

**COUNTY OF TWO HILLS NO. 21 NATURAL GAS UTILITY
COMMITTEE MEETING
AUGUST 6, 2015**

Meeting Called to Order The County of Two Hills No. 21 Natural Gas Utility Committee Meeting was called to order by Chairman, P. Gordeyko at 10:21 a.m. on Thursday, August 6, 2015.

Attendance Present were:

| | |
|---------------|-----------------------------------|
| A. Saylor | E Yakemchuk |
| A. Pidruchney | S. Dary, CAO |
| P. Gordeyko | D. Dyck, Gas Utility Co-Manager |
| S. Odegard | D. Wilson, Gas Utility Co-Manager |
| | A. Brousseau, Recording Secretary |

Agenda The Agenda for the August 6, 2015 Natural Gas Utility Committee Meeting was presented for review and consideration, having the following addition being presented:

- Natural Gas Billing on Lot 4, Block 2, Plan 1977EO
- Staffing

A. PIDRUCHNEY

That the agenda, inclusive of addition, be approved as presented.

Motion Carried

Previous Minutes The minutes of the July 7, 2015 Natural Gas Utility Committee Meeting having been presented to each Committee Member and each Member having declared to have received and read the minutes; it was moved by:

S. ODEGARD

That the minutes of the July 7, 2015 Natural Gas Utility Committee Meeting be approved and signed.

Motion Carried

Financial Report There being no business arising from the minutes, the Financial Report for the period ending July 31, 2015 was presented for review and consideration; it was moved by:

E. YAKEMCHUK

That the Financial Statement for the period ending July 31, 2015 be accepted as information.

Motion Carried

New and Other Business D. Dyck and D. Wilson presented the following new and other business:

Gas rate for August 2015 – increase of \$.035/GJ.

| <i>Residential</i> | | <i>Commercial</i> | |
|--------------------|-----------|-------------------|-----------|
| August 2015 | \$4.29/GJ | August 2015 | \$3.87/GJ |
| July 2015 | \$3.94/GJ | July 2015 | \$3.52/GJ |

- Gas balancing report – 5.1% for Year to Date - June 2015

It was the consensus of the Committee that Administration reflect the Gas Balancing Report to indicate the year to date total instead of a monthly total.

- Retail Gas Sales Comparison Charts

D. Dyck informed the Committee of the ERT's Update – Taps 10, 20, 30, 40, 50, 60 & 80 complete, Tap 70 in progress.

D. Dyck informed the Committee that staff completed ERT Training for RUBIS billing purposes July 6 and 7, 2015.

P. Gordeyko, placed the new billing system on the table for discussion.

It was the consensus of the Committee that Administration include information in the next Gas billing to advise ratepayers of the new billing system in place and to report any discrepancies.

D. Dyck informed the Committee of 2015 Meter Reverification – 558 total and 379 changed to date.

D. Wilson presented an update of the Operations & Maintenance Evaluation:

- Leak Detection – Waiting for Leak Detection Report from “Tangle Ridge” for the aluminum and steel lines.
- Tap 10 to 20 Loop – TransCanada Pipeline (TCP) has confirmed a re-connection. Plans still in progress for November 2015 completion date.
- New Tap 60 Feed – TransCanada Pipeline (TCP) confirmed a re-connection. Plans still in progress.
- Cathodic Protection: Repairs complete in Myrnam.

D. Dyck informed the Committee that the County Gas Engineers have recommended that Administration investigate and prepare a long term capital plan over the next 25 years for the steel gas line replacement.

It was the consensus of the Committee that Administration investigate and prepare a 25 year capital plan for the replacement of steel gas lines within the County of Two Hills franchise area.

D. Dyck informed the Committee that the Truck Tool Kits have been completed.

D. Wilson informed the Committee that the Heater Repair Replacement Plan is in progress.

D. Wilson informed the Committee that Rife Resources re-route job is complete.

D. Dyck informed the Committee that the gas loss on Tap 80, is being investigated.

D. Wilson informed the Committee that a CNRL meter is being upgraded, as a larger gas supply is required.

The County Managers presented the following correspondence:

Correspondence Federation of Alberta Gas Co-ops Ltd. “Board to Board Bulletin May/June 2015” and 9th Annual Federations Charity Golf Classic of August 13, 2015.

S. Dary informed the Committee of a Natural Gas Billing on Lot 4, Block 2, Plan 1977EO, indicating that the owner has since deceased. The CAO recommended to cease billing on the property and furthermore to write-off the Natural Gas Billing as of August 6, 2015 in the amount of \$6,391.99.

The Committee having discussed this item, it was moved by:

S. ODEGARD

That Administration be authorized to write-off the County of Two Hills Natural Gas Billing in the amount of \$6,391.99 for Lot 4, Block 2, Plan 1977EO as of August 6, 2015.

Motion Carried

In-Camera

E. YAKEMCHUK

That Council meet in camera – time 11:05 a.m. to discuss personnel issues.

Motion Carried

A. SAYLER

That Council revert back to open public meeting – time: 11:15 a.m.

Motion Carried

The Committee having dealt with all items contained on the Natural Gas Utility Agenda; it was moved by:

Adjournment

A. PIDRUCHNEY

That the County Natural Gas Utility Committee Meeting be adjourned – time 11:15 a.m.

Motion Carried

CHAIRMAN

CAO