

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING  
May 14, 2013**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, A. Sayler at 10:05 a.m. on Tuesday, May 14, 2013.

Attendance      Present were:

A. Sayler	S. Odegard
E. Yakemchuk	R. Jorgensen, CAO
P. Gordeyko	S. Dary, Assistant CAO

Absent was:

A. Pidruchney

Agenda      The Agenda for the May 14, 2013 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Alberta Transportation re: Hwy 36
- NW 2-54-13-W4 re: access
- Public Meeting Facilitator
- Plebiscite Returning Officer
- MSI Capital Funds
- Invoice No. 27275

There being no further additions; it was moved by:

**R-9548      E. YAKEMCHUK**

That the Agenda, inclusive of the additions be approved.

Motion Carried

A. Pidruchney entered the Council Chambers.

Previous Minutes

The minutes of the April 8, 2013 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

**R-9549      S. ODEGARD**

That the April 8, 2013 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the April 17, 2013 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

**R-9550      E. YAKEMCHUK**

That the April 17, 2013 Special Council Meeting Minutes be approved as amended.

Motion Carried

Business Arising from the Minutes

- 2013 Development Permits
- Correspondence re: previous meetings
- Municipal Planning Service re: Development Requirements for Manufactured Homes. It was the consensus of Council that Administration investigate this item further.
- Lakeland Industry & Community Association

C. McRae entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending March 2013, indicating a bank balance of \$1,595,092.64 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the March 2013 Bank Reconciliation Report; it was moved by:

**R-9551**

**A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending March 2013 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Millrate Bylaw

The CAO presented for Council's review and consideration, Bylaw No. 4-2013, being the County of Two Hills Bylaw authorizing the Rates of Taxation to be levied against assessable property within the County of Two Hills for the 2013 taxation year.

Council having reviewed Bylaw No. 4-2013; it was moved by:

**R-9552**

**P. GORDEYKO**

That Bylaw No. 4-2013 be given first reading this 14<sup>th</sup> day of May 2013.

Motion Carried

**R-9553**

**S. ODEGARD**

That Bylaw No. 4-2013 be given second reading this 14<sup>th</sup> day of May 2013.

Motion Carried

**R-9554**

**E. YAKEMCHUK**

That authority to proceed with third and final reading of Bylaw No. 4-2013 be given this 14<sup>th</sup> day of May 2013.

Motion Carried Unanimously

**R-9555**

**A. PIDRUCHNEY**

That Bylaw No. 4-2013 be given third and final reading and finally passed this 14<sup>th</sup> day of May 2013.

Motion Carried

Premier's Prayer  
Breakfast

The CAO informed Council that the Honourable Donald Ethell, Lieutenant-Governor of the Province of Alberta, the Sponsoring Committee request attendance at the Alberta Premier's Prayer Breakfast which will be held at the Shaw Conference Centre, Hall D in Edmonton on Thursday, May 16, 2013 at 7:30 a.m.

Council having discussed this item; it was moved by:

- R-9556**     **S. ODEGARD**  
That Council be authorized to attend the Premier's Prayer Breakfast at the Shaw Conference Centre, Hall D in Edmonton on Thursday, May 16, 2013 at 7:30 a.m.
- Motion Carried
- Seniors' Week     The CAO informed Council that Seniors' Week is June 3 – 9, 2013.
- Council having discussed this item; it was moved by:
- R-9557**     **A. PIDRUCHNEY**  
That the County of Two Hills proclaim June 3 – 9, 2013 as Seniors' Week.
- Motion Carried
- Elk Island  
School Election     The CAO informed Council that the Elk Island Catholic Separate Regional Division No. 41 would like to contract the services of the County of Two Hills to conduct the Separate School Election in our municipality.
- Council having discussed this item; it was moved by:
- R-9558**     **S. ODEGARD**  
That the County of Two Hills conduct the Separate School Election in the County of Two Hills as requested by the Elk Island Catholic Separate Regional Division No. 41.
- Motion Carried
- HUB AGM     The CAO informed Council that the Annual HUB AGM will take place in St. Paul on June 27, 2013 at the St. Paul Senior Citizens Center at 4809 – 47 Street at 5:30 p.m.
- Council having discussed this item; it was moved by:
- R-9559**     **E. YAKEMCHUK**  
That Council and Administration be permitted to attend the Annual HUB AGM in St. Paul on June 27, 2013, at the St. Paul Senior Citizens Centre at 4809 – 47 Street at 5:30 p.m.
- Motion Carried
- Split Mill Rate –  
VR     The CAO informed that the County of Vermilion River is continuing its lobbying efforts with the province to find appropriate funding for our infrastructure deficit caused by heavy oil traffic. We believe there is an opportunity with changes to the MGA to have the non-residential mill rate split. A split mill rate will allow flexibility to use a higher tax rate on assessment that directly relates to the heavy oil industry. The split mill rate is an important tool for municipalities to address local infrastructure deficits. The AAMDC have supported this concept through resolutions at their conferences.
- Council having discussed this item; it was moved by:
- R-9560**     **P. GORDEYKO**  
That the County of Two Hills appoint Allen Sayler, Reeve and R. Jorgensen, CAO to form a group which will provide a lobbying effort to the Provincial Government to amend the MGA by allowing split non-residential mill rates.
- Motion Carried

Regional Water Project The CAO informed Council that the Town of Two Hills and Villages of Myrnam and Willingdon have expressed an interest in joining forces with the County of Two Hills to form a Regional Water Management Initiative Project. The Village of Myrnam has offered to apply for a Regional Collaboration Grant.

Council having discussed this item; it was moved by:

**R-9561** **S. ODEGARD**

That Council authorize the County of Two Hills a municipality incorporated in the province of Alberta, to participate in an application for the Regional Water Management Initiative Project, submitted by the Village of Myrnam, a municipality incorporated in the province of Alberta, under the Strategic Initiative Component of the Alberta Municipal Affairs Regional Collaboration Program, further

That the Village of Myrnam a municipality incorporated in the province of Alberta, the applicant agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

That the County of Two Hills a municipality incorporated in the province of Alberta, a participant, agrees to abide by the terms of the Conditional Grant Agreement signed by the project manager on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.

Having the said application being reviewed by Council prior to submission.

Motion Carried

St. Paul Education Doug Fedoruk, St. Paul Education Regional Division No. 1 and Ron Rudkowsky, School Board Representative were invited into the Council Chambers to discuss the Shop Premises Lease renewal between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1.

Council having discussed this item; it was moved by:

**R-9562** **E. YAKEMCHUK**

That the Shop Premises Lease between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 be renewed from June 2013 to June 2014 for the sum of \$1,275.00 per month, an increase of \$75.00 per month (facility) and radio tower \$225.00 per month, an increase of \$25.00 per month, due to upgrading and maintenance.

Motion Carried

Genoil Fergus Ismond, Genoil was invited into the Council Chambers to present an update and request that the County of Two Hills accept a disposal unit, caverns and storage of contaminated material on NE 27-55-12-W4. F. Ismond will present a request and plan in writing.

Yellowhead East Health Council The CAO informed Council that the Yellowhead East Health Advisory Council will be holding its third Municipal Leaders networking event on Wednesday, June 12, 2013 at 5:00 p.m. in the Prairie Rose Seniors Center, 731-2<sup>nd</sup> Avenue, Wainwright and invited representatives from the County of Two Hills to attend.

Council having discussed this item; it was moved by:

**R-9563**     **A. PIDRUCHNEY**

That A. Saylor, Reeve and E. Yakemchuk, Deputy Reeve be authorized to attend the Yellowhead East Health Authority Council – Municipal Leaders Networking Event on Wednesday, June 12, 2013 at 5:00 p.m. at the Wainwright Prairie Rose Senior Center.

Motion Carried

Utility Bylaw

The CAO informed Council that the County has utility delinquent accounts that have been uncollectable.

Administration is requesting that the amounts outstanding be applied to and form part of the property taxes.

Council having discussed this item; it was moved by:

**R-9564**     **S. ODEGARD**

That the Administration provide a letter to the above landowners prior to applying the said amounts to property taxes on Roll No's 600, 7200 and 30, also presenting a policy on the same.

Motion Carried

**R-9565**     **A. PIDRUCHNEY**

That the meeting be recessed for lunch – 12:02 p.m.

Motion Carried

The meeting reconvened at 1:20 p.m., having all Councillor in attendance.

Motion Carried

Stelmach Golf  
Classic

The CAO informed Council that the Ed Stelmach Charity Golf Classic will be held on June 21, 2013 at the Whitetail Landing Golf Course in Mundare, Alberta. The Ukrainian Foundation for College Education is asking for the County of Two Hills to be a Sponsor for the event.

Council having discussed this item; it was moved by:

**R-9566**     **S. ODEGARD**

That the County of Two Hills accept the Ed Stelmach Charity Golf Classic request as information.

Motion Carried

Lac Sante  
Structure Plan

The CAO presented Bylaw No. 5-2013 being a Bylaw to amend Bylaw No. 8-2009, the Lac Sante Area Structure Plan and informed Council that there has been a request to rezone a portion of Pt SW 4-56-11-W4. In order to facilitate the rezoning, the County is required to amend the land from Rural Conservation to Residential Conservation.

Council having discussed this item; it was moved by:

**R-9567**     **E. YAKEMCHUK**

That Bylaw No. 5-2013 be given first reading this 14<sup>th</sup> day of May 2013 and that a Public Hearing be held on June 11, 2013 at 11:00 a.m.

Motion Carried

Gas Utility Account            The CAO informed Council that as discussed at the Natural Gas Utility Committee Meeting of April 3, 2013; it was resolved: that the outstanding account (33711 5649) in the amount of \$6,528.81 be written-off.

Council having discussed this item; it was moved by:

**R-9568     S. ODEGARD**

That the County of Two Hills Natural Gas Utility Account (33711 5649) in the amount of \$6,528.81 be written-off.

Motion Carried

Gas Utility Damage Claim            The CAO informed Council that as discussed at the Natural Gas Utility Committee Meeting of May 2, 2013; it was resolved: that an invoice for a damage claim on SW 33-54-14-W4 be approved as presented.

Council having discussed this item; it was moved by:

**R-9569     S. ODEGARD**

That an invoice received by the County of Two Hills Natural Gas Utility for a damage claim on SW 33-54-14-W4 be approved as presented.

Motion Carried

Approach Policy            The CAO informed Council that at the Public Works Department Meeting of May 2, 2013; it was the consensus of the Committee that Administration review the Land Approach Construction Policy, PUB-ENT-1.

Council having discussed this item; it was moved by:

**R-9570     E. YAKEMCHUK**

That Land Approach Construction – Off Developed Rural Right-of-Ways policy PUB-ENT-1 be approved as presented this 14<sup>th</sup> day of May 2013.

Motion Carried

Facilitator – Public Meetings            The CAO informed Council that at the Special Council Meeting of April 17, 2013; it was the consensus of Council that Administration investigate hiring a facilitator to conduct Public Meetings for the proposed Town and County Community Building.

The Community Services Branch in St. Paul has facilitators who conduct public meetings at no charge.

Council having discussed this item; it was moved by:

**R-9571     E. YAKEMCHUK**

That Heather Nickle from the Community Services Branch, Alberta Culture and Community Spirit be appointed to facilitate the Public Meetings for the proposed Town and County Community Building.

Motion Carried

Returning Officer            The CAO informed Council that at the Special Council Meeting of April 17, 2013 Council resolved R-9536 – That the County of Two Hills place an ad inviting applications for the position of Returning Officer

Council having discussed this item; it was moved by:

**R-9572**     **P. GORDEYKO**

That Andy Lutic be appointed Returning Officer to conduct the 2013 Vote on a Question (Plebiscite).

Motion Carried

Air Quality

The CAO informed Council a quote has been received from Belfor Property Restoration for the air quality remediation in the County Office.

Council having discussed this item; it was moved by:

**R-9573**     **S. ODEGARD**

That the quote for air quality remediation in the County Office be approved for the amount of \$58,651.32.

Motion Carried

Willingdon Ag Society

The CAO informed Council that the Willingdon and District Agricultural Society is requesting that Invoice No. 27275 in the amount of \$630.00 (plus penalties) be cancelled.

Council having discussed this item; it was moved by:

**R-9574**     **S. ODEGARD**

That Invoice No. 27275 in the amount of \$630.00 (plus penalties) be cancelled.

Motion Carried

ED & Tourism Terms of Ref

The CAO presented the Draft Economic Development and Tourism Advisory Committee Terms of Reference for review and consideration.

Council having discussed this item; it was moved by:

**R-9575**     **S. ODEGARD**

That the County of Two Hills accept the Two Hills Economic Development and Tourism Advisory Committee terms of reference, with the condition that the document may be amended from time to time, and that the draft document be amended by adding, that the Economic Development Officer be accountable to the Committee and that daily supervision and guidance be provided by Community Futures as per the initial letter of understanding between the Community Futures, Town and County of Two Hills.

Motion Carried

Village of Myrnam- Shares

The CAO presented Council a proposal for the County of Two Hills to assume the Village of Myrnam's shares on the ACE water pipeline.

Council having discussed this item; it was moved by:

**R-9576**     **S. ODEGARD**

That after due consideration the County of Two Hills is not in a position to take over the Village of Myrnam's ACE water pipeline shares.

Motion Carried

The CAO presented the Aggregated Business Services 2013 Golf Tournament in Wetaskiwin on June 27, 2013.

The CAO presented a request for access to the NW 2-54-13-W4. It was the consensus of Council that this access not be approved.

## Reports

P. Gordeyko reported on the FCSS Meeting attended.

A. Pidruchney reported on the Eagle Hill Foundation Board Meeting attended April 16, 2013.

E. Yakemchuk reported on the Two Hills Regional Landfill Commission Meeting attended May 1, 2013.

S. Odegard reported on the HUB meeting attended April 25, 2013.

The CAO presented the Essential Service Coordinator's Report and Water/Sewer Report.

## Correspondence & Information Items

- Bills and Paysheets.
- Human Resources and Skills Development Canada re: Administration Office Wheelchair Lift.
- Alberta Deputy Premier, Hon. Thomas Lukaszuk.
- District No. 5 – AAMDC Meeting at Boscombe Hall, County of St. Paul at 9:30 a.m.
- ATCO Electric re: Project Information.
- Alberta Certificate of Qualification re: Assessment Review Board Clerk.
- Alberta Tourism, Parks and Recreation re: 2013 Energize Workshop.
- East Central 911 Dispatch Project Charter.
- AAMD&C
  - Newsletters – April 10, 18, 24, May 2 & 9, 2013.
- Member Bulletin
  - Apply for the 2013 Minister's Awards for Municipal Excellence
  - Input Requested – Draft First Nations Consultation Policy
  - AAMDC 2013 Scholarship Program
  - ALARIE Update
  - Updated: Consultation on School Site Planning

Next Meeting Discussion took place on the next meeting date; it was moved by:

**R-9577**

**S. ODEGARD**

That the next County Council Meeting be held on June 11, 2013 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on June 6, 2013 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-9578**

**E. YAKEMCHUK**

That the meeting be adjourned – time 3:09 p.m.

Motion Carried

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REEVE

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CAO