

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
July 15, 2020**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:02 a.m. on Wednesday, July 15, 2020.

Attendance Present were:

D. Gulayec S. Dary, CAO  
M. Phillips K. Kenney, Executive Assistant  
D. Saskiw  
E. Yakemchuk  
S. Odegard

Agenda The Agenda for the July 15, 2020 Council Meeting was presented for review and consideration, having the following additions being presented:

- Bridge File 1292 re: Engineering
- Bridge File 74273 re: Tender
- Letter of Request re: Garden Market Proposal

There being no further additions; it was moved by:

**R-11945 S. ODEGARD**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the June 25, 2020 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11946 D. SASKIW**

That the minutes of the June 25, 2020 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – June The Bank Reconciliation Report for the month ending June 2020 indicating a bank balance of \$2, 516, 141.95 was presented for review and consideration.

Council having reviewed and discussed the June 2020 Bank Reconciliation Reports; it was moved by:

**R-11947 E. YAKEMCHUK**

That the Bank Reconciliation Reports for the month ending June 2020, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 05-2020 The CAO informed Council of Bylaw No. 05-2020 being a bylaw of the County of Two Hills to provide for the setting of water services, utility charges and penalty fees; and, to repeal Bylaw No. 7-2012.

At the June 25, 2020 Regular Council Meeting, it was resolved that Bylaw No. 05-2020 be given first reading.

Council having reviewed and discussed Bylaw No. 05-2020; it was moved by:

**R-11948 S. ODEGARD**

That Bylaw No. 05-2020 be given second reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11949 D. SASKIW**

That Bylaw No. 05-2020 be given third and final reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

Bylaw No. 06-2020 The CAO informed Council of Bylaw No. 06-2020 being a bylaw of the County of Two Hills to amend Bylaw No. 3-2018 Municipal Development Plan to adopt policies governing the location of education facilities.

At the June 25, 2020 Regular Council Meeting, it was resolved that Bylaw No. 06-2020 be given first reading and that a Public Hearing be scheduled at the Regular Council Meeting of July 15, 2020.

Bylaw No. 07-2020 The CAO informed Council of Bylaw No. 07-2020 being a bylaw of the County of Two Hills to amend the Bylaw No. 2-2018 Crissel Estates Area Structure Plan to include Country Residential Estates (CRE) and to amend Section 8.8.2 by adding “Storage Facility.”

At the June 25, 2020 Regular Council Meeting, it was resolved that Bylaw No. 07-2020 be given first reading and that a Public Hearing be scheduled at the Regular Council Meeting of July 15, 2020.

Council having reviewed and discussed Bylaw No. 06-2020 and Bylaw No. 07-2020; it was moved by:

**R-11950 M. PHILLIPS**

That the Regular Council Meeting be recessed for the purpose of holding Public Hearings regarding Bylaw No. 06-2020 and Bylaw No. 07-2020 – time 10:59 a.m.

Motion Carried

11:00 a.m. Public Hearing Re: Bylaw No. 06-2020 G. Buchanan, Development Officer entered the Council Chambers. Reeve, D. Gulayec called the Public Hearing to order at 11:03 a.m. and stated the purpose of the meeting was to hear public input regarding the amendment to Bylaw No. 03-2018 being the bylaw for Municipal Development Plan to adopt policies governing the location of education facilities.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of June 30 and July 8, 2020. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

G. Buchanan informed Council that Map 2: Future Development Concept of Bylaw No. 03-2018 requires an amendment, aligning the boundary to Map 1: IDP Boundary of Bylaw No. 7-2019 being the Intermunicipal Development Plan (IDP) with the Town of Two Hills.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 06-2020 – time 11:15 a.m.

11:15 a.m. Public Hearing Re: Bylaw No. 07-2020 Reeve, D. Gulayec called the Public Hearing to order at 11:15 a.m. and stated the purpose of the meeting was to hear public input regarding the Amendment Proposal for Bylaw No. 02-2016 being the bylaw for Crissel Estates Area Structure Plan, amending Section 3.1 Land Use Concept and vision by adding:

“iii. Large Buildings for the indoor storage of vehicles, equipment, tools and building materials.”

A notice was posted in the Vegreville Advertiser newspaper for the weeks of June 30 and July 8, 2020. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw. No 07-2020 – time 11:25 a.m.

The meeting reconvened at 11:26 a.m., having all Councillors in attendance.

Bylaw No. 06-2020           The County of Two Hills, having no public responses or persons in attendance to the Public Hearing, open discussion of Bylaw No. 06-2020, amending the Municipal Development Plan at the July 15, 2020 Regular Council Meeting.

Council having discussed this item; it was moved by:

**R-11951   D. SASKIW**

That Bylaw No. 06-2020, as amended, be given second reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11952   E. YAKEMCHUK**

That Bylaw No. 06-2020, as amended, be given third and final reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

Bylaw No. 07-2020           The County of Two Hills, having no public responses or persons in attendance to the Public Hearing, open discussion of Bylaw No. 07-2020, amending the Crissel Estates Area Structure Plan at the July 15, 2020 Regular Council Meeting.

Council having discussed this item; it was moved by:

**R-11953   M. PHILLIPS**

That Bylaw No. 07-2020 be given second reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11954   S. ODEGARD**

That Bylaw No. 07-2020 be given third and final reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

Bylaw No. 08-2020           The CAO informed Council of Bylaw No. 08-2020 being a bylaw of the County of Two Hills to amend Bylaw No. 2-2018 Land Use Bylaw to govern the location of education facilities, amend the portion therein relating to amendments of Bylaw No. 2-2016 Crissel Estates Area Structure Plan, and to amend clerical.

At the June 25, 2020 Regular Council Meeting, it was resolved that Bylaw No. 08-2020 be given first reading and that a Public Hearing be scheduled at the Regular Council Meeting of July 15, 2020.

Council having reviewed and discussed Bylaw No. 08-2020; it was moved by:

**R-11955   M. PHILLIPS**

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 08-2020 – time 11:29 a.m.

Motion Carried

11:30 a.m.  
Public Hearing  
Re: Bylaw No.  
08-2020

Reeve, D. Gulayec called the Public Hearing to order at 11:30 a.m. and stated the purpose of the meeting was to hear public input regarding the amendment for Bylaw No. 02-2018 being the bylaw for Land Use, to govern the location of education facilities, amend the portion therein relating to amendments of Bylaw No. 2-2016 Crissel Estates Area Structure Plan and to amend clerical.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of June 30 and July 8, 2020. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

G. Buchanan informed Council that Map 1: Land Use Districts of Bylaw No. 02-2018 requires an amendment, aligning the boundary to Map 1: IDP Boundary of Bylaw No. 7-2019 being the Intermunicipal Development Plan (IDP) with the Town of Two Hills.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 08-2020 – time 11:41 a.m.

The meeting reconvened at 11:41 a.m., having all Councillors in attendance.

The County of Two Hills, having no public responses or persons in attendance to the Public Hearing, open discussion of Bylaw No. 08-2020, amending the Land Use Bylaw at the July 15, 2020 Regular Council Meeting.

Council having discussed this item; it was moved by:

**R-11956 D. SASKIW**

That Bylaw No. 08-2020, as amended, be given second reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11957 M. PHILLIPS**

That Bylaw No. 08-2020, as amended, be given third and final reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

G. Buchanan left the Council Chambers.

Bylaw No.  
09-2020

The CAO informed Council of Bylaw No. 09-2020 being a bylaw of the County of Two Hills to amend Bylaw No. 2-99 Airport Facilities Amendment, rescinding Clause 2.

Council having reviewed and discussed Bylaw No. 09-2020; it was moved by:

**R-11958 M. PHILLIPS**

That Bylaw No. 09-2020 be given first reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11959 D. SASKIW**

That Bylaw No. 09-2020 be given second reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

**R-11960 S. ODEGARD**

That authority to proceed with third and final reading of Bylaw No. 09-2020 be given this 15<sup>th</sup> day of July, 2020.

Motion Unanimously Carried

**R-11961 E. YAKEMCHUK**

That Bylaw No. 09-2020 be given third and final reading this 15<sup>th</sup> day of July, 2020.

Motion Carried

The CAO informed Council that staff attended Basic Flight Simulation drone training on July 14, 2020.

Council having discussed this item; Administration will review drone flight access legalities.

PUB-LAN-1

The CAO presented Council Land Approach Policy PUB-LAN-1 for review and consideration, as presented at the Public Works Department Head Meeting of July 8, 2020.

Council having discussed this item; it was moved by:

**R-11962 M. PHILLIPS**

That the Land Approach Policy PUB-LAN-1 be amended as presented this 15<sup>th</sup> day of July, 2020.

Motion Carried

City of Cold Lake

The CAO presented Council with correspondence from the City of Cold Lake requesting that the County of Two Hills support the City of Cold Lake's resolution to lobby the federal government to revoke amendments to the criminal code under an "Order of Council" on May 1, 2020.

Council having discussed this item; it was moved by:

**R-11963 M. PHILLIPS**

That the County of Two Hills lobby the federal government to revoke amendments to the criminal code on May 1, 2020 under an "Order in Council" titled and referred to as "Regulations Amending the Regulations Prescribing Certain Firearms and Other Weapons, Accessories, Cartridge Magazines, Ammunition and Projectiles as Prohibited, Restricted or Non-Restricted: SOR/2020-96."

Motion Carried

ADM-PER-6

The CAO requested as per Educational Support Policy ADM-PER-6, the following request for educational support is hereby submitted; the Executive Assistant requests authorization to commence with a course in the Local Government Certificate Program (NACLAA).

Council having discussed this item; it was moved by:

**R-11964 E. YAKEMCHUK**

That the above request for educational support be approved as per Educational Support Policy ADM-PER-6.

Motion Carried

Moose Lake Recreational Grounds

The CAO informed Council of Moose Lake Recreational Grounds, having title registered as the M.D. of Eagle Hills, being the County of Two Hills; as per insurance liability no trespass signs have been posted. An offer to purchase was submitted by the landowner of Blk 1, Lot 1, Plan 7520042 of NE 12-56-13 W4.

Council having discussed this item; it was moved by:

**R-11965 E. YAKEMCHUK**

That the County of Two Hills deny the purchase request for Moose Lake Recreation Grounds; having Administration review public access liability with RMA Insurance.

Motion Carried

Recess

**R-11966 E. YAKEMCHUK**

That the meeting be recessed for lunch – time 12:01 p.m.

Motion Carried

The meeting reconvened at 1:15 p.m., having all Councillors in attendance.

Birds and Bees  
Irrigation  
Proposal

The CAO presented Council correspondence from Birds and Bees requesting approval to place a pump and intake near the river on the County right-of-way.

Council having discussed this item; it was moved by:

**R-11967 D. SASKIW**

That Administration investigate the proposal and bring back the same.

Motion Carried

NE 7-56-14 W4

The CAO presented Council correspondence from the landowner of NE 7-56-14 W4 for review and consideration, as presented at the Public Works Department Head Meeting of July 8, 2020.

Council having discussed this item; it was moved by:

**R-11968 S. ODEGARD**

That the Public Works Department bury the brush pile on NE 7-56-14 W4 as requested by the landowner, with the condition that a release clearing the County from any retroactive claim be signed by the said landowner.

Motion Carried

BF1292

The CAO informed Council that Bridge File 1292 received Strategic Transportation Infrastructure Program (STIP) and authority to proceed to construction, as presented at the Public Works Department Head Meeting of July 8, 2020.

Council having discussed this item; it was moved by:

**R-11969 M. PHILLIPS**

That Wood be engaged for engineering services on Bridge File 1292.

Motion Carried

BF74273

The CAO informed Council that Bridge File 74273 received Strategic Transportation Infrastructure Program (STIP) and authority to proceed to construction, as presented at the Public Works Department Head Meeting of July 8, 2020.

Council having discussed this item; it was moved by:

**R-11970 E. YAKEMCHUK**

That the tender received for Bridge File 74273 be awarded to Volker Steven Highways Ltd. (as submitted August 15, 2019) in the amount of \$583,000.

Motion Carried

R. Hennig, Public Works Supervisor and E. Kozak, Agricultural Fieldman entered the Council Chambers.

The CAO placed Unnamed Creek Dredging Project on the table for discussion.

Council, having discussed this item; it was accepted as information.

R. Hennig and E. Kozak left the Council Chambers.

Garden Market Proposal The CAO presented Council correspondence from the landowner of Lot H 1329HW requesting to lease or purchase the south Lot H 1329HW for the purpose of operating a green house.

Council having discussed this item; it was moved by:

**R-11971 E. YAKEMCHUK**

That the County of Two Hills sell (South) Lot H 1329HW in the Hamlet of Willingdon at market value to the landowner of (North) Lot H 1329HW.

Motion Carried

Reports B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

On conclusion of the report, B. Straty left the Council Chambers.

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Director of Utilities Report.

On conclusion of the report, P. Gordeyko left the Council Chambers.

**Correspondence & Information Items**

- Two Hills Health Centre Foundation re: Cancellation of the July 11, 2020 THHC Foundation Charity Golf Classic.
- RMA:
  - Contact Newsletters – June 16 & 26, 2020; and, July 3, 2020.
- Member Bulletins:
  - 2020-06-16 | Government of Alberta Provides Additional Details on Enhanced Policing Position Agreements.
  - 2020-06-16 | RCMP Provides Resource Update.
  - 2020-06-18 | Province Releases Municipal Pandemic Response Planning Guide.
  - 2020-06-19 | Fair Deal Panel Report Released.
  - 2020-06-22 | All Terrain Crane Pilot Project Beginning in September.
  - 2020-06-22 | Fisheries and Oceans Canada Releases Two Interim Codes of Practice.
  - 2020-06-23 | Spring 2020 Advocacy Report Card Now Available.
  - 2020-06-23 | Alberta Screen Industry Wants to Hear Your Opinion.
  - 2020-06-26 | Government Introduces Proposed Changes to *Local Authorities Election Act*.
  - 2020-06-29 | Register Now for Municipal Corporate Planning and Finance Virtual Course.
  - 2020-06-29 | Province Seeking Input on Provincial Infrastructure Planning.
  - 2020-06-30 | Helicopter Emergency Medical Service Review Webinar.
  - 2020-07-06 | Mark Your Calendar! Free RMA Webinar with Alberta Energy on July 30.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-11972 E. YAKEMCHUK**

That the next regular Council Meeting be held on Wednesday, August 19 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday August 5, 2020 in the Council Chambers at 10:00 a.m.

Motion Carried

Closed-Session      The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

**R-11973    S. ODEGARD**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: legal with all members in attendance – time 3:18 p.m.

Motion Carried

**R-11974    S. ODEGARD**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 3:26 p.m.

Motion Carried

Adjournment      Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11975    E. YAKEMCHUK**

That the meeting be adjourned at 3:27 p.m.

Motion Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CAO