



C. McRae, Director of Finance entered the Council Chambers.

Bank Rec –  
November

The Bank Reconciliation Report for the month ending November 2021 indicating a bank balance of \$ 3,021,677.70 was presented for review and consideration.

Council having reviewed and discussed the November 2021 Bank Reconciliation Report; it was moved by:

**R-120463 S. DUTRISAC**

That the Bank Reconciliation Reports for the month ending November 2021, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Hamlet of  
Willingdon  
Unsightly  
Properties

The CAO informed Council that correspondence was received from the Landowner of Lot 16A, Block 8, Plan 3968RS in the Hamlet of Willingdon, citing concerns with enforcement of County bylaw pertaining to unsightly properties in the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

**R-120464 M. PHILLIPS**

That a Bylaw Officer appointment be tabled to the 2022 Budget Meeting to address Bylaw Enforcement in the County of Two Hills.

Motion Carried

Two Hills School

The CAO informed Council that correspondence was received from Two Hills School, requesting a donation towards the purchase of a set of 3D printers for the Grade 7-9 CTF and IA Programs.

Council having discussed this item; it was moved by:

**R-120465 S. DUTRISAC**

That the Letter of Request from Two Hills School be accepted as information.

Motion Defeated

**R-120465 E. YAKEMCHUK**

That the Letter of Request from Two Hills School be tabled for further information.

Motion Carried

Two Hills Lions  
Golf Course

The CAO informed Council that correspondence was received from Two Hills Lions Golf Club, requesting support in their application to the Community Facility Enhancement Grant; having the County provide a Letter of Support, a donation of 2-loads of gravel and in-kind equipment performance to assist with upgrades and replacement of clubhouse computer equipment, green and fairway equipment, and the development of a driving chute.

Council having discussed this item; it was moved by:

**R-120466 D. SASKIW**

That the County of Two Hills provide a Letter of Support to the Two Hills Lions Golf Club in their application to the Community Facility Enhancement Grant to assist with upgrades and replacement of clubhouse computer equipment, green and fairway equipment, and the development of a driving chute; and, upon successful application provide one (1) 35-yard load of 3/4" crushed gravel.

Motion Carried

Brownlee LLP re: Emerging Trends The CAO informed Council that Brownlee LLP will be holding a Municipal Seminar on both February 10 and February 17, 2022, having both seminars reviewing the same topics (Edmonton location).

Council having discussed this item; it was moved by:

**R-120467 E. YAKEMCHUK**

That Council and Administration be authorized to attend the Brownlee LLP 2022 Annual Municipal Law Seminar, participating on either February 10 or February 17, 2022 (Edmonton location).

Motion Carried

RMRF re: Municipal Law Seminar The CAO informed Council that Reynolds Mirth Richards and Farmer will be holding a Municipal Law Seminar February 4, 2021 in Edmonton (location to be determined).

Council having discussed this item; it was moved by:

**R-120468 D.SASKIW**

That Council and Administration be authorized to attend the Reynolds Mirth Richards and Farmer 2022 Annual Municipal Law Seminar held on February 4, 2022.

Motion Carried

Educational Support Policy ADM-PER-6 The CAO requested as per Educational Support Policy ADM-PER-6, the following request for educational support is hereby submitted; the Executive Assistant requests authorization to commence with a course in the Local Government Certificate Program (NACLAA).

Council having discussed this item; it was moved by:

**R-120469 S. DUTRISAC**

That the County of Two Hills Executive Assistant educational support be approved as per Educational Support Policy ADM-PER-6.

Motion Carried

Delegation(s) Mr. James McDonald, Executive Director of Northern Lights Library System was invited to attend the Council meeting by teleconference, due to COVID-19 Coronavirus, to present the Northern Lights Library System's Annual Report.

There being no further discussion, Mr. McDonald thanked Council for their time and ended the teleconference.

Lease Agreement re: Canada Post The CAO informed Council that the Lease Agreement for the Hamlet of Derwent Office with Canada Post expired December 31, 2021, requesting that the Lease with Canada Post be reviewed.

Council having discussed this item; it was moved by:

**R-120470 S. DUTRISAC**

That the Hamlet of Derwent Office utilized for a post office lease be extended to December 31, 2022.

Motion Carried

Traffic Control Device Request re: Stop Sign at RR 131 South of TWP 550 The CAO informed Council of Bylaw No. 19-90, which authorizes the County Administrator to designate the location of traffic control devices in the County; and, that Administration received a Traffic Control Device Request from the Landowner of NE 15-54-14 W4 for the County of Two Hills to install directional Stop Signs at the intersection of RR 131 South of TWP 550.

Council having discussed this item; it was moved by:

**R-120471 S. DUTRISAC**

That the County of Two Hills table Traffic Control Device Request for Stop Signs at RR 131 South of TWP 550 for further information.

Motion Carried

Mulching Request The CAO presented Council correspondence from the Landowner of Pt. SW 12-57-14 W4 and Pt. SE 11-57-14 W4, requesting mulching services for the same.

Council having discussed this item; it was moved by:

**R-120472 S. DUTRISAC**

That the County of Two Hills table the mulching request on Pt. SW 12-57-14 W4 and Pt. SE 11-57-14 W4 for further information.

Motion Carried

Bridge File 1292 Construction The CAO presented Council correspondence received from the Landowner of NE 15-54-14 W4, requesting compensation and expanded communication during Bridge File 1292 repair and replacement.

Council having discussed this item; it was moved by:

**R-120473 M. PHILLIPS**

That the Letter of Request be accepted as information, providing no monetary compensation to the Landowner of NE 15-54-14 W4; having Administration review communication processes.

Motion Carried

Committees of Council Deputy Reeve, M. Phillips provided an update on the Myrnam Seed Plant and Vermilion River Operations Committees.

Councillor, D. Saskiw provided an update on the Two Hills Town and County Airport Commission, Northern Lights Library System, Two Hills Family and Community Services Committees and informed Council of an upcoming 911 Meeting with Two Hills RCMP Sergeant in 2022.

Councillor, E. Yakemchuk and Councillor, D. Saskiw provided an update on Two Hills Regional Landfill Commission and Eagle Hill Lodge Committees.

Councillor, S. Dutrisac provided an update on the Agricultural Service Board Provincial Committee and informed Council of the Division 4 Ratepayer meeting.

Reeve, D. Gulayec provided an update on the ACE Water Committee and informed Council of the 911 Annual General Meeting.

**Correspondence & Information Items**

- Shannon Stubbs, MP Lakeland re: RCMP Collective Agreements - Retroactive Pay Impacts.
- RMA:
  - Contact Newsletters – November 5, 12 & 19, 2021; and, December 3, 2021.
  - Member Bulletins:
    - 2021-11-09 | Alberta Hydrogen Roadmap Now Available.
    - 2021-11-09 | Available Muni 101 Sessions.
    - 2021-11-09 | RMA 2021 Board Elections – Declared Results and Candidates List.
    - 2021-11-16 | Provincial Police Service Transition Study Engagement Sessions Announced.
    - 2021-11-17 | Changes to Water Act Licences.
    - 2021-11-17 | RMA 2020 – 2021 Annual Report Now Available.

- 2021-11-17 | RMA 2021 Fall Convention Next Week.
- 2021-11-18 | Extended Producer Responsibility Update.
- 2021-11-18 | Upcoming Agricultural Information Sessions.
- 2021-11-22 | Nominations Open for Minister's Awards for Transportation Innovation.
- 2021-12-02 | New Councillors, Keep a Look Out for RMA 101!
- 2021-12-02 | On-Farm Composting Guide Available.
- 2021-12-02 | Save the Date for RMA Virtual Townhall on Policing.
- 2021-12-03 | Alberta Energy Regulator Releases Directive 088: Licensee Life-Cycle Management.
- 2021-12-03 | RMA Fall 2021 Endorsed Resolutions.
- 2021-12-03 | RMA Fall 2018 Resolutions Expiring.
- 2021-12-03 | Still Time to Register for Munis 101!
- 2021-12-03 | RMA is Raising the Profile of Rural.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-120474 E. YAKEMCHUK**

That that the regular Council meeting be held on Wednesday January 19, 2022 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday January 6, 2022 in the Committee Chambers at 10:00 a.m.

Motion Carried

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

**R-120475 M. PHILLIPS**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance – time 11:51 a.m.

Motion Carried

K. Kenney left Council Chambers.

**R-120476 M. PHILLIPS**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 12:01 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-120477 D. SASKIW**

That the meeting be adjourned at 12:02 p.m.

Motion Carried

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REEVE

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CAO