils Economic Development in Rural Alberta Plan.
- 2022-12-14 | Register Now for Virtual Munis 101.
- 2022-12-19 | RMA Winter 2023 Position Statements Now Available.
- 2022-12-21 | Program to Enhance Rail Safety Engagement Launches.
- 2023-01-03 | Virtual Extended Producer Responsibility Session.
- 2023-01-06 | Resolution Deadlines for 2023 Spring Convention.
- 2023-01-06 | Surface Water Quality Management Frameworks Released.
- 2023-01-11 | Asset Management for Elected Officials Registration Open.

- 2023-01-23 | Call for Nominations for Plumbing Sub-Council.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-120924 E. YAKEMCHUK**

That that the Regular Council Meeting (Department Head if required) be held on Wednesday February 27, 2023 in the Council Chambers at 10:00 a.m.

Motion Carried

P. Gordeyko entered the Council Chambers.

Director of  
Utilities Report

P. Gordeyko, Director of Utilities presented the Director of Utilities Report; placing ACE Water quote, Derwent Tank Loader, Duvernay/ACE Agreements/Easements and Alberta Energy Regulators, Directive 67, on the table for review and discussion.

Council having discussed this item; it was moved by:

**R-120925 S. DUTRISAC**

That the County of Two Hills provide executed Agreement/Easement for the Duvernay/Ace Tie-in location (wellsite Hwy 29).

Motion Carried

P. Gordeyko left the Council Chambers.

**R-120926 D. SASKIW**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 3:54 p.m.

Motion Carried

Remuneration Rates The CAO placed County Council Remuneration Rates for 2022-2023 on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120927 D. SASKIW**

That the County Council Remuneration Rates for 2022/2023 be amended this 23<sup>rd</sup> day of January, 2023.

Motion Carried

Beauvallon re: Garbage Bins The CAO placed Beauvallon Garbage Bins on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120928 M. PHILLIPS**

That the County of Two Hills add an additional garbage bin in Beauvallon.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-120929** **M. PHILLIPS**

That the meeting be adjourned at 4:20 p.m.

Motion Carried

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REEVE

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CAO