

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
July 18, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Monday July 18, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the July 18, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- Newspaper Article re: Town of Two Hills
- Federal Electoral Districts re: Readjustment of Boundaries.
- Jackfish Lake Bookings
- Sandy Lake Park
- Pelican Bay Park Entrance
- Gate Sign Request
- Hillside Lodge Outdoor Maintenance

There being no further additions; it was moved by:

R-120691 E. YAKEMCHUK

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the June 13, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120692 D. SASKIW

That the minutes of the June 13, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.
- Bylaw No. 2-2018 Land-Use re: Alternate Energy
- Agricultural Service Board re: Provincial Grant Reporting
- Public Works re: Capital Purchase
- Alice Melnyk Public Library re: Additional Funding

G. Buchanan, Development Officer entered the Council Chambers.

Bylaw No. 2-2018 Land-Use re: Alternate Energy The CAO placed Bylaw No. 2-2018 Land-Use regarding Alternate Energy on the table for discussion.

G. Buchanan presented Council an Alternate Energy Report.

Council having discussed this item; it was moved by:

R-120693 M. PHILLIPS

That the County of Two Hills Development Officer investigate and bring back Alternate Energy options to be added to the County of Two Hills Municipal Development Plan.

Motion Carried

G. Buchanan left the Council Chambers.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

ASB Provincial
Grant Reporting

The CAO placed Agricultural Service Board – Provincial Grant Reporting on the table for discussion.

E. Kozak presented Council the 2021 Agricultural Service Board – Provincial Grant Report.

E. Kozak informed Council that the 2022 Spray Program commences July 18, 2022 in Division 1, having the 2022 Mowing Program commencing August 2, 2022 in Division 1.

Council having discussed this item; it was accepted as information.

Public Works re:
Capital Purchase

The CAO informed Council of Public Works' Capital Purchase request for an Air Conditioner Recovery Unit, placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120694 S. DUTRISAC

That the County of Two Hills Public Works Department be authorized to purchase an Air Conditioner Recovery Unit for approximately \$10,000.00 – 11,000.00.

Motion Carried

Alice Melnyk
Public Library re:
Additional Funding

The CAO informed Council that the Alice Melnyk Public Library is requesting additional funding to assist with utilities and insurance.

Council having discussed this item; it was moved by:

R-120695 E. YAKEMCHUK

That the County of Two Hills donate an additional \$1,111.00 for a total of \$5,500.00 in 2022 to the Alice Melnyk Public Library to assist with utilities and insurance.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – June

The Bank Reconciliation Report for the month ending June 2022 indicating a bank balance of \$853,322.67 was presented for review and consideration.

Council having reviewed and discussed the June 2022 Bank Reconciliation Report; it was moved by:

R-120796 M. PHILLIPS

That the Bank Reconciliation Report for the month ending June 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 10-2022
re: Bylaw No.
2-2018 Land-Use
Amendment

The CAO presented Council Bylaw No. 10-2022, being a bylaw to amend Bylaw No. 2-2018 Land Use, addresses the re-districting of Lot 1, Block 1, Plan 802 2186 (SW 11-54-7 W4, East of Derwent) from Agricultural (A) to Educational (E) to facilitate the expansion of an existing educational facility.

Council having discussed this item; tabled Bylaw No. 10-2022 Land-Use Amendment for the 11:00 a.m. Public Hearing, scheduled for the same.

Bylaw No. 11-2022 The CAO presented Council Bylaw No. 11-2022 Fire Services being, a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs.

C. McRae entered the Council Chambers.

C. McRae left the Council Chambers.

Council having discussed Bylaw No. 11-2022; tabled Bylaw No. 11-2022 Fire Services for further information, bringing back the same to a future Regular Council Meeting.

Bylaw No. 10-2022 re: Bylaw No. 2-2018 Land-Use Amendment The CAO placed Bylaw No. 10-2022 Land-Use Amendment on the table for review and consideration.

Council having discussed Bylaw No. 10-2022; it was moved by:

R-120697 M. PHILLIPS

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 10-2022 – time 11:00 a.m.

Motion Carried

11:00 a.m. Public Hearing re: Bylaw No. 10-2022 Reeve, D. Gulayec called the Public Hearing to order at 11:00 a.m. and stated the purpose of the meeting was to hear public input regarding Bylaw No. 10-2022 being a bylaw for the purposes of re-districting of Lot 1, Block 1, Plan 802 2186 (SW 11-54-7 W4, East of Derwent) from Agricultural (A) to Educational (E) to facilitate the expansion of an existing educational facility.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of July 6 and 13, 2022. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 10-2022 – time 11:20 a.m.

R-120698 S. DUTRISAC

That the Regular Council Meeting be reconvened – time 11:20 a.m.

Motion Carried

Bylaw No. 10-2022 The CAO placed Bylaw No. 10-2022 on the table for review and consideration.

Council having discussed Bylaw No. 10-2022; it was moved by:

R-120700 S. DUTRISAC

That Bylaw No. 10-2022 be given second reading this 18th day of July, 2022.

Motion Carried

R-120701 E. YAKEMCHUK

That Bylaw No. 10-2022 be given third and final reading this 18th day of July, 2022.

Motion Carried

Delegation(s) 11:15 a.m. Road Construction and Paving Mr. Eddie Shepel, Director of Spectre Systems was invited to attend the Council meeting to discuss Road Construction and Paving.

There being no further discussion, Mr. Shepel thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

Bylaw No. 12-2022 The CAO presented Bylaw No. 12-2022, being a Bylaw for the purpose of closing to public travel and creating titles to and disposing of portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, within the boundaries of the County of Two Hills.

Council having discussed Bylaw No. 12-2022; it was moved by:

R-120699 M. PHILLIPS

That Bylaw No. 12-2022 be given first reading this 18th day of July, 2022; and, that a Public Hearing be scheduled for the August 16, 2022 Regular Council Meeting.

Motion Carried

PUB-HIST-1 The CAO presented Council Municipal Historical Sites Policy PUB-HIST-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120702 E. YAKEMCHUK

That Municipal Historical Sites Policy PUB-HIST-1 be approved, as amended, this 18th day of July, 2022.

Motion Carried

R-120703 S. DUTRISAC

That Historical School Sites Markers Policy PUB-SCH-HIST-1 be repealed, this 18th day of July, 2022.

Motion Carried

PUB-EQU-1 The CAO presented Council Equipment Rental Policy PUB-EQU-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120704 S. DUTRISAC

That Equipment Rental Policy PUB-EQU-1 be approved, as amended, this 18th day of July, 2022.

Motion Carried

Two Hills and District Agricultural Society The CAO presented Council correspondence from the Two Hills and District Agricultural Society, requesting sponsorship for their 2022 – Two Hills Country Fair held on August 21, 2022.

Council having discussed this item; it was moved by:

R-120705 E. YAKEMCHUK

That a Platinum Level donation of \$500.00 be provided to the Two Hills & District Agricultural Society.

Motion Carried

Two Hills Lions Golf Club - Golf Course The CAO presented Council correspondence from the Two Hills Lions Golf Club requesting a donation of one (1) 35-cubic yard load of ¾” crushed gravel for the development of a driving chute.

Council having discussed this item; it was moved by:

R-120706 D. SASKIW

That the Two Hills Lions Golf Club be provided with one 35-cubic yard of ¾” crushed gravel (delivered) for the development of a driving chute.

Motion Carried

ACE Water Corporation

The CAO presented Council with correspondence from ACE Water Corporation, requesting a Letter of Support in their application to the Federation of Canadian Municipalities grant program and, that the Derwent Truck Fill be added to the construction of 2022, under the ACE Water Corporation provincial grant.

Council having discussed this item; it was moved by:

R-120707 **M. PHILLIPS**

That the County of Two Hills provide a Letter of Support to ACE Water Corporation for their application to the Federation of Canadian Municipalities grant program.

Motion Carried

R-120708 **D. SASKIW**

That the Derwent Truck Fill be added to the scope of construction for 2022, under the ACE Water Corporation provincial grant.

Motion Carried

Land Lease Agreement

The CAO informed Council that at the June 13, 2022 Regular Council meeting, it was resolved that the County of Two Hills tender for lease N ½ Pt. SW 20-54-8 W4 80 acres, plus or minus for a three -year term, being 2022 – 2024.

Tender for N ½ Pt. SW 20-54-8 W4 closed July 8, 2022 at 4:30 p.m.

Council having discussed this item; it was moved by:

R-120709 **M. PHILLIPS**

That the County of Two Hills award highest tender for N ½ Pt. SW 20-54-8 W4 acres, plus or minus for a three-year term, being 2022 – 2024.

Motion Carried

Newspaper Article re: Town of Two Hills

Councillor, S. Dutrisac informed Council of an article featuring the Town of Two Hills in the Vegreville Advertiser regarding amalgamation; and, inquired how the County of Two Hills will be communicating to residents regarding the status of the same.

Council having discussed this item; Administration will address the status of amalgamation with the Town of Two Hills in the next Highlights circulation, noting the County of Two Hills has received no correspondence from Municipal Affairs to date.

Recess

R-120710 **D. GULAYEC**

That the meeting be recessed – time 12:37 p.m.

Motion Carried

The meeting reconvened at 12:56 p.m., having all Councillors in attendance.

Federal Electoral Districts re: Readjustment of Boundaries.

The CAO placed Federal Electoral Districts – Readjustment of Boundaries on the table for discussion.

Councillor, D. Saskiw informed Council of proposed Federal Electoral Districts readjustment of boundaries, requesting to discuss the same with the Town of Vegreville and County of Minburn.

Council having discussed this item; it was moved by:

R-120711 M. PHILLIPS

That Administration contact the Town of Vegreville and County of Minburn regarding their position with Federal Electoral District – Readjustment of Boundaries, bringing back the same for review and consideration.

Motion Carried

Jackfish Lake re: Municipal Campground Bookings

The CAO placed Jackfish Lake – Municipal Campground Bookings on the table for discussion.

Councillor, D. Saskiw informed Council of complaints received with group bookings at Jackfish Lake municipal campground, and inquired on the process for booking the entire campsite as a group.

Council having discussed this item; it was tabled for further information.

Sandy Lake Park

The CAO presented Council correspondence received from Landowners at Sandy Lake, requesting roadside maintenance along Sandy Lake and trail maintenance.

Council having discussed this item; it was accepted as information and will be passed on to the Contract Caretakers at Sandy Lake.

Gate Sign Request

The CAO placed Gate Sign Request on the table for discussion.

Councillor, E. Yakemchuk informed Council that the Landowner of NW 28-56-13 W4 is requesting a gate sign and to purchase gravel for the same.

Council having discussed this item; Administration will contact the Landowner of NW 28-56-13 W4 to initiate their Rural Address sign and gravel request.

Hillside Lodge

The CAO presented Council correspondence from the Hillside Lodge, requesting the County of Two Hills remove and haul shrubs away.

Council having discussed this item; Eagle Hill Lodge Representatives will investigate further.

Pelican Bay Park Entrance

The CAO presented Council correspondence from a resident of Pelican Bay Park, requesting 200 meters of the Pelican Bay Park entrance to be resurfaced with cold-mix to a 20-year standard.

Council having discussed this item; it was moved by:

R-120712 S. DUTRISAC

That Administration is to investigate the request and inform the resident the concern will be brought to the Public Works Department and Pelican Bay Landowners for further discussion.

Motion Carried

Ukraine Silent Auction and Donations

The CAO placed Ukraine Silent Auction and Donations on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120713 M. PHILLIPS

That Administration investigate placement of funding from the County of Two Hills Ukraine Silent Auction.

Motion Carried

In Closed Session re: Land

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120714 S. DUTRISAC

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Land with all members in attendance – time 1:39 p.m.

Motion Carried

R-120715 S. DUTRISAC

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 1:51 p.m.

Motion Carried

R-120716 D. SASKIW

That the County of Two Hills tender at reserve bid, (list properties) from the Hamlet of Willingdon, having the same advertised in the Vegreville Advertiser, County Website and Highlights circulation.

Motion Carried

Correspondence & Information Items

- County of St. Paul re: Rising Cost of Alberta Utility Fees.
- Town of Smoky Lake re: Annual Heritage Day Parade Invitation.
- Two Hills and Area Victim Services re: Thank you.

- RMA:
- Contact Newsletters – June 10, 17, 24 & 30, 2022; and, July 8, 2022.

- Member Bulletins:
- 2022-06-09 | Learn More About the Alberta Mentorship Program.
- 2022-06-15 | Alberta Health Services Continues Engagement on Emergency Medical Services.
- 2022-06-30 | Municipal Affairs Seeking Input on Legislation Important to Municipalities.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120717 M. PHILLIPS

That that the regular Council meeting (and emergent Department Head issues) be held on Tuesday August 16, 2022 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120718 E. YAKEMCHUK

That the meeting be adjourned at 2:00 p.m.

Motion Carried

REEVE

CAO