

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
October 24, 2018**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:10 a.m. on Wednesday, October 24, 2018.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Agenda The Agenda for the October 24, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Plan 420EO; Block 2; Lot A re: Hamlet of Derwent Old Firehall/Waterworks Building re: Leasing
- SW 29-54-11-W4 re: Lease Land
- 2018 Recreational Grant
- In Closed Session

There being no further additions; it was moved by:

R- 11296 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the September 19, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11297 M. PHILLIPS

That the September 19, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending August 2018 indicating a bank balance of \$1,881,326.22 was presented for review and consideration.

Council having reviewed and discussed the August 2018 Bank Reconciliation Report; it was moved by:

R-11298 M. PHILLIPS

That the Bank Reconciliation Report for the month ending August 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

M. Phillips inquired on Sequoia Resources.

The Committee having discussed this item; it was moved by:

R-11299 **S. ODEGARD**

That correspondence be submitted to the receiver for Sequioa Resources Corporation regarding the responsibility of their leases and maintenance of the same.

Motion Carried

2018 RMA Fall
Conference

The Annual RMA Fall Conference is to be held in Edmonton, Alberta on November 19 to 22, 2018, at the Shaw Conference Centre.

Council having discussed this item; it was moved by:

R-11300 **D. SASKIW**

That all Councillors, CAO and appointed staff be authorized to attend the Annual RMA Fall Conference in Edmonton, Alberta at the Shaw Conference Centre on November 19 to 22, 2018.

Motion Carried

R-11301 **M. PHILLIPS**

That Administration draft a policy regarding authorization for attendance at annual conferences.

Motion Carried

2018 Capital
Budgeting and
Planning
Workshop

The CAO informed Council the Director of Finance and CAO are requesting authorization to attend the 2018 Capital Budgeting and Planning Workshop for GFOA Members November 7 to 9, 2018, in Lethbridge.

Council having discussed this item; it was moved by:

R-11302 **S. ODEGARD**

That Director of Finance and CAO be authorized to attend the 2018 Capital Budgeting and Planning Workshop for GFAO Members November 7 to 9, 2018, in Lethbridge.

Motion Carried

Cannabis Policy
No. ADM-CAN-
1

The CAO informed Council on October 17, 2018 cannabis became legal in Canada.

Cannabis Policy No. ADM-CAN-1 being a policy of the County of Two Hills prohibiting certain items and substances from being brought on to, or being present on the County premises and prohibiting any employee from reporting to work, or working with any measurable level of marijuana, alcohol, illegal or non-prescription drugs, or other controlled substance which might affect the employee's ability to work safely.

Council having discussed this item; it was moved by:

R-11303 **D. SASKIW**

That the County of Two Hills approve Cannabis Policy No. ADM-CAN-1.

Motion Carried

The CAO informed Council a Bylaw to regulate consumption of cannabis within the County of Two Hills (Hamlets and Parks) is currently being drafted.

E. Yakemchuk entered the Council Chambers.

Policy No. DEV- APP-1 The CAO advised Council Requirements for Application for a Development Permit fee is currently \$100 for permitted use, recommending Council revisit the said policy.

Council having discussed this item; it was moved by:

R-11304 **M. PHILLIPS**

That Requirements for Application for Development Permit Policy No. DEV-APP-1 be revised having a \$200 fee for developments over \$200,000 being implemented.

Motion Carried

Bylaw No. 7-2012 & Bylaw No. 2016-05

The CAO informed Council Bylaw No. 7-2012 being a bylaw in the County of Two Hills for regulating and providing for the terms, conditions, rates and charges for the supply and use of water services and sewer services provided by the County of Two Hills and Bylaw No. 2016-05 being a bylaw in the Village of Willingdon (Hamlet 2018) respecting the supply of water and sanitary sewer services within the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

R-11305 **S. ODEGARD**

That Bylaw No. 7-2012 be amended to include the Hamlet of Willingdon, repealing Bylaw No. 2016-05 being the Village of Willingdon (Hamlet 2018) bylaw respecting the supply water and sanitary sewer services within the Hamlet of Willingdon effective this 24th day of October 2018.

Motion Carried

Draft Strategic Plan

The CAO advised at the Regular Council Meeting on September 19, 2018, the CAO presented the County's draft Strategic Plan for Councils review. It was resolved that the County of Two Hills draft Strategic Plan be tabled to the Council Meeting of October 2018.

Council having discussed this item; it was moved by:

R-11306 **S. ODEGARD**

That the County of Two Hills draft Strategic Plan be tabled to the Council Meeting of November 2018.

Motion Carried

Range Road 151

The CAO informed Council at the Public Works Department Meeting of October 4, 2018, discussion was held on speed limits on Range Road 151 and Twp Road 562 along the Hamlet of Willingdon, having Administration investigating the same.

Twp Road 562 is currently posted at Fifty (50) kilometers per hour, advising Range Road 151 between Twp Road 562 and Highway 45 having a speed limit of Eighty (80) kilometers per hour.

Council having discussed this item; it was moved:

R-11307 **S. ODEGARD**

That Bylaw 9-2018 being a Bylaw in the County of Two Hills to prescribe speed limit of fifty (50) kilometers per hour on Range Road 151 between Twp Road 562 and Highway 45 be given first reading this 24th day of October 24, 2018.

Motion Carried

Engine Retarder
Brake Sign

The CAO advised Council at the Public Works Department Meeting on October 4, 2018, the Committee was informed of complaints received regarding engine retarder brakes in the Hamlets of Duvernay and Willingdon, noting the cost of the signs and installation are the responsibility of the municipality.

Council having discussed this item; it was moved by:

R-11308 **D. SASKIW**

That the County of Two Hills submit an application to Alberta Transportation for the installation of Engine Retarder Brake Signs to be installed on Highway 36 along the Hamlets of Duvernay and Brosseau and on Highway 45 along the Hamlet of Willingdon.

Motion Carried

Tax Agreement
re: NW 25-56-
15-W4

The CAO informed Council payment was made in the amount of \$496.10 for taxes on NW 25-56-15-W4, noting this payment was not made by the landowner.

As per the agreement under Section 4: Early Termination, this agreement was terminated when the family member failed to make payments contemplated by this agreement. A tax agreement was entered into by a nonlandowner.

Council having discussed this item; it was moved by:

R-11309 **E. YAKEMCHUK**

That the County of Two Hills refund payment amount of \$496.10 on NW 25-56-15-W4.

Motion Carried

Willingdon
Senior Centre
Association

The CAO informed Council the Willingdon Seniors Association is requesting a donation in the amount of \$500 to assist with their 2018 Remembrance Day Program. A light lunch will be provided at no cost to those in attendance.

Council having discussed this item; it was moved by:

R-11310 **D. SASKIW**

That the County of Two Hills provide a contribution of \$500 to the Willingdon Senior Citizens' Association 2018 Remembrance Day Program on November 11, 2018.

Motion Carried

Plan 420EO;
Block 2; Lot A
Hamlet of
Derwent

The CAO informed Council an inquiry was received to purchase the old firehall/waterworks building in the Hamlet of Derwent (Plan 420EO; Block 2; Lot A) and requesting that the County provide an inspection to the said building.

Council having discussed this item; it was moved by:

R-11311 **D. SASKIW**

That Administration investigate leasing the old firehall/waterworks building in the Hamlet of Derwent (Plan 420EO; Block 2; Lot A), having the interested party being responsible for an inspection and any repair cost to the said building that may be required to the property.

Motion Carried

D. Gulayec placed hamlet unsightly properties on the table for discussion, it was consensus of Council that unsightly properties be tabled to the Council Meeting (Strategic Plan) of November 2018.

The CAO informed Council of the correspondence received from Alberta Environment and Parks regarding land lease on SW 29-54-11-W4, it was consensus of Council that the said lease be tabled, having Administration investigating the same further.

2018
Recreational
Grant

The CAO informed Council the County has since 1999, distributed (according to policy), budgeted recreation funds to various Community Recreation Facility Operations.

Applications for funding will be received on or prior to November 30, 2018 (\$100,000 was budgeted for recreation).

Council having discussed this item; it was moved by:

R-11312 S. ODEGARD

That the Distribution of Recreational Funds to provide funding to Community Recreation Facility Operators that meet the Distribution of Recreation Funds Policy No. ADM-REC-1 be reviewed at the December 2018 Council Meeting.

Motion Carried

Delegation

Mr. David Henry, new Two Hills RCMP Detachment Commander was invited into the Council Chamber to present an introduction to Council regarding his new position with the Two Hills RCMP Detachment.

There being no further questions or comments, Mr. Henry thanked Council for their time and left the Council Chambers.

R. Hennig, Public Works Supervisor, K. Winterbottom, Public Works Road Supervisor and E. Kozak Agricultural Fieldman entered the Council Chambers.

Messrs. Keith Fransson and Nicolas Abarca with Urban Systems were invited into the Council Chambers to present six options regarding STIP Grant Bridge File 9958.

It was consensus of Council that the option for Bridge Files 9958 and 74273 be replaced, along with the low flow improvements to the creek channel, having this item discussed further and requesting an amendment to STIP Grant Bridge File 9958.

There being no further questions or comments, Messrs. Keith Fransson and Nicolas Abarca thanked Council for their time and left the Council Chambers.

R. Hennig, K. Winterbottom and E. Kozak left the Council Chambers.

Organizational
Meeting Date

The CAO placed the 2019 County of Two Hills Council Organizational Meeting date on the table for discussion.

Council having discussed this item; it was moved by:

R-11313 S. ODEGARD

That the Organizational Meeting date be rescheduled from Thursday, November 1, 2018 to Monday, October 29, 2018 at 9:00 a.m.

Motion Carried

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-11314 E. YAKEMCHUK

That the next County Council Meeting be held on Thursday, November 15, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, November 1, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

R-11315 E. YAKEMCHUK
Recess

That the meeting be recessed for lunch – 12:02 p.m.

Motion Carried

The meeting reconvened at 1:39 p.m., absent was Councillor's E. Yakemchuk and S. Odegard.

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty requested that \$4,000 be transferred from GL 1-2-510-24-12 to GL 1-2-510-24-15 for the purchase of firefighter gear.

Council having discussed this item; it was moved by:

R-11316 M. PHILLIPS

That \$4,000 be transferred from GL 1-2-510-24-12 to GL 1-2-510-24-15 for the purchase of firefighter gear.

Motion Carried

B. Straty left the Council Chambers.

R-11317 D. SASKIW

That Council meet in closed session to discuss legal issues – time 2:09 p.m.

Motion Carried

R-11318 M. PHILLIPS

That Council revert back to their open public meeting – time 3:16 p.m.

Motion Carried

Reports

Correspondence & Information Items

- Bills and Paysheets.
- Municipal Affairs re: Municipal Sustainability Initiative (MSI).
- Federation of Canadian Municipalities re: Change in “one-third” federal tax exemption for elected officials.
- RMA
 - Newsletters September 20, 27& October 4, 10, 17, 2018
 - Member Bulletins
 - Livestock Tax Deferral Provision Update
 - AGLC Reviewing Public Special Event Policy
 - Apply for a Status of Women Community Grant
 - Disaster Forum 2018 Incident Command System Workshops
 - RMA Fall 2018 Board Member Committee Report Now Available
 - Community Organization Property Tax Exemption Regulation (COPTER) Update
 - Service Alberta Provides Provincial Broadband Strategy Update
 - Aging Well in Community Grant Program Launched
 - Fall 2018 Resolution Deadline Approaching

- RMA Fall 2018 Partners Program
- Canadian Radio-television and Telecommunications Commission (CRTC) Releases Details of Broadband Fund
- District-Endorsed Resolutions Update – District 1 and District 5
- Municipal Viability Review Test
- Public Engagement Guide: An MGA Change Management Tool
- Energy Efficiency and Green House Gas (GHG) Reduction Courses and Workshops
- Sign up for the Alberta Nutrition Report Card Webinar Series
- Apply to Host a Blanket Exercise on Indigenous History and Culture
- Check Out Asset Management Resources from Across Canada
- Notice of Elections and Procedures for RMA Board of Directors
- Municipal Cannabis Transition Program Introduced
- RMA Presenting Bylaw Amendments at Fall 2018 Convention
- District-Endorsed Resolutions Update – District 2 and District 3
- EOEP Strategic Planning Course in Okotoks
- Upcoming: Fall Forum on Watershed Health
- Watershed Resiliency and Restoration Program Application Deadline – October 30th
- Stress and Mental Health Resources for Agriculture Producers
- RMA Fall 2018 Convention

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11319 D. SASKIW

That the meeting be adjourned – time 3:16 p.m.

Motion Carried

REEVE

CAO