

**COUNTY OF TWO HILLS NO. 21 NATURAL GAS UTILITY  
COMMITTEE MEETING  
June 4, 2015**

Meeting Called to Order      The County of Two Hills No. 21 Natural Gas Utility Committee Meeting was called to order by Chairman, P. Gordeyko at 2:54 p.m. on Thursday, June 4, 2015.

Present were:

Attendance

A. Saylor	E Yakemchuk
A. Pidruchney	S. Dary, CAO
P. Gordeyko	D. Dyck, Gas Utility Co-Manager
S. Odegard	D. Wilson, Gas Utility Co-Manager
	L. Maczala, Recording Secretary

Agenda      The Agenda for the June 4, 2015 Natural Gas Utility Committee Meeting was presented for review and consideration, having the following addition being presented:

- On-Call Service Trucks re: Tooling

**S. ODEGARD**

That the agenda, inclusive of addition, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the May 7, 2015 Natural Gas Utility Committee Meeting having been presented to each Committee Member and each Member having declared to have received and read the minutes; it was moved by:

**A. SAYLER**

That the minutes of the May 7, 2015 Natural Gas Utility Committee Meeting be approved and signed.

Motion Carried

Fin Report      There being no business arising from the minutes, the Financial Report for the period ending May 31, 2015 was presented for review and consideration; it was moved by:

**A. SAYLER**

That the Financial Statement for the period ending May 31, 2015 be accepted as information.

Motion Carried

D. Dyck and D. Wilson presented the following new and other business:

Gas Rate for June 2015 - \$0.40/gj increase

***Residential***

June 2015 – 4.39/gj  
May 2015 – 3.99/gj

***Commercial***

June 2015 – 3.97/gj  
May 2015 – 3.57/gj

- Gas Balancing Report for month of April 2015 -1.36%.
- Retail Gas Sales Comparison Report was presented and discussed.

D. Dyck informed the Committee that ERTs for Tap 10, 20, 30, 40, 50 and 60 have been completed, tap 80 in progress; ERT training for RUBIS billing purposes on track for late June 2015, details to be finalized.

D. Dyck informed the Committee of the 2015 Meter Reverification – 558 total; 261 changed to date.

D. Wilson presented an update of the Operation & Maintenance Evaluation Follow-Up, noting that Tangle Ridge Pipeline Services has been hired, no underground leaks found to date.

Progress is as noted:

Tap 70

- High pressure completed

Tap 80

- High pressure started, 1/2 complete
- Tangle Ridge Pipeline Services scheduled to return June 8, 2015 to complete

Tap 80

- Urban and public buildings, to be undertaken

Tap 90

- High pressure to be undertaken after tap 80 completed

Line walking will then continue onto taps showing the largest losses. Will complete as much as possible based on budget, any remaining will be budgeted for 2016.

Tap 10 and 20  
Loop

D. Dyck and D. Wilson informed the Committee of the Tap 10 and 20 Loop, noting a route has been selected, awaiting approval from TransCanada Pipeline. Planning for a November completion date, estimated cost being \$40,000.00 to \$50,000.00.

The Committee having discussed this item; it was moved by:

**S. ODEGARD**

That the Natural Gas Utility proceed with the Tap 10 and 20 Loop, bringing back actual costs to the July 2015 Natural Gas Utility meeting.

Motion Carried

Tap 60

- New feed, response not received from TransCanada Pipeline

Cathodic Protection

- Corro to be scheduled for late 2015

Truck Tool Kits

- Assembly in progress
- Truck tool inventory lists to be compiled for tracking purposes

Line Heater Repair Replacement Plan

- In progress, required to be submitted by November 2015

D. Dyck informed the Committee of the recycling of plastic pipe cut-offs.

It was the consensus of the Committee that the Natural Gas Utility proceed with the disposal of the plastic pipe cut-offs.

D. Dyck informed the Committee of the request to purchase a walk behind trencher.

It was the consensus of the Committee that the purchase of a walk behind trencher be postponed to a later date.

E. Yakemchuk placed tooling of on-call service trucks on the table for discussion, noting this item is being addressed.

D. Dyck and D. Wilson informed the Committee of the Gas Alberta Inc. Quarterly Update Report – March 2015.

Adjournment

The Committee having dealt with all items contained on the Natural Gas Utility Agenda; it was moved by:

**E. YAKEMCHUK**

That the County Natural Gas Utility Committee Meeting be adjourned – time 3:47 p.m.

Motion Carried

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CHAIRMAN

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CAO