

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
July 18, 2018**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:00 a.m. on Wednesday, July 18, 2018.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      N. Prkusic, Recording Secretary  
D. Saskiw  
S. Odegard  
E. Yakemchuk

Agenda      The Agenda for the July 18, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Highway 45 re: Paving
- Range Road 142
- Two Hills Arena re: SAC
- NW 17-54-9-W4 re: Municipal Portion of Tax Refund
- Windshield Incident
- SW 15-54-7-W4 Tax Cancellation
- STIP Update
- Myrnam Construction Trade Education Centre re: Borrowing

There being no further additions; it was moved by:

**R-11217      E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the June 13, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11218      E. YAKEMCHUK**

That the June 13, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

Bank Rec      The CAO provided Council with an update regarding the Strategic Transportation Infrastructure Program (STIP) for Bridge File 9958 bridge replacement.

C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending May 2018 indicating a bank balance of \$3,825,175.21 was presented for review and consideration.

Council having reviewed and discussed the May 2018 Bank Reconciliation Report; it was moved by:

**R-11219 S. ODEGARD**

That the Bank Reconciliation Report for the month ending May 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

By-Law 2-2018  
& By-Law 3-  
2018 & Public  
Hearing

The CAO informed Council the County of Two Hills No. 21 deems it desirable to adopt a new Land Use By-Law and Municipal Development Plan By-Law and has reviewed the same with Municipal Planning Services and Green Space Alliance. Requiring that Council set a date and time for a public hearing for the same.

Noting that Administration will obtain further regulations and information regarding cannabis.

Council having discussed this item; it was moved by:

**R-11220 S. ODEGARD**

That By-Law 2-2018 being the County of Two Hills amended Land Use By-Law and By-Law 3-2018 being the County of Two Hills amended Municipal Development Plan and Public Hearing date and time be tabled to the Regular Council Meeting of August 2018.

Motion Carried

Thurber  
Engineering

The CAO advised at the Public Works Committee Meeting on July 5, 2018 the correspondence received from Thurber Engineering Ltd. It was consensus of the Committee the said correspondence be tabled to the Regular Council Meeting of July 18, 2018.

Council having discussed this item; it was moved by:

**R-11221 E. YAKEMCHUK**

That Thurber Engineering Ltd. be authorized to drill three test holes on Plan 6575KS, Lot K as requested.

Motion Carried

Bylaw No. 7-  
2018

The CAO informed Council three representatives from ATCO Electricity Service had met to discuss the Hamlet of Derwent Franchise Renewal. The current ten year franchise agreement expires July 28, 2018.

By-Law No. 7-2018 being the bylaw authorizing the County of Two Hills to enter into an agreement granting ATCO Electric Ltd. the right to provide electric distribution service within the Hamlet of Derwent, at a franchise fee of 4%.

Council having discussed this item; it was moved by:

**R-11222 S. ODEGARD**

That By-Law No. 7-2018 be given first reading this 18<sup>th</sup> day of July 2018.

Motion Carried

**R-11223 M. PHILLIPS**

That By-Law No. 7-2018 be given second reading this 18<sup>th</sup> day of July 2018.

Motion Carried

**R-11224 E. YAKEMCHUK**

That authority to proceed with third and final reading of By-Law No. 7-2018 be given this 18<sup>th</sup> day of July 2018.

Motion Carried Unanimously

**R-11225 D. SASKIW**

That By-Law No. 7-2018 be given third and final reading and finally passed this 18<sup>th</sup> day of July 2018.

Motion Carried

Bylaw No. 8-2018

The COA informed Council as resolved at the May 23, 2018 Council Meeting, attached is Bylaw No. 8-2018 for the purpose of closing to the public travel and creating title to and disposing of portions of a public road on Plan 1743EO; Block 1; Lots 1-21 & Lot B. With the condition that the sum of \$2,400 be paid for the said roads.

D. Saskiw inquired on a septic plan at Kaleland Estates, having the landowner providing clarification, stating a septic plan is in place.

Council having discussed this item; it was moved by:

**R-11226 S. ODEGARD**

That Bylaw No. 8-2018 be given first reading this 18<sup>th</sup> day of July, 2018 and that a Public Hearing be held at August 14, 2018 County Council Meeting regarding the said bylaw.

Motion Carried

ADM-PUB-1

The CAO informed Council Section 216.1(1) of the Municipal Government Act (MGA): Every Council of a municipality must establish a Public Participation Policy for the municipality.

Council having discussed this item; it was moved by:

**R-11227 M. PHILLIPS**

That the Public Participation Policy No. ADM-PUB-1 be approved and effective this 18<sup>th</sup> day of July, 2018 and placed on the County Website.

Motion Carried

Bylaw No. 5-2018

The CAO informed Council as resolved at the May 23, 2018 Council Meeting, Bylaw No. 5-2018, being a Bylaw of the County of Two Hills in the Province of Alberta to authorize Split Assessment for Class 1 (Residential) properties.

Council having discussed this item; it was moved by:

**R-11228 M. PHILLIPS**

That the County of Two Hills cancel part of a tax on Willingdon Non-Residential properties (millrate of 21.8709 to 18.5000) for the 2018 year (dissolution transition process), as per Section 347(1) of the MGA.

Motion Carried

MSCNet

The CAO informed Council MSCNet is requesting authorization to upgrade the existing 100ft tower to a new 150ft tower in order to handle replacement equipment in the Hamlet of Willingdon.

Council having discussed this item; it was moved by:

**R-11229 S. ODEGARD**

That Administration be authorized to entered into an addendum of agreement for the lease between the County of Two Hills and Lemalu Holding Ltd. O/A MSCNet for the Hamlet of Willingdon replacement tower and equipment.

Motion Carried

Strategic Plan The CAO presented the County's draft Strategic Plan for Councils review.

Council having discussed this item; it was moved by:

**R-11230 M. PHILLIPS**

That the County of Two Hills draft Strategic Plan as presented be accepted as information.

Motion Carried

Logo The CAO advised at the Council Meeting of April 26, 2018, it was resolved R-11149 - that Administration be authorized to forward the County of Two Hills No. 21 Logo to Hire the World for potential redesign. Hire the World was unable to provide a logo at this time, Squad Help was contacted to provide a logo. Having Council reviewing the same.

Delegation Murray Tupechka and Lorna Tupechka representatives from the Two Hills & District Agricultural Society were invited into the Council Chambers to discuss the Two Hills Country Fair.

L. Tupechka informed Council the Two Hills & District Agricultural Society will be hosting a Country Fair August 11 – 12, 2018 at the Two Hills Geleta Park and are requesting monetary and/or in-kind donations to assist with the said event.

There being no further questions or comments Murray Tupechka and Lorna Tupechka thanked Council for their time and left the Council Chambers.

R. Hennig, Public Works Supervisor entered the Council Chambers.

Messrs. Randy Mabbutt, Governmental Major Account Manager and Colin Yanitski Product & Service Sales Manager with Finning Canada were invited into the Council Chambers to discuss warranty options on the used 2010 pre-emission Caterpillar D7R XR Dozer.

Council having discussed this item; it was moved by:

**R-11231 M. PHILLIPS**

That Administration be authorized to purchase one year of warranty for approximately \$8,440, having an inspection executed on the 2010 Caterpillar D7R XR Dozer at no extra cost.

Motion Carried

R. Hennig presented a quotation from Finning Canada (SourceWell Program) for the purchase of a Caterpillar 420F2 Backhoe for Councils review.

Council having discussed this item; it was moved by:

**R-11232 M. PHILLIPS**

That the Public Works Supervisor be authorized to purchase a Caterpillar 420F2 Backhoe including premier warranty (SourceWell Program) and delivery for the approximate cost of \$162,000.

Motion Carried

Messrs. Randy Mabbutt and Colin Yanitski thanked Council for their time and left the Council Chambers.

R. Hennig left the Council Chambers.

**R-11233** **D. GULAYEC**  
Recess That the meeting be recessed for lunch – 12:17 p.m.

Motion Carried

The meeting reconvened at 1:52 p.m., having all Councillors in attendance.

R. Hennig reentered the Council Chambers.

R. Hennig provided quotations for the potential purchase of a skid steer for Councils review.

Council having discussed this item; it was moved by:

**R-11234** **D. SASKIW**  
That the Public Works Supervisor be authorized to purchase a Kubota ISSV75P Skid Steer Loader Pilot for the approximate cost of \$53,884.00.

Motion Carried

R. Hennig left the Council Chambers.

The CAO placed the Two Hills and District Agricultural Society request for a monetary and/or in-kind donation to assist with Two Hills Country Fair back on the table for discussion.

Council having discussed this item; it was moved by:

**R-11235** **D. SASKIW**  
That County of Two Hills provide in-kind the use of the County barbecue, generator(s) and photocopying at no cost to the Two Hills & District Agricultural Society for the Two Hills Country Fair August 11- 12, 2018.

Motion Carried

Two Hills Arena The CAO advised at the Regular Council Meeting on June 13, 2018 it was consensus a letter be forwarded to SAC for clarification regarding agricultural (4-H) use within the Two Hills Arena as no correspondence was received to date from the Town of Two Hills, Two Hills Grow Arena Committee and Two Hills Agricultural Society. Informing a letter was not submitted to SAC as correspondence was received from the Town of Two Hills and Two Hills & District Agricultural Society.

NW 17-54-9-W4 The CAO informed Council the landowner of NW 17-54-9-W4 is requesting a refund on the municipal portion of their taxes as per Policy Gravel Pits No. PUB-PIT-1, for the 2016, 2017 and 2018 years.

Council having discussed this item; it was moved by:

**R-11236** **M. PHILLIPS**  
That the County of Two Hills refund the municipal portion of taxes on NW 17-54-9-W4 for the 2016, 2017 and 2018 years as per Policy Gravel Pits No. PUB-PIT-1.

Motion Carried

Windshield Incident The CAO informed Council a citizen was following a County Gravel Truck receiving a rock in the windshield and is requesting reimbursement for the cost.

Council having discussed this item; it was moved by:

**R-11237 D. SASKIW**

That the County reimburse the citizen for the cost of replacement windshield.

Motion Defeated

Highway 45 Paving M. Phillips placed Highway 45 east of Two Hills overlay on the table for discussion.

Council having discussed this item; it was moved by:

**R-11238 M. PHILLIPS**

That Administration draft a letter to Alberta Transportation regarding Highway 45 overlay addressing safety concerns.

Motion Carried

S. Odegard placed Range Road 142 conditions on the table for discussion, having the same being accepted as information and addressed by the Public Works Department.

CTEC The CAO informed Council of the correspondence received from the Village of Myrnam requesting an extension of the interim funding for the construction of the Myrnam Construction Trades Education Centre.

Council having discussed this item; it was moved by:

**R-11239 M. PHILLIPS**

That the request from the Village of Myrnam for extension of the interim funding for the Myrnam Construction Trades Education Centre (CTEC) be granted having payment deadline being December 14, 2018.

Motion Carried

E. Yakemchuk placed Village of Myrnam Gravel pit excavation on the table for discussion, requesting that the amount owing for gravel crushed from the County be withheld until the CTEC funds have been received.

Council having discussed this item; it was moved by:

**R-11240 E. YAKEMCHUK**

That payment for the Village of Myrnam Gravel be withheld, until the CTEC funds have been received.

Motion Defeated

The CAO informed Council of a request for the installation for stops signs, it was consensus of Council that Administration proceed with a bylaw for the installation of stop signs at Range Road 150 and Twp Road 560.

SW 15-54-7-W4 The CAO informed Council of a request for tax plan and cancellation on SW 15-54-7-W4.

Council having discussed this item; it was moved by:

**R-11241 D. SASKIW**

That the County accept payment in the amount of \$10,000 on SW 15-54-7-W4, canceling the remaining tax and penalty as per section 347(1) of the MGA.

Motion Carried

Reports

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Committee Room.

**Correspondence & Information Items**

- Bills and Paysheets.
- Town of Two Hills re: Two Hills Arena.
- Alberta Culture and Tourism re: Stars of Alberta Volunteer Awards.
- Myrnam 4-H Multi-Club re: Thank You.
  - RMA
  - Newsletters June 14, 20, 27 & July 5, 2018.
  - Member Bulletin.
    - Bill 8 Consultation Opportunities
    - June 27 Webinar on Investing in Canada Plan – Register Now
    - Webinar Recordings: Cannabis and Public Health
    - Look what just blew in. A Mobile Weather Data System – Now Online
    - See What’s Trending on Community Conserve
    - New Amendments to the Remediation Regulation Announced
    - Autonomous verse Automated
    - Training Available for Subdivision and Development Appeal Board (SDAB)
    - New ICF and IDP Workshops Announced
    - RMA Fall 2018 Convention
    - An App to Explore Alberta
    - Last Asset Management Course in Sherwood Park
    - Resolution Deadline for Fall 2018 Convention
    - Asset Management Funding Still Available – Apply Now
    - Learn About Municipal Management of Bownfields
    - Municipalities and Wetlands Management Courses
    - Cannabis Legalization Date Set for October 17, 2018
    - Local Authorities Election Act Consultation Underway
    - Farm and Ranch Occupational Health and Safety
    - RMA, AUMA and IAMA Receive Second Round of MAMP Asset Management Funding
    - New Alberta SuperNet Operator Selected

Next Meeting  
Date

Discussion took place on the next meeting date; it was moved by:

**R-11242 S. ODEGARD**

That the next County Council Meeting be held on Tuesday, August 14, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, August 2, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11243 S. ODEGARD**

That the meeting be adjourned – time 3:47 p.m.

Motion Carried

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REEVE

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CAO