

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
March 24, 2021**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Wednesday March 24, 2021.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
E. Yakemchuk Press (by teleconference):
S. Odegard News Advertiser - M. Pinon

Agenda The Agenda for the March 24, 2021 Council Meeting was presented for review and consideration. There being no further additions; it was moved by:

R-120192 D. SASKIW
That the Agenda be approved as presented.

Motion Carried

Previous Minutes The minutes of the February 18, 2021 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120193 M. PHILLIPS
That the minutes of the February 18, 2021 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.
- Garden Market Proposal.
- CAO Performance Evaluation Date.
- Two Hills Chronicle re: Highlights Publication.
- MOST Grant.

Garden Market Proposal The CAO presented Council correspondence received from the Landowner of Lot H 1329HW, informing that the landowner is no longer desirous in purchasing the south Lot H 1329HW in the Hamlet of Willingdon for the purpose of operating a greenhouse.

Council having discussed this item; it was accepted as information.

CAO Performance Evaluation The CAO informed Council must provide a Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the *Municipal Government Act* Section 207.

Council having discussed this item; Council shall hold the CAO performance evaluation prior to the April 7, 2021 Department Head meetings.

In-Closed Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act; it was moved by:

R-120194 M. PHILLIPS
That Council meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Financial with all members in attendance – time 10:10 a.m.

Motion Carried

C. McRae, Director of Finance and S. Cymbaliuk, Synergy Professional Accountants entered the Council Chambers.

R-120195 S. ODEGARD

That Council revert back to the regular public meeting with all members in attendance – time 12:03 p.m.

Motion Carried

R-120196 E. YAKEMCHUK

That the County of Two Hills 2020 *Draft* Audited Financial Statement be accepted, as amended, this 24th day of March, 2020.

Motion Carried

R-120197 S. ODEGARD

That the County of Two Hills transfer \$300.00 from the Hairy Hill Operating Reserve – Recreation to the Hairy Hill Operating Reserve – General Contingencies.

Motion Carried

S. Cymbaliuk left the Council Chambers.

Bank Rec –
February

The Bank Reconciliation Report for the month ending February 2021 indicating a bank balance of \$ 3, 925, 551.98 was presented for review and consideration.

Council having reviewed and discussed the February 2021 Bank Reconciliation Report; it was moved by:

R-120198 D. SASKIW

That the Bank Reconciliation Reports for the month ending February 2021, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

PUB-RPM-1

The CAO presented Council Road Protection and Maintenance – Non-Agriculture Policy PUB-RPM-1 for review and consideration.

Council having discussed this item; tabled Road Protection and Maintenance – Non-Agriculture Policy PUB-RPM-1.

Letter of Request
re: MP, Shannon
Stubbs

The CAO presented Council correspondence received from Member of Parliament – Lakeland, Shannon Stubbs requesting the County of Two Hills review and consider a national 3-digit suicide prevention hotline, being 988 Crisis Hotline for Canada, having Council petition the Federal Government for the same.

Council having discussed this item; it was moved by:

R-120199 S. ODEGARD

That the County of Two Hills support the 988 Crisis Line, having correspondence indicating such support be sent to local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities.

Motion Carried

Two Hills RCMP
re: 2020 Report

The CAO informed Council of correspondence received from the Two Hills RCMP, providing the Policing Report for the Two Hills Detachment, January 1, 2020 to December 31, 2020; having the same request for 2021 policing priorities.

Council having discussed this item; it was moved by:

R-120200 S. ODEGARD

That the Policing Report for the Two Hills Detachment, January 1, 2020 to December 31, 2020 be accepted as information and that the Two Hills Detachment Sergeant be invited to the April 21, 2021 Regular Council Meeting to discuss policing priorities.

Motion Carried

Genesis AGM The CAO informed Council that the Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting virtually on Thursday April 8, 2021 from 9:00 a.m. – 11:00 a.m.

Council having discussed this item; it was moved by:

R-120201 D. SASKIW

That an Elected Official be present to vote at the Genesis Reciprocal Insurance Exchange virtual Annual General Meeting on Thursday April 8, 2021 at 9:00 a.m.

Motion Carried

Recess

R-120202 D. SASKIW

That the meeting be recessed – time 12:16 p.m.

Motion Carried

The meeting reconvened at 1:38 p.m., having all Councillors in attendance.

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act; it was moved by:

R-120203 D. SASKIW

That Council meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Financial and Land with all members in attendance – time 1:38 p.m.

Motion Carried

R-120204 M. PHILLIPS

That Council revert back to the regular public meeting with all members in attendance – time 2:18 p.m.

Motion Carried

R-120205 S. ODEGARD

That the County of Two Hills provide a one-time grant (as received – Municipal Operating Support Transfer – MOST) to Rural /Hamlet recreation centres and community groups for impacts due to COVID-19 Coronavirus, totalling approximately \$220,000.

Motion Carried

R-120206 M. PHILLIPS

That Road Protection and Maintenance – Non-Agriculture Policy PUB-RPM-1 be amended as presented this 24th day of March, 2021.

Motion Carried

Committees of
Council

Councillor, M. Phillips provided an update on the Vermilion River Operations Committee.

Councillor, D. Saskiw provided updates on Two Hills Family and Community Services, Eagle Hill Foundation, Northern Lights Library System and Two Hills Town & County Airport Commission Committees.

Councillor, S. Odegard provided updates on HUB and Two Hills Adult Learning Council Committees.

Deputy Reeve, E. Yakemchuk provided an update on the Two Hills Regional Waste Management Commission Committee.

Reeve, D. Gulayec provided updates on Vermilion River Water (ACE) and the Myrnam Seed Cleaning Plant Committees.

ESC Report B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

On conclusion of the report, B. Straty left the Council Chambers.

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act; it was moved by:

R-120207 S. ODEGARD

That Council meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Legal with all members in attendance – time 2:40 p.m.

Motion Carried

R-120208 S. ODEGARD

That Council revert back to the regular public meeting with all members in attendance – time 2:47 p.m.

Motion Carried

R-120209 D. SASKIW

That the Highlights remain in the Two Hills Chronicle, having the same evaluated at the June Regular Council Meeting.

Motion Carried

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120210 S. ODEGARD

That the next regular Council Meeting be held on Wednesday, April 21, 2021 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday April 7, 2021 in the Council Chambers at 10:30 a.m.

Motion Carried

Correspondence & Information Items

- Two Hills Community Health Services Awareness re: October 2020 Minutes.
- Mr. & Mrs., Edward and Irene Cymbaliuk re: Thank you Card.

- RMA:
 - Contact Newsletters – February 19 & 26, 2021; and, March 5 & 12, 2021.

- Member Bulletins:
 - 2021-02-25 | Resolutions for the RMA 2021 Spring Convention Now Available.
 - 2021-02-25 | Alberta Budget 2021 – 2022: RMA Analysis.
 - 2021-02-26 | RMA and AUMA Police Summit Recording and Presentations Now Available.
 - 2021-03-03 | Board Governance Review Committee Delivers their Recommendations.

- 2021-03-09 | Help Write a Chapter for the Environmental Farm Plan Workbook.
- 2021-03-10 | Railway Safety and Development Resources.
- 2021-03-10 | Aquatic Invasive Species Found in Moss Balls.
- 2021-03-10 | EOEP Launches Municipal Elected Leaders Certificate.
- 2021-03-11 | Alberta Biodiversity Monitoring Institute Launches New Version of Online Mapping Portal.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120211 **E. YAKEMCHUK**

That the meeting be adjourned at 2:50 p.m.

Motion Carried

REEVE

CAO