

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
August 14, 2018**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Tuesday, August 14, 2018.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      N. Prkusic, Recording Secretary  
D. Saskiw  
S. Odegard  
E. Yakemchuk

Agenda      The Agenda for the August 14, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Delegation: 2:15 p.m. – Carlin Soehm, Operations Infrastructure Manager with Alberta Environment & Parks
- Communications
- Mulching/Brushing
- Sandy Lake
- ARMAA Conference
- Hamlet of Derwent re: Unsightly Properties
- Lafond Wastewater Transfer Station

There being no further additions; it was moved by:

**R-11244      E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the July 18, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11245      E. YAKEMCHUK**

That the July 18, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting
- Plow truck attachment in being investigated by the Public Works Department

R. Hennig, Public Works Supervisor was invited into the Council Chambers.

R. Hennig provided Council with information regarding pothole patching operations.

SW 22-55-15-W4      R. Hennig provided Council with information regarding crop damage claim on SW 22-55-15-W4 Invoice No. 133506.

Council having discussed this item; it was moved by:

**R-11246 S. ODEGARD**

That the County of Two Hills pay 25% of Invoice No. 133506 for the crop damage claim on SW 22-55-15-W4.

Motion Defeated

The CAO advised the Land Use Bylaw and Municipal Development Plan will be addressed at the September 2018 Regular Council Meeting.

E. Kozak, Agricultural Fieldman and D. Luschyk, Bridge Contract entered the Council Chambers.

Delegation

Messrs. Keith Fransson, Project Manager/Principal and Nicolas Abarca, Water Resource Engineer, with Urban Systems were invited into the Council Chambers to discuss Bridge File Culverts 9958, 74273, 74368 and Strategic Transportation Infrastructure Program (STIP) Grant Local Road Bridge for BF 9958 Bridge Replacement.

There being no further questions or comments Messrs. K. Fransson and N. Abarca thanked Council for their time and left the Council Chambers.

R. Hennig, E. Kozak and D. Luschyk left the Council Chambers.

L. Tatarin, Planning and Development Officer entered the Council Chambers.

Bylaw No. 8-2018

The CAO informed Council at the July 18, 2018 Council Meeting, Council resolved that Bylaw No. 8-2018 be given first reading the 18<sup>th</sup> day of July 2018.

At the July 18, 2018 Council Meeting, it was also resolved that a Public Hearing regarding Bylaw No. 8-2018 be held at the August 14, 2018 Council Meeting at 11:00 a.m.

**R-11247 S. ODEGARD**

That the County Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 8-2018 – time 10:59 a.m.

Motion Carried

Noting no objections were received (in person or by mail).

**R-11248 M. PHILLIPS**

That the Public Hearing be adjourned and the Regular Council Meeting be reconvened – time 11:05 a.m.

Motion Carried

The CAO informed Council that Bylaw No. 8-2018 will be forwarded for Ministerial approval.

Bank Rec

The Bank Reconciliation Report for the month ending June 2018 indicating a bank balance of \$3,001,525.34 was presented for review and consideration.

Council having reviewed and discussed the June 2018 Bank Reconciliation Report; it was moved by:

**R-11249 S. ODEGARD**

That the Bank Reconciliation Report for the month ending June 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

FCM's Asst  
Management  
Program

The CAO informed Council the FCM's new Municipal Asset Management Program is a five year program designed to help Canadian municipalities make informed infrastructure investment decisions based on asset management practices. This program is funded by the Government of Canada.

Council having discussed this item; it was moved by:

**R-11250 S. ODEGARD**

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the County of Two Hills Asset Management Strategy. Be it therefore resolved that the County of Two Hills commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: Identify assets and their conditions, determine a needs report to create a policy to address the repair or replacement of assets, use this policy to address the budgetary requirement of the assets in the long term capital and operation plans. Be it further resolved that the County of Two Hills commits \$10,000 from its budget toward the costs of this initiative.

Motion Carried

OptionPay

The CAO informed Council the Director of Finance is requesting authorization that the County of Two Hills to enter into an agreement with OptionPay for the receipt of payments via credit card for property taxes, permits, utilities etc. The payee would be responsible for all service charges associated with this service.

Council having discussed this item; it was moved by:

**R-11251 D. SASKIW**

That the County of Two Hills enter into an agreement with OptionPay for the receipt of payments via credit card for property taxes, permits and utilities, having the payee responsible for all service charges associated with this service.

Motion Carried

NW 7-56-14-W4  
& NW 12-54-9-  
W4

The CAO informed Council the Director of Finance is requesting NW 7-56-14-W4 and NW 12-54-9-W4 having bad debt incurred be written off as they have gone past the six year credit reporting limitations period.

Council having discussed this item; it was moved by:

**R-11252 D. SASKIW**

That the County of Two Hills write off the bad debt incurred for NW 7-56-14-W4 and NW 12-54-9-W4 as it has past the six year credit reporting limitations period, having no credit being provided to the above noted landowners.

Motion Carried

Plain Lake Hall

The CAO informed Council the Plain Lake Hall will be holding a Live Auction on Saturday, October 13, 2018. The Plain Lake Hall is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live Auction.

Council having discussed this item; it was moved by:

**R-11253 D. SASKIW**

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries to the Plain Lake Hall Live Auction on Saturday, October 13, 2018.

Motion Carried

Historical Road Identification

The CAO advised at the Council Meeting of September 9, 2008, it was Resolved R-7426- That the Historical Road Identification Sign on Range Road 134 and Twp Road 550 be approved (as per Policy PUB-SIGN-1), having no cost incurred by the County. The said sign has not been installed to date, having the landowner of SW 4-55-13-W4 requesting installation now.

Council having discussed this item; it was moved by:

**R-11254 S. ODEGARD**

That request for Historical Road Identification Sign on Range Road 134 and Twp Road 550 from the landowner of SW 4-55-13-W4 be accepted as information.

Motion Carried

**R-11255 S. ODEGARD**

That Historical Road Identification Policy No. PUB-SIGN-1 be amended, stating a one year deadline for the installation of a Historical Road Identification Sign.

Motion Carried

Stop Signs

The CAO advised at the Council Meeting of July 18, 2018, Stop Signs were requested, it was consensus of Council that Administration proceed with installation of Stop Signs at Range Road 150 and Twp Road 560, having the Public Works Supervisor investigating the same.

Council having discussed this item; it was moved by:

**R-11256 S. ODEGARD**

That Stop Signs be placed on the Range Road 150 and Twp Road 560, as per the Public Works Supervisor recommendation.

Motion Carried

Delegation

Messrs. Al Kemmere, President and Gerald Rhodes, Executive Director with Rural Municipalities of Alberta (RMA) were invited into the Council Chambers to present updates regarding crime in rural municipalities, logo change, asset management, information on granting and MSI funding.

There being not further questions or comments Messrs. A. Kemmere and G. Rhodes thanked Council for their time and left the Council Chambers.

**R-11257 E. YAKEMCHUK**

Recess

That the meeting be recessed for lunch – 12:13 p.m.

Motion Carried

The meeting reconvened at 1:40 p.m., having all Councillors in attendance.

D. Saskiw placed Communication with ratepayers regarding updates such as agriculture, road bans etc. within the County on the table for discussion, having Administration investigating and bringing back the same.

M. Phillips placed mulching/brushing on the table for discussion. The CAO advised mulching may commence the week of August 20, 2018.

S. Odegard advised Range Road 140 south of Highway 45 requires mulching, having the Public Works Department investigating the same.

M. Phillips advised Range Road 91 to 95 two miles south of Highway 45 requires mulching, having the Public Works Department investigating the same.

E. Yakemchuk placed Sandy Lake ball diamonds on the table for discussion, informing Council of their current condition. It was consensus of Council that Administration investigate.

D. Gulayec placed unsightly properties in the Hamlet of Derwent on the table for discussion, recommending that a deadline for cleanup of unsightly property be implemented to landowners.

Lafond Wastewater Transfer Station was discussed, having Administration investigating and bringing back the same to the Council Meeting of September 2018.

E. Kozak and R. Hennig entered the Council Chambers.

Delegation

Messrs. Keith Fransson, Project Manager/Principal and Nicolas Abarca, Water Resource Engineer with Urban Systems were invited back into the Council Chambers to provide an update on Bridge File Culverts 9958, 74273 and 74368.

Council having discussed this item; it was moved by:

**R-11258 S. ODEGARD**

That Urban Systems be authorized to proceed with an advance study on Bridge File Culverts 9958, 74273 and 74368, having Administration contacting Alberta Transportation regarding STIP BF 9958 Bridge Replacement amendment.

Motion Carried

There being no further questions or comments Messrs. K. Fransson and N. Abarca thanked Council for their time and left the Council Chambers.

Messrs. Carlin Soehm, Santosh Gc with Alberta Environment and Parks and Wes Dick with Klohn Crippen Berger were invited into the Council Chambers to present the Vermilion River Hydraulic and Operation Study.

W. Dick presented potential options to help minimize spring creek flooding.

It was consensus of Council that a stakeholders meeting be held with Alberta Environment and Parks Wednesday, October 24, 2018 at 6:30 p.m. in Two Hills to present the Vermilion River Hydraulic and Operation Study.

There being no further questions or comments C. Soehm, S. Gc and W. Dick thanked Council for their time and left the Council Chambers.

Marjorie Strandlund and Ben Kang with SuperiorRoads Solution were invited into the Council Chambers to present information on a Python 5000 Pothole Patcher.

There being no further question or comments M. Strandlund and B. Kang thanked Council for their time and left the Council Chambers.

Reports

**Correspondence & Information Items**

- Bills and Paysheets.
- RMA District No. 5 Meeting – September 28, 2018.
- Municipal Government Act re: Extends the timeline by one year (April 1, 2021) for all ICFs and IDPS between municipal Districts.

- Two Hills Adult Learning Council re: Thank you.
- Century Orthodox Parishes re: Thank you.
- RMA.
  - RMA
  - Newsletters July 12, 19, 26 & August 2, 9, 2018.
  - Member Bulletin.
    - RMA Resolutions Database Now Available
    - Which Environmental and Conservation Ideas are Rising to the Top
    - What you Need to Know About Bill 18
    - Subdivision and Development Appeal Board (SDAB) Training
    - Water and Agricultural Conference – Register Now
    - Investing in Canada Plan Webinar Recording Now Available
    - Clarifying Information on Intermunicipal Collaboration Frameworks (ICF) and Intermunicipal Development Plan (IDP)
    - Asset Management Workshop Materials Available Online
    - Moisture and Drought Information and Resources
    - Registration Now Open for Subdivision and Development Appeal Board (SDAB) Training
    - New Update to the Human Footprint Report
    - Government of Alberta to Accept Investigating in Canada Plan Application on an Ongoing Basis
    - Get Out and Enjoy Alberta Open Farm Day
    - Emissions Reduction Alberta (ERA) announces \$70 Million Best Challenge
    - Federal Government Amending the Transportation of Dangerous Goods Act
    - Interested in Hosting Subdivision and Development Appeal Board (SDAB) Training
    - District-Endorsed Resolutions Update – District 3
    - ICF and IDP Exemptions and Extensions
    - Cannabis Legalization Resources and Update
    - Policy Readiness Tool: Assessing your Community’s Readiness for Policy Change

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-11259 M. PHILLIPS**

That the next County Council Meeting be held on Wednesday, September 19, 2018 in the Council Chambers at 9:00 a.m. and the Department Head Meeting be held on Thursday, September 13, 2018 in the Council Chambers at 9:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11260 E. YAKEMCHUK**

That the meeting be adjourned – time 4:58 p.m.

Motion Carried

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REEVE

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CAO