

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
September 15, 2016**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 9:11 a.m. on Thursday, September 15, 2016.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler L. Maczala, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the September 15, 2016 Council Meeting was presented for review and consideration, having the following addition being presented:

- In Camera Session re: Legal and Personnel

There being no further additions; it was moved by:

R-10578 A. PIDRUCHNEY

That the Agenda, inclusive of addition, be approved as presented.

Motion Carried

Previous Minutes The minutes of the August 9, 2016 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10579 S. ODEGARD

That the August 9, 2016 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2016 Development Permits
- Correspondence re: previous meeting
- Subdivision Application NW 13-55-14-W4 – update
- Two Hills Medical Clinic Paving

R. Bouchard, Public Works Supervisor entered the Council Chambers.

Council having discussed Two Hills Medical Clinic Paving; it was consensus of Council to table this item until Dr. Satar is in attendance.

R-10580 A. SAYLER

Camera That Council meet in camera to discuss legal – time 9:40 a.m.

Motion Carried

R-10581 S. ODEGARD

That Council revert back to their open public meeting – time 9:48 a.m.

Motion Carried

Two Hills Medical Clinic Dr. Satar was invited into Council Chambers to discuss Two Hills Medical Clinic Paving.

There being no further comments or questions, Dr. Satar thanked Council for their time and left Council Chambers.

Council having discussed this item; it was moved by:

R-10582 E. YAKEMCHUK

That the Public Works Department be authorized to assist with base preparation and paving of the Two Hills Medical Clinic parking lot.

Motion Carried

R-10583 A. PIDRUCHNEY

Camera That Council meet in camera to discuss legal – time 10:06 a.m.

Motion Carried

R. Bouchard left the Council Chambers.

R-10584 P. GORDEYKO

That Council revert back to their open public meeting – time 10:29 a.m.

Motion Carried

NW 13-55-14-
W4 Council having discussed NW 13-55-14-W4; it was moved by:

R-10585 S. ODEGARD

That the County of Two Hills purchase the lands of the Hairy Hill Lagoon site being 4.98 acres situated on NW 13-55-14-W4 for the sum of \$30,000.00.

Motion Carried

Bank Rec The Bank Reconciliation Report for the month ending July 2016 indicating a bank balance of \$2,908,703.62 was presented for review and consideration.

Council having reviewed and discussed the July 2016 Bank Reconciliation Report; it was moved by:

R-10586 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending July 2016 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Land Tax Sale The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-10587 P. GORDEYKO

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on December 19, 2016 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid for
Tax Sale Lands The CAO informed Council that Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-10588 S. ODEGARD

That the market value (by the County's Contract Assessors) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Organizational Meeting The CAO informed Council that Council must hold an Organizational Meeting annually, not later than two weeks after the 3rd Monday in October.

Council having discussed this item; it was moved by:

R-10589 S. ODEGARD

That Council hold their Organizational Meeting on Monday, October 24, 2016 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

CAO Performance Appraisal The CAO informed Council that Council must provide a Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the Municipal Government Act Section 207.

Council having discussed this item; it was moved by:

R-10590 S. ODEGARD

That the CAO Performance Appraisal be at the Call of the Chair.

Motion Carried

2016 Goals & Objectives The CAO informed Council that Section 17(b) of the December 14, 2015 Goals and Objectives minutes states that the County Goals and Objectives be reviewed quarterly.

Council having discussed this item; it was moved by:

R-10591 S. ODEGARD

That the 2016 Goals and Objectives review be at the Call of the Chair.

Motion Carried

Willingdon Seed Cleaning Co-op The CAO informed Council that the Willingdon Seed Cleaning Co-operative Ltd. Board is requesting two Super B loads (35 cubic yards) of gravel for improving their driveway.

Council having discussed this item; it was moved by:

R-10592 S. ODEGARD

That the County of Two Hills provide the Willingdon Seed Cleaning Co-operative Ltd. Board two Super B loads (35 cubic yards) of gravel for improving their driveway.

Motion Carried

Lac Sante Recreational Society The CAO informed Council that the Lac Sante Family Recreational Society submitted an Application for Property Tax Exemption in August of 2014 for 2014 - 2016 and have submitted an application August of 2016 for 2017 - 2019, this application should be submitted prior to November 30 of the preceding year.

It was also requested that this application be kept on file for the next three consecutive years.

Council having discussed this item; it was moved by:

R-10593 E. YAKEMCHUK

That the Lac Sante Family Recreational Society be authorized under the Municipal Government Act Section 362(1) to be exempt from taxation under the said Division.

Motion Carried

Hairy Hill Post Office

The CAO informed Council that the owner of Lot 5, Block 10, Plan 134HW Hairy Hill Post Office is requesting a reduction in the 2016 property tax Roll No. 1900.00.

Council having discussed this item; it was moved by:

R-10594 P. GORDEYKO

That the County of Two Hills under the authority of Section 347(b) of the MGA cancel a portion in the amount of \$200.00 of the 2016 property taxes on Roll No. 1900.00 on Lot 5, Block 10, Plan 134HW being the Hairy Hill Post Office, Roll No. 2833.00 on Lot 7, Block 3, Plan 1977EO being the Beauvallon Post Office and Roll No. 303.00 on Lot 9-10, Block 1, Plan 420EO being the Derwent Post Office.

Motion Carried

Municipal Internship Program

The CAO informed Council that it was discussed at the Joint Municipalities Meeting that the County of Two Hills apply for the Municipal Internship Program in municipal administration for the Villages of Myrnam and Willingdon, Town of Two Hills and County of Two Hills. This being a shared position.

Council having discussed this item; it was moved by:

R-10595 P. GORDEYKO

That the County of Two Hills apply on behalf of the Villages of Myrnam and Willingdon, Town of Two Hills and County of Two Hills for the Municipal Internship Program in municipal administration.

Motion Carried

Hamlet Sidewalks

The CAO informed Council that at the Public Works Committee Meeting of September 1, 2016 the Public Works Supervisor informed the Committee that sidewalk repairs are required in the Hamlets of Hairy Hill and Derwent.

Council having discussed this item; it was moved by:

R-10596 S. ODEGARD

That Administration be authorized to engage a contractor for sidewalk repairs in the Hamlets of Hairy Hill and Derwent.

Motion Carried

Hairy Hill - Driveway Drainage

The CAO informed Council that at the Public Works Committee Meeting of September 1, 2016 the CAO informed the Committee that the owner of Lot 4, Block 2, Plan 40ET in the Hamlet of Hairy Hill has requested authorization to install a pipe in the driveway of the property to assist with drainage.

Council having discussed this item; it was moved by:

R-10597 S. ODEGARD

That the owner of Lot 4, Block 2, Plan 40ET in the Hamlet of Hairy Hill be authorized to install a pipe in the driveway of the property to assist with drainage.

Motion Carried

Reports

Reports

Councillor, P. Gordeyko updated Council on Vermilion River Operations and ACE Water.

Councillor, S. Odegard informed Council of funding opportunities through Alberta Economic Development and Trade.

Reeve, A. Saylor informed Council of the Northern Alberta Mayors' and Reeves' Caucus Meeting to be held on November 7, 2016 in Edmonton, AB.

A. Brousseau, Development Officer entered the Council Chambers.

Delegation

Mr. Wilhelm Knelsen was invited into Council Chambers to discuss Road Closure, Consolidation and Purchase Request of SE 30-53-9-W4.

There being no further questions or comments, Mr. W. Knelsen thanked Council for their time and left Council Chambers.

Council having discussed this item; it was moved by:

R-10598 A. SAYLER

That Administration verify that the septic system on Pt. SE 30-53-9-W4 is compliant with the Alberta Private Sewage Systems Standard of Practice 2015, and request that the owner of Pt. SE 30-53-9-W4 provide a legal land survey of the same and a formal purchase request for the undeveloped road allowance on SE 30-53-9-W4.

Motion Carried

A. Brousseau left the Council Chambers.

Reports

Reports

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

Undeveloped
Road
Allowances

B. Straty informed Council of a complaint received regarding inability to access the North Saskatchewan River and surrounding public lands by way of the undeveloped road allowance on Twp Rd 570 east of RR 125, noting an unauthorized installation of fencing on the undeveloped road allowance by an adjacent landowner.

Council having discussed this item; it was moved by:

R-10599 P. GORDEYKO

That Administration send a letter to any owners determined to have unauthorized private use of an undeveloped road allowance and that a newsletter be sent to all ratepayers advising of the requirements for the private use of undeveloped road allowances.

Motion Carried

B. Straty and L. Maczala left the Council Chambers.

Camera
R-10600

A. SAYLER

That Council meet in camera to discuss personnel – time 12:08 p.m.

Motion Carried

R-10601 S. ODEGARD

That Council revert back to their open public meeting – time 1:35 p.m.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets
- AAMDC District No. 5 Meeting at Round Hill Community Hall on Friday, September 23, 2016
- North Saskatchewan Watershed Alliance
- Canadian Natural re: Property Tax Follow-up
- AAMD&C
 - Newsletters August 10, 19, 25, September 1 and 8, 2016
 - Member Bulletins
 - Notice of Elections and Procedures for AAMDC Board of Directors
 - Provide Input into Government of Canada's Infrastructure Plan
 - AAMDC Local Authorities Election Survey
 - Energy Efficiency Advisory Panel – Municipalities Technical Session
 - Attend September 9 Webinar on Wildfires
 - EOEP's Upcoming Municipal Finance Course
 - Receive Email Updates Regarding Farm and Ranch Workplace Legislation
 - Energy Efficiency Advisory Panel – Municipalities Technical Session
 - Summer 2016 Position Statements Now Available
 - FCM Develops Resources to Assist Municipalities in Providing Input into Government of Canada's Infrastructure Plan
 - AAMDC Fall 2016 Convention Registration
 - Alberta Water Council Releases Report on Aquatic Invasive Species
 - Alberta Water Council Report Targeting Improved Water Literacy Available
 - Register to Attend Energy Efficiency Advisory Panel – Municipal Technical Session

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10602 S. ODEGARD

That the next County Council Meeting be held on Wednesday, October 12, 2016 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, October 6, 2016 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10603 S. ODEGARD

That the meeting be adjourned – time 1:40 p.m.

Motion Carried

REEVE

CAO