

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – The Bank Reconciliation Report for the month ending September 2021 indicating a
September bank balance of \$ 1,781,972.97 was presented for review and consideration.

Council having reviewed and discussed the September 2021 Bank Reconciliation Report; it was moved by:

R-120420 S. DUTRISAC

That the Bank Reconciliation Reports for the month ending September 2021, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bank Rec – The Bank Reconciliation Report for the month ending October 2021 indicating a bank
October balance of \$ 8,413,063.21 was presented for review and consideration.

Council having reviewed and discussed the October 2021 Bank Reconciliation Report; it was moved by:

R-120421 E. YAKEMCHUK

That the Bank Reconciliation Reports for the month ending October 2021, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 08-2021 The CAO presented Bylaw No. 08-2021 being a bylaw of the County of Two Hills
re: Schedule of that repeals and replaces Bylaw No. 07-2021 Schedule of Fees – Schedule ‘A’ to
Fees remove Fire (GST Exempt) Fees, containing therein: False Alarm, Fire Base Call for County Resident (Permit/No Permit/Accidental), Fire Call for Motor Vehicle Accident on Provincial Highway within the County, Fire Call for Motor Vehicle Accident on County Road, Fire Call outside of County – No Mutual Aid Agreement and Fire Call for Medical Assist.

Council having reviewed and discussed Bylaw No. 08-2021; it was moved by:

R-120422 M. PHILLIPS

That Bylaw No. 08-2021 be given first reading this 17th day of November, 2021.

Motion Carried

R-120423 D. SASKIW

That Bylaw No. 08-2021 be given second reading this 17th day of November, 2021.

Motion Carried

R-120424 S. DUTRISAC

That authority to proceed with third and final reading of Bylaw No. 08-2021 be given this 17th day of November, 2021.

Motion Carried

R-120425 S. DUTRISAC

That Bylaw No. 07-2021 be given third and final reading this 17th day of November, 2021.

Motion Carried

Pandemic Mandatory Masking Requirements Policy The CAO presented Council Pandemic Mandatory Masking Requirements Policy ADM-PAN-2 being a policy to align with Provincial Regulation and Alberta Health Record of Decisions regarding mandatory masking requirements.
Council having discussed this item; it was moved by:

R-120426 **M. PHILLIPS**

That the County of Two Hills approve Pandemic Mandatory Masking Requirements Policy ADM-PAN-2 as amended this 17th day of November, 2021.

Motion Carried

APC Grant re: Orthophotography The CAO informed Council that the County of Two Hills has been approached by the County of St. Paul, Lamont County and Smoky Lake County to collaborate on an Alberta Community Partnership (APC) Grant for orthophotography. The project is for Regional Geographic Information Systems – Infrastructure Data Integration, having the County of Two Hills be managing partner of the same.

Council having discussed this item; it was moved by:

R-120427 **E. YAKEMCHUK**

That the County of Two Hills collaborate with the County of St. Paul, Lamont County and Smoky Lake County for orthophotography in application to the Alberta Community Partnership (APC) Grant, having the County of Two Hills be managing partner.

Motion Carried

Lac Santé Family Recreational Society re: Property Tax Exemption The CAO presented Council correspondence received from Lac Santé Family Recreational Society, requesting a property tax exemption for NE ¼ 34-55-11 W4 for 3-years, being 2022-2024; further requesting that application be kept in file for the next three consecutive years.

Council having discussed this item; it was moved by:

R-120428 **E. YAKEMCHUK**

That the Lac Santé Recreational Society be authorized under the *Municipal Government Act* Section 362(1)(n)(ii) be exempt from taxation under the said division.

Motion Carried

Lakeland Industry and Community Association (LICA) The CAO presented Council correspondence received from Lakeland Industry and Community Association (LICA) regarding a membership opportunity; LICA has three main areas of focus which include environmental monitoring, management and, community education and outreach.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

Council having discussed this item; it was moved by:

R-120429 **M. PHILLIPS**

That membership from Lakeland Industry and Community Association (LICA) be tabled for further information.

Motion Carried

E. Kozak left the Council Chambers.

2021 Recreation Grants The CAO informed Council that the County has since 1999, distributed (according to Policy), budgeted recreational funds to various Community Recreation Facility Operations, having \$100,000.00 budgeted for the same.

The CAO informed Council in April, 2021 that the Municipal Operating Support Transfer (MOST) grant was provided to facilities within the County of Two Hills in the amount of \$220,611.00.

Council having discussed this item; it was moved by:

Recess
R-120430 **D. GULAYEC**

That the meeting be recessed – time 11:40 a.m.

Motion Carried

The meeting reconvened at 1:04 p.m., having all Councillors in attendance.

Council having discussed 2021 Recreation Grants; it was moved by:

R-120431 **S. DUTRISAC**

That the County of Two Hills No. 21 provide Recreation Grant funding to the following applicants, as amended:

Town of Two Hills, care of: (Two Hills Lions Golf Club, Two Hills Seniors, Sports Activity Council, Two Hills Curling, Two Hills Historical, Two Hills AG, Two Hills Rider Club)	\$ 25,000.00
Lakeland Breakers	\$ 1,000.00
Myrnam River Ridge Riders	\$ 1,000.00
Lac Santé Family Rec	\$ 1,000.00
Myrnam & District Ag. Society	\$ 2,650.00
Myrnam Elks Lodge	\$ 2,650.00
Myrnam Curling Club	\$ 2,650.00
Myrnam Senior Centre	\$ 2,650.00
Derwent Golden Age Club	\$ 2,650.00
Derwent & District Ag. Society	\$ 2,650.00
Brosseau Community Hall	\$ 2,650.00
Pathfinder Community Recreation Centre	\$ 2,650.00
Luzan Community Club Centre	\$ 2,650.00
Myrnam Derwent Golf & Country	\$ 2,650.00
Hairy Hill Community Hall	\$ 2,650.00
Derwent Recreation Centre	\$ 2,650.00
Willingdon Ag. Society	\$ 2,650.00
Willingdon Senior Citizens Association	\$ 2,650.00
Plain Lake Ukrainian Greek Catholic Association	\$ 2,650.00
Ukrainian Catholic Church of the Holy Spirit (Derwent)	\$ 2,650.00
St. Mary's Ukrainian Greek Catholic Church	\$ 2,650.00
Seventh Day Adventist Church	\$ 2,650.00
Boian Hall	\$ 2,650.00
Russo Greek Catholic Parish of St. Mary	\$ 2,650.00
Willingdon Recreation Centre	\$ 2,650.00
Christ-Ascension Ruthenian Ukrainian	\$ 2,650.00
Rusylvia Ukrainian Community Association	\$ 2,650.00
Ukrainian Educational Society	\$ 2,650.00
Holy Trinity Ukrainian Orthodox	\$ 2,650.00
Ukrainian Orthodox of Holy Ascension	\$ 2,650.00
Ukrainian Orthodox Church of St. Elias - Luzan	\$ 2,650.00

Motion Carried

2021 RMA Fall
Convention

The CAO informed Council that the annual RMA Fall Conference and the RMA/Canoe Tradeshow is to be held in Edmonton, Alberta on November 23 – 26, 2021 at the Edmonton Expo Centre; and, that all Councillors, CAO and appointed Staff attended the said conference in the past.

Council having discussed this item; it was moved by:

R-120432 S. DUTRISAC

That all Councillors, CAO and appointed Staff be authorize to attend the annual RMA Fall Conference in Edmonton, Alberta at the Edmonton Expo Centre on November 23 – 26, 2021.

Motion Carried

Land Tax

The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-120433 E. YAKEMCHUK

That the County of Two Hills offer for sale by Public Auction those lands appearing in the Tax Arrears List, if arrears remain unpaid, on January 26, 2022 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid for
Tax Sale Lands

The CAO informed Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is close as reasonably possible to market value of the parcel and any conditions that apply to the same.

Council having discussed this item; it was moved by:

R-120434 D. SASKIW

That the market value (by County's Contract Assessors) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Strategic Plan
Meeting re:
Meeting Date

The CAO informed Council that Council must set a date and time to review and discuss the County of Two Hills Strategic Plan.

Council having discussed this item; it was moved by:

R-120435 M. PHILLIPS

That the County of Two Hills Strategic Plan Review meeting be held December 13, 2021 at 10:00 a.m. in Council Chambers.

Motion Carried

Budget Meeting re:
Meeting Date

The CAO informed Council must set a date and time to discuss the 2022 Draft Budget meeting date.

Council having discussed this item; it was moved by:

R-120436 S. DUTRISAC

That the County of Two Hills 2022 Draft Budget Meeting be held on December 15, 2021 (and December 16, 2021 if required) at 10:00 a.m. in Council Chambers.

Motion Carried

CAO Performance
Appraisal Date

The CAO informed Council must provide a Chief Administration Officer with an annual written performance evaluation of the results of the CAO has achieved with respect to fulfilling the CAO responsibilities under the *Municipal Government Act* Section 207.

Council having discussed this item; it was moved by:

R-120437 D. SASKIW

That the CAO Performance Appraisal be held on December 13, 2021, following the 2022 Strategic Plan meeting, in Council Chambers.

Motion Carried

2022 Statutory
Holidays

The CAO informed Council may declare up to two days in a year as Civic Holidays (as authorized under Section 56 of the *Municipal Government Act*).

In 2020, Council proclaimed April 5, 2021 (Easter Monday) and December 24, 2021 (Christmas Eve) as holidays for County Employees. County Gas Service Personnel take turns being in call during the year and require the approved Statutory and Proclaimed Holiday Schedule at the beginning of each fiscal year to set their on-call Schedule.

Council having discussed this item; it was moved by:

R-120438 M. PHILLIPS

That Council approve the 2022 Statutory and Proclaimed Holiday Schedule as amended (thus proclaiming Monday April 18, 2022 (Easter Monday), Friday September 30 (Truth and Reconciliation) and Saturday December 24, 2022 (Christmas Eve) as holidays).

Motion Carried

NW 21-55-6 W4
re: Northern Valley
1 DER Project

The CAO informed Council of correspondence received from Vesorium Energy Ltd. informing of NW 21-55-6 W4 re: Northern Valley 1 DER Project, being a natural gas-fired electric generation facility located in the northeast corner of Division 1.

Council having discussed this item; it was accepted as information.

Traffic Control
Device Request re:
Stop Signs at TWP
542 and RR 122.

Councillor, D. Saskiw informed Council of a request to change existing Traffic Control Devices at the intersection of TWP 542 and RR 122 from Stop Signs to Yield Signs.

The CAO informed Council of Bylaw No. 19-90, which authorizes the County Administrator to designate the location of traffic control devices in the County.

Council having discussed this item; it was moved by:

R-120439 D. SASKIW

That in accordance with Bylaw No. 19-90, Traffic Control Devices at the intersection of TWP 542 and RR 122 be changed from Stop Signs to Yield Signs.

Motion Carried

Educational
Support Policy
ADM-PER-6

The CAO requested as per Educational Support Policy ADM-PER-6, the following request for educational support is hereby submitted; the Water/Wastewater Operator is requesting to take Level II Water Treatment Certification Preparedness Course as part of their Continuing Education Units for the 2021 year.

Council having discussed this item; it was moved by:

R-120440 S. DUTRISAC

That the County of Two Hills Water/Wastewater Operator educational support be approved as per Educational Support Policy ADM-PER-6.

Motion Carried

Alberta Justice and
Solicitor General
re: Provincial
Police Service
Transition Study

The CAO informed Council of correspondence received from Alberta Justice and Solicitor General Minister, Honourable Kacee Madu informing of the release of the Alberta Provincial Police Service Transition Study; also, having the same extend an invitation for the County of Two Hills to participate in engagement sessions regarding the study.

Council having discussed this item; it was moved by:

R-120441 M. PHILLIPS

That the County of Two Hills participate in an engagement session to discuss the proposed model for an Alberta Provincial Police Service.

Motion Carried

NE 13-55-8 W4
Briar Field School
Historical Site

The CAO presented correspondence from the Briar Field School Historical Site Committee, requesting funding for a historical school site sign as the school was established in 1925.

Council having discussed this item; it was moved by:

R-120442 D. SASKIW

That NW 13-55-8 W4 Briar Field School Historical Site Letter of Request be tabled to the afternoon session for further information.

Motion Carried

NE Regional
Agricultural
Service Board
Conference re:
Update

Deputy Reeve, M. Phillips provided Council an update on the NE Regional Agricultural Service Board Conference and requested for remaining conference funds be utilized as a donation towards the Project Based Learning – Sustainable Energy Program, being Junior and Senior Highschool Students, under the care of New Myrnam School.

Council having discussed this item; it was moved by:

R-120443 M. PHILLIPS

That the County of Two Hills Agricultural Service Board donate \$2,000.00 to Project Based Learning – Sustainable Energy Program, being Junior and Senior Highschool Students, under the care of New Myrnam School.

Motion Carried

Derwent
Agricultural
Society and
Recreations Centre

Reeve, D. Gulayec presented Council correspondence received from the Derwent Agricultural Society and Recreations Centre, requesting for financial assistance in repairing the roof and interior floors on both levels.

Council having discussed this item; it was moved by:

R-120444 S. DUTRISAC

That Derwent Agricultural Society and Recreations Centre Letter of Request be tabled for further information.

Motion Carried

NE 13-55-8 W4
Briar Field School
Historical Site

The CAO presented Council Historical Site Markers Policy PUB-SCH-HIST-1, placing NE 13-55-8 W4 Briar Field School Historical Site on the table for discussion.

Council having discussed this item; it was moved by:

R-120445 D. SASKIW

That Historical Site Markers Policy PUB-SCH-HIST-1 be followed, providing \$500.00 to the Briar Field School Historical Site Committee.

Motion Carried

Lakeland Industry
and Community
Association (LICA)

The CAO informed Council that Lakeland Industry and Community Association (LICA) is desirous to present membership opportunity to Council by teleconference, having the same be held on December 2, 2021 Agricultural Service Board Department Head meeting.

Council having discussed this item; it was moved by:

R-120446 M. PHILLIPS

That Lakeland Industry and Community Association (LICA) membership be tabled, having a virtual teleconference presentation made at the December 2, 2021 Agricultural Service Board Department Head meeting.

Motion Carried

Reports

Essential Services
Administrator

G. Dupis, Essential Services Administrator entered the Council Chambers to present the Essential Services Report.

On conclusion of the report, G. Dupis left the Council Chambers.

Recess

R-120447 M. PHILLIPS

That the meeting be recessed – time 2:58 p.m.

Motion Carried

The meeting reconvened at 3:29 p.m., having all Councillors in attendance.

Town of Two Hills
re: Two Hills Arena
Contribution

The CAO informed Council of correspondence received from the Town of Two Hills, requesting additional funding from the County in the amount of \$50,000.00 of costs associated with the addition of an elevator and enabling accessibility.

Council having discussed this item; it was moved by:

R-120448 S. DUTRISAC

That additional funding from the County of Two Hills in the amount of \$50,000 for costs associated with the addition of an elevator and enabling accessibility in the Two Hills Arena be addressed at the County of Two Hills 2022 Strategic Planning and Budget Meeting.

Motion Carried

Correspondence & Information Items

- 2021-10-22 Alberta Hub re: Alberta HUB General Meeting, December 15, 2021 in Lloydminster, Alberta.
- 2021-11-03 County of Vermilion River re: 2021 – 2022 Council Appointments, Intermunicipal Development Plan Committee.
- 2021-11-03 County of Vermilion River re: 2021 – 2022 Council Appointments, Vermilion River Operations Advisory Committee / Vermilion River Watershed Project.
- 2021-11-04 Alberta Regional Rail re: Executive Summary ARR C-E Corridor.

- RMA:
 - Contact Newsletters – September 17 & 24, 2021; October 1, 8, 15, 22 & 29, 2021; and, November 1, 2021.
 - Member Bulletins:
 - 2021-09-09 | Notice of Elections and Procedures for 2021 RMA Board of Directors.
 - 2021-09-14 | Minister’s Awards for Municipal Excellence Winners Announced.
 - 2021-09-14 | Augustana Extended Education Schedule Announced.
 - 2021-09-16 | Regional Digital Forum Registration Open.
 - 2021-09-16 | Ideas for Recognizing September 30: The National Day for Truth and Reconciliation.
 - 2021-09-23 | Watershed Resiliency and Restoration Program Application Period Extended.
 - 2021-09-29 | RMA Scholarship Winners Announced.
 - 2021-10-06 | FCM’s WEST Taskforce Releases New Report on Future of Western Canada.
 - 2021-10-07 | Registration for the RMA 2021 Fall Convention and Tradeshow Now Open.

- 2021-10-08 | Register for Infrastructure Asset Management Alberta's Upcoming Virtual Workshop.
- 2021-10-08 | RMA Continuing to Seek Answers and Advocate on RCMP Contract.
- 2021-10-14 | Government of Alberta No Longer Considering Privatization of Land Title Services.
- 2021-10-15 | AGLC Releases Report on Charitable Gaming Consultations.
- 2021-10-18 | Register Now for Upcoming Munis 101 Sessions.
- 2021-10-26 | Agroclimate Impact Reporter Survey.
- 2021-10-28 | Fall 2021 Emergent Resolution Deadline November 24.
- 2021-10-28 | Resolutions for the RMA 2021 Fall Convention Now Available.
- 2021-10-29 | RMA Fall Convention Fast Approaching.
- 2021-10-29 | Province Introduces Bill Returning Special Lien Powers on Oil and Gas Properties.
- 2021-10-29 | Alberta Provincial Police Service Transition Study Released.
- 2021-11-04 | Rural Economic Development Engagement Underway.
- 2021-11-04 | FOIP Resource Available for Municipal Councillors.
- 2021-11-04 | RMA Presenting Bylaw Amendments at 2021 Fall Convention.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120449 M. PHILLIPS

That that the regular Council meeting be held on Wednesday December 15, 2021 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday December 2, 2021 in the Committee Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120450 D. GULAYEC

That the meeting be adjourned at 3:38 p.m.

Motion Carried

REEVE

CAO