

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
February 27, 2019**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:02 a.m. on Wednesday, February 27, 2019.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Agenda The Agenda for the February 27, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- Pathfinder Community Recreational & Cultural Centre Live Auction re: Donation Request
- Policy No. PUB-SNO-1 Snow Plowing – Driveways
- Unit 1-049 2014 872GP John Deere Grader re: Extended Warranty
- Outstanding Utility Accounts re: Bylaw 7-2012 Section 21(c)
- Derwent Golden Age Centre re: Donation Request
- Delegation
- In Closed Session

There being no further additions; it was moved by:

R-11460 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the January 16, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11461 E. YAKEMCHUK

That the January 16, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2019 Development Permits
- Correspondence re: previous meeting
- Alberta Environment and Parks re: Land Lease SW 29-54-11-W4
- Aggregate Payment Levy
- Synergy Chartered Professional Accountants re: 2019 Auditors

C. McRae, Director of Finance entered the Council Chambers.

R-11462 M. PHILLIPS

That Administration investigate aggregate levy further, bringing back the same to a future Council meeting.

Motion Carried

Bank Rec The Bank Reconciliation Report for the month ending December 2018 indicating a bank balance of \$2,765,936.79 was presented for review and consideration.

Council having reviewed and discussed the December 2018 Bank Reconciliation Report; it was moved by:

R-11463 **S. ODEGARD**

That the Bank Reconciliation Report for the month ending December 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

Municipal
Accountability
Review

The CAO advised on November 15, 2018, Municipal Affairs conducted a Municipal Accountability Review for the County of Two Hills and presented the same for review and consideration.

Council having discussed this item; it was moved by:

R- 11464 **S. ODEGARD**

That the County of Two Hills Municipal Accountability Review Report as presented, where required be addressed by the CAO and accepted as information.

Motion Carried

R-11465 **S. ODEGARD**

That the County Office located at 4818 – 50 Avenue, Two Hills, Alberta be designated as the County of Two Hills Municipal Office.

Motion Carried

R-11466 **D. SASKIW**

That the Alberta Treasury Branch (ATB) and Vision Credit Union be the designated financial institutions of the County of Two Hills.

Motion Carried

RMA Spring
Convention

The CAO informed Council the Annual RMA Spring 2019 Convention and Trade Show is scheduled to be held March 18 to 20, 2019 at the Edmonton Convention Centre.

Council having discussed this item, it was moved by:

R-11467 **E. YAKEMCHUK**

That all Councillors, CAO and appointed staff be authorized to attend the Annual RMA Spring 2019 Convention and Trade Show in Edmonton, Alberta at the Edmonton Convention Centre on March 18 to 20, 2019.

Motion Carried

Genesis
Reciprocal
Insurance

The CAO informed Council the Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting March 18, 2019 at 4:15 p.m. in Edmonton, Alberta. The Annual Meeting will take place at the Edmonton Convention Centre in conjunction with the RMA Spring Convention.

Council having discussed this item; it was moved by:

R-11468 **E. YAKEMCHUK**

That an Elected Official be present at the Genesis Reciprocal Insurance Exchange Annual General Meeting on March 18, 2019 at 4:15 p.m. at the Edmonton Convention Centre.

Motion Carried

Policy No. ADM-SAFE-1 The CAO informed Council at the Regular Council Meeting it was resolved R-11388 – That the request from the Derwent Agricultural Society for monetary assistance for their recent purchase of a defibrillator be tabled, having Administration drafting a policy regarding public safety donations (defibrillator).

Council having discussed this item; it was moved:

R-11469 M. PHILLIPS

That Council approve Policy No. ADM-SAFE-1 Public Safety Defibrillator Cost Sharing Policy effective this 27th day of February, 2019.

Motion Carried

Request to Remove MSR Designation The CAO informed Council the Town of Two Hills Council requests removal of the designation of municipal and school reserves on four named parcels in the Town of Two Hills in an effort not to hinder economic development in the industrial and highway commercial areas (Parcels: Plan 7922724; Blocks 1, 2 & 5; Lots 1, 2, 3 & 19).

Council having discussed this item; it was moved by:

R-11470 D. SASKIW

That the Town of Two Hills designation of municipal and school reserves on Plan 7922724; Blocks 1, 2 & 5; Lots 1, 2, 3 & 19, be removed as requested.

Motion Carried

2019 Volunteer Celebration The CAO informed Council the Town together with FCSS will be holding a Volunteer Celebration at the Centennial Hall on April 10, 2019. The Town is offering the County of Two Hills to be involved with planning of this event and request a financial contribution.

Council having discussed this item; it was moved by:

R-11471 S. ODEGARD

That the County of Two Hills provide a monetary contribution in the amount of \$200.00 to the Town of Two Hills and FCSS for their Volunteer Celebration on April 10, 2019.

Motion Carried

Annual Walk/run for Two Hill Community The CAO informed Council the County of Two Hills has in the past years supported the Two Hills Health Centre Community Walk/Run Event by way of providing a grant every year. This year proceeds from the fundraiser will be directed towards the Two Hills Health Centre lab and x-ray department.

Council having discussed this item; it was moved by:

R-11472 M. PHILLIPS

That the County of Two Hills provide a grant in the amount of \$500 to support the Two Hills Health Centre Annual Walk/Run Event, having the funds directed towards the Two Hills Health Centre lab and x-ray department.

Motion Carried

Delegation Sgt. David Henry, with the Two Hills RCMP Detachment was invited into the Council Chamber to provide an annual performance update regarding crime within the County and requested Council priorities; being theft.

There being no further questions or comments, Sgt. David Henry thanked Council for their time and left the Council Chambers.

Recess

R-11473 D. GULAYEC

That the meeting be recessed for lunch – 11:59 a.m.

Motion Carried

The meeting reconvened at 1:15 p.m., having all Councillors in attendance.

2019 Municipal
Census

The CAO informed Council on January 28, 2019, Municipal Affairs conducted a 2019 Municipal Census Training which was attended by the CAO and Executive Assistant.

Council having discussed this item; it was moved by:

R-11474 M. PHILLIPS

That a County of Two Hills Municipal Census be tabled.

Motion Carried

Willingdon &
District
Agricultural
Society

The CAO informed Council the Willingdon and District Agricultural Society is requesting authorization to hold their All Girls Roping Jackpot, April 6, 2019 at the Riding Arena.

Council having discussed this item, it was moved by:

R-11475 S. ODEGARD

That the Willingdon and District Agricultural Society be authorized to hold their All Girls Jackpot, April 6, 2019 at the Riding Arena, having the cattle arriving April 5, 2019 and removed Sunday, April 7, 2019, with the condition that all terms of the Agreement have been met.

Motion Carried

Bylaw No. 3-
2019

The CAO informed Council that Bylaw No. 3-2019 is a Bylaw of the County of Two Hills to establish the Subdivision and Development Appeal Board of the County of Two Hills and to repeal Bylaw No. 21-95.

Council having discussed Bylaw No. 3-2019; it was moved by:

R-11476 S. ODEGARD

That Bylaw No. 3-2019 be given first reading this 27th day of February 2019.

Motion Carried

R-11477 D. SASKIW

That Bylaw No. 3-2019 be given second reading this 27th day of February 2019.

Motion Carried

R-11478 M. PHILLIPS

That authority to proceed with third and final reading of Bylaw No. 3-2019 be given this 27th day of February 2019.

Motion Carried Unanimously

R-11479 E. YAKEMCHUK

That Bylaw No. 3-2019 be given third and final reading and finally passed this 27th day of February 2019.

Motion Carried

Two Hills Grow
Arena Gala

The CAO informed Council the Two Hills Grow Arena Gala will be held on March 16, 2019. Donations are being requested for the Silent Auction to be held at this event.

Council having discussed this item; it was moved by:

R-11480 **D. SASKIW**

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries, to the Two Hills Grow Arena Gala Silent Auction March 16, 2019, as per Policy No. ADM-DON-1.

Motion Carried

Pathfinder
Community
Recreation and
Cultural Centre

The CAO informed Council the Pathfinder Community Recreation and Cultural Centre will be holding their Annual Live and Silent Auction, for the upkeep of the Recreation Centre. The Pathfinder Community Recreation and Cultural Centre is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live Auction.

Council having discussed this item; it was moved by:

R-11481 **M. PHILLIPS**

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries, to the Pathfinder Community Recreation and Cultural Centre Live Auction March 30, 2019, as per Policy No. ADM-DON-1.

Motion Carried

Derwent Golden
Age Centre

The CAO informed Council the Derwent Golden Age Centre will be holding their Annual Live and Silent Auction, for the upkeep of the Senior Centre Facility. The Derwent Golden Age Centre is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live Auction.

Council having discussed this item; it was moved by:

R-11482 **S. ODEGARD**

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries, to the Derwent Golden Age Centre Live Auction April 27, 2019, as per Policy No. ADM-DON-1.

Motion Carried

2019 County
Natural Gas
Utility Budget

The CAO and DOF presented the 2019 County Natural Gas Utility Budget for Councils review.

Council having discussed this item; it was moved by:

R-11483 **D. SASKIW**

That the 2019 County Natural Gas Utility Budget as presented and reviewed be approved this 27th day of February, 2019.

Motion Carried

Policy No. PUB-
SNO-1

The CAO informed Council at the Public Works Committee Meeting on February 20, 2019, it was resolved that a 24 hour Snow Plow Service may be available at a charge of \$50.00 per driveway.

Council having discussed this item; it was moved by:

R-11484 **S. ODEGARD**

That Policy No. PUB-SNO-1 Snow Plowing – Driveways as amended be approved effective this 27th day of February 2019.

Motion Carried

John Deere
Grader

The CAO informed Council at the Public Works Committee Meeting on February 20, 2019, it was resolved that extended warranty for 6 years or 8,000 hours for approximately \$10,500.00 be purchased for Unit 1-049 2014 872GP John Deere Grader.

Council having discussed this item; it was moved by:

R-11485 **M. PHILLIPS**

That extended warranty for 6 years or 8,000 hours for approximately \$10,500.00 be purchased for Unit 1-049 2014 872GP John Deere Grader.

Motion Carried

Bylaw No. 7-
2012

The CAO informed Council Bylaw No. 7-2012 Past Due Accounts Section 21(c) reads: by Council adding the outstanding account balance to the tax roll of an owner of a property in accordance with the Municipal Government Act.

Council having discussed this item; it was moved by:

R-11486 **S. ODEGARD**

That outstanding utility accounts (Hamlet of Willingdon & Derwent) in the amount of \$29,894.96 be moved to the tax roll, effective February 28, 2019.

Motion Carried

FCSS

The CAO informed Council at the Natural Gas Utility Committee Meeting on February 20, 2019, a request from FCSS to add a stuffer with the County of Two Hills Gas Utility bills was discussed. It was resolved that Administration investigate and bring back the same.

Council having discussed this item; it was moved by:

R-11487 **D. SASKIW**

That the Two Hills FCSS be authorized to add an information stuffer with the County of Two Hills Natural Gas Utility bills (once a month).

Motion Carried

Local to Global
Eastern Alberta
Trade Corridor
Forum

The CAO informed Council the Local to Global Eastern Alberta Trade Corridor Forum will be held March 6 to 8, 2019 in Medicine Hat, Alberta.

Council having discussed this item; it was moved by:

R-11488 **D. SASKIW**

That Councillors M. Phillips and S. Odegard be authorized to attend the Local to Global Eastern Alberta Trade Corridor Forum in Medicine Hat, Alberta on March 6 to 8, 2019.

Motion Carried

Alberta Library
Conference

The CAO informed Council the 2019 Alberta Library Conference (ALC) will be held April 25 to 28, 2019 at the Fairmont Jasper Park Lodge in Jasper, Alberta.

Council having discussed this item; it was moved by:

R-11489 **S. ODEGARD**

That Councillor D. Saskiw be authorized to attend the 2019 Alberta Library Conference at the Fairmont Jasper Park Lodge in Jasper, Alberta on April 25 to 28, 2019.

Motion Carried

Intermunicipal
Development
Plans

The CAO informed Council Bylaws No. 11-2018, No. 12-2018 and No. 13-2018 being bylaws in the County of Two Hills for Intermunicipal Development Plans with Smoky Lake County, County of St. Paul and County of Vermilion River were given first reading the 15th day of November, 2018.

Council having discussed Bylaw No. 11-2018; it was moved by:

R-11490 **S. ODEGARD**

That Bylaw No. 11-2018 be given second reading this 27th day of February 2019.

Motion Carried

R-11491 **E. YAKEMCHUK**

That Bylaw No. 11-2018 be given third and final reading and finally passed this 27th day of February 2019.

Motion Carried

Council having discussed Bylaw No. 12-2018; it was moved by:

R-11492 **M. PHILLIPS**

That Bylaw No. 12-2018 be given second reading this 27th day of February 2019.

Motion Carried

R-11493 **D. SASKIW**

That Bylaw No. 12-2018 be given third and final reading and finally passed this 27th day of February 2019.

Motion Carried

Council having discussed Bylaw No. 13-2018; it was moved by:

R-11494 **S. ODEGARD**

That Bylaw No. 13-2018 be given second reading this 27th day of February 2019.

Motion Carried

R-11495 **E. YAKEMCHUK**

That Bylaw No. 13-2018 be given third and final reading and finally passed this 27th day of February 2019.

Motion Carried

Request to
Purchase
Environment
Reserve

The CAO informed Council the landowner of Plan 7520042; Block 1; Lot 1 is requesting to purchase Plan 7520042; Block 1; Lot R3 (environmental reserve).

Council having discussed this item; it was moved by:

R-11496 **E. YAKEMCHUK**

That the request to purchase Plan 7520042; Block 1; Lot R3 being Environmental Reserve within the County of Two Hills be denied.

Motion Carried

Reports

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Council Chambers.

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Director of Utilities Report.

P. Gordeyko placed the installation of a pipeline to supply natural gas to the Town of Two Hills via AltaGas Utilities Inc. on NE 13-55-13-W4, advising the current issues with the above noted landowner.

Council having discussed this item; it was moved by:

R-11497 D. GULAYEC

That Administration contact legal to obtain required documentation for access onto NE 13-55-13-W4 as per the executed Utility Agreement and prepare for court injunction if required.

Motion Carried

P. Gordeyko left the Council Chambers.

N. Prkusic left the Council Chambers.

R-11498 E. YAKEMCHUK

That Council Meeting in closed session to discuss personnel – time 3:26 p.m.

Motion Carried

R-11499 E. YAKEMCHUK

That Council revert back to their open public meeting – time 3:56 p.m.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- Shannon Stubbs, MP Lakeland re: Minister of Environment and Climate Change.
- RMA Insurance, Trade and Fuel Program re: Patronage Rebate.
- Strathcona County re: RMA Resolution (Spring Conference 2019) to Support Albert's Energy Industry
 - RMA
 - Newsletters January 17, 24, 31 & February 7, 14, 21, 2019.
 - Member Bulletins
 - Get Recognized for Your Municipality's Excellence
 - Funding now available through the Community Generation Capacity Building Program
 - Make Professional Development Part of Your Convention with the EOEP
 - Lethbridge County Business Tax Upheld by Alberta Court of Appeals
 - Funding for Agricultural Plastics Recycling Pilot Project Announced
 - Changes to the Water Act Applications Process
 - Assessment Year Modifier Review Update
 - Check Out FCM's Newest Asset Management Resources
 - District-Endorsed Resolutions Update – District 1 and District 3
 - Government of Alberta Seeking Municipal Input on Police Act Review
 - Senate Report on the Impacts of Climate Change and Carbon Pricing on Agriculture
 - AGLC Begins Consultation on Charitable Gaming Model
 - Comments on Broadband Fund Petition

- Alberta Infrastructure Provides Update on Investing in Canada Infrastructure Program
- Participate in an FCM Asset Management Webinar
- Wetland Education Network Annual Workshop
- RMA Releases Draft Strategic Direction
- Deadline for Community Generation Capacity Building Program
- Upcoming Course from the EOEP
- Agricultural Plastics Recycling Pilot Program Updates
- Consultation Open for Species to be Added or Reclassifies in SARA
- Resolution for the RMA Spring 2019 Convention Now Available
- Spring 2019 Emergent Resolution Process Reminder
- Government of Canada Launches Rural and Northern Immigration Pilot
- Agricultural Plastics Recycling Group Website Launched
- Municipal Affairs Accepting ICFs and IDPs through Online Submission Process
- FCM Seeking Asset Management Working Group Members
- Register Now for FCM's Consultation on the Towards Parity Initiative

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R- 11500 E. YAKEMCHUK

That the next County Council Meeting be held on Thursday, March 14, 2019 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, March 6, 2019 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R- 11501 S. ODEGARD

That the meeting be adjourned – time 4:03 p.m.

Motion Carried

REEVE

CAO