

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
August 9, 2011**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:10 a.m. on Tuesday, August 9, 2011.

Attendance Present were:

A. Pidruchney S. Odegard
A. Sayler E. Yakemchuk
P. Gordeyko R. Jorgensen, CAO
 S. Dary, Assistant CAO

Agenda The Agenda for the August 9, 2011 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Delegation – Eugene Sapiuk re: flooding
- Delegation – Riley Tookey, Senior Account Manager, Westcan Wireless
- In Camera Session
- Hon. Ray Danyluk re: Meeting Date
- Haul Road/Sale of Gravel Agreement

There being no further additions; it was moved by:

R-8801

P. GORDEYKO

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes

The minutes of the July 12, 2011 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8802

E. YAKEMCHUK

That the July 12, 2011 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2011 Development Permits
- Correspondence re: previous meeting

Bank Rec.

C. McRae, Accountant entered the Council Chambers.

The Bank Reconciliation Report for the month ending May 2011, indicating a bank balance of \$127,984.06 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the May 2011 Bank Reconciliation Report; it was moved by:

R-8803

P. GORDEYKO

That the Bank Reconciliation Report for the month ending May 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

ADM-PER-6 The CAO informed Council that as per Policy ADM-PER-6 the following requests for educational support are hereby submitted.

The Assistant CAO and Accountant request authorization to commence with a course in the Local Government Certificate Program (LGCP).

Council having discussed this item; it was moved by:

R-8804 A. PIDRUCHNEY

That the above request for educational support be approved as per Policy ADM-PER-6.

Motion Carried

Assessment Clerk The CAO informed that Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Board.

Council having discussed this item; it as moved by:

R-8805 P. GORDEYKO

That the CAO or his designate be appointed to act as the Clerk of the County of Two Hills Assessment Review Board.

Motion Carried

Assessment Review Board The CAO informed that Council must appoint a minimum of three members to the Assessment Review Board re: Appointed are Councillors, P. Gordeyko, S. Odegard and/or members from the provincial listing.

Upon receiving a complaint, the Designated Officer must set a date, time and location for the hearing before an Assessment Review Board.

The Assessment Review Board must make all decisions on complaints relating to a property or any tax assessment within 150 days after the Assessment Notices are sent out by the municipality.

The County's Combined Assessment Tax Notices were mailed June 30, 2011. All complaints must be received no later than August 29, 2011.

Council having discussed this item; it was moved by:

R-8806 S. ODEGARD

That the County of Two Hills Assessment Review Board and/or members from the provincial listing meet on Thursday, October 13, 2011 at the hour of 9:00 a.m. in the Two Hills County Office to deal with assessment complaints received on or prior to August 29, 2011.

Motion Carried

ACE Water Corp The CAO informed Council that ACE Water Corp requires the MOU that the County signed to be amended. The intent is to bridge the gap between the current MOU & Interim Agreement status, and the full incorporation and organization of ACE.

ACE Water is now fully incorporated, thus this amendment is required.

Council having discussed this item; it was moved by:

R-8807 S. ODEGARD

Be it resolved that:

1. The municipality execute the MOU & Interim Agreement Addendum, in the form and content as is attached hereto;

2. The Reeve and the Chief Administrative Officer of the municipality shall be authorized to execute the MOU & Interim Agreement Addendum on behalf of the municipality, in counterpart; and
3. The executed MOU & Interim Agreement Addendum shall be forwarded to John McDonnell at Brownlee LLP, for the administration of the MOU & Interim Agreement, as amended.

Motion Carried

ADM-CELL-1 The CAO informed Council that at the June 14, 2011 Council Meeting; it was the consensus of Council that a Cell Phone Policy (phone allowance) be presented for review and consideration.

Council having discussed this item; it was moved by:

R-8808

E. YAKEMCHUK

That Cell Phone Policy ADM-CELL-1 be approved this 9th day of August 2011.

Motion Carried

ADM-AR-1 The CAO informed Council that as discussed at the Council Meeting of June 14, 2011; it was the consensus of Council that an Uncollectable Accounts Receivable Policy (penalty) be presented for review and consideration.

Council having discussed this item; it was moved by:

R-8809

S. ODEGARD

That the Uncollectable Accounts Receivable Policy ADM-AR-1 be approved this 9th day of August, 2011, having the same accounts being presented to Council once written off.

Motion Carried

New Building Committee The CAO informed Council that the Mayor of the Town of Two Hills is requesting that a Committee be formed made up of the Reeve, Mayor, one or two elected officials and both CAO's to discuss the "new building" in the Town of Two Hills.

Council having discussed this item; it was moved by:

R-8810

A. PIDRUCHNEY

That the CAO, Reeve, Councillors, E. Yakemchuk and P. Gordeyko be appointed to sit on the "new building" Committee for the Town of Two Hills.

Motion Carried

A. Ropchan, Agricultural Fieldman entered the Council Chambers.

E. Sapiuk

Mr. Eugene Sapiuk was invited into the Council Chambers to discuss beaver control charges and issues which are causing flooding on his property.

It was the consensus of Council that charges for beaver dam removal on private land remain in effect as per policy and that Administration contact Alberta Environment regarding the approval procedure for removing dams and debris along Spring Creek.

Mr. Sapiuk thanked Council for their time and left the Council Chambers.

A. Ropchan left the Council Chambers

Gorgichuk

Messrs. Andy and Joachim Gorgichuk were invited into the Council Chambers to discuss permitting fireworks within the County, which were near his cattle. Mr.

Gorgichuk requested that the County implement a Fireworks Bylaw, which would notify adjacent landowners.

Administration presented Messrs. Andy and Joachim Gorgichuk with correspondence that was received from Environment regarding Vermilion River flooding.

There being no further questions or concerns, Messrs. Andy and Joachim Gorgichuk thanked Council for their time and left the Council Chambers.

It was the consensus of Council that the Fire Chief contact surrounding Counties regarding fireworks regulations and bylaws.

R-8811 **P. GORDEYKO**

That the meeting be recessed for lunch – time 11:59 a.m.

Motion Carried

The meeting reconvened at 1:25 p.m., having all Councillors in attendance.

A. Ropchan, Agricultural Fieldman and B. Straty, ESC were invited into the Council Chambers.

Westcan
Wireless

Mr. Riley Tookey, Senior Account Manager, Westcan Wireless was invited into the Council Chambers to present the Radio System and Network Site Survey for the County of Two Hills Land Radio System that was undertaken upon request.

It was the consensus of Council that Westcan Wireless provide the County with a proposal for a Maintenance Agreement.

A. Ropchan and B. Straty left the Council Chambers.

Mr. Riley Tookey thanked Council for their time and left the Council Chambers.

R. Bouchard entered the Council Chambers.

R-8812 **E. YAKEMCHUK**

That Council meet in camera to discuss Public Works issues – time 2:22 p.m.

Motion Carried

R-8813 **A. PIDRUCHNEY**

That Council revert back to their open public meeting – time 2:38 p.m.

Motion Carried

Bridge 74320

The CAO informed Council that quotes have been received from two contractors for Bridge File 74302, Local Road, Spring Creek on July 28, 2011. The low quote was received from Bridgemen Services of \$99,660.00.

Council having discussed this item; it was moved by:

R-8814 **S. ODEGARD**

That Bridgemen Services Ltd. be awarded the contract for Bridge File 74302, Local Road, Spring Creek, Bridge Repairs and Other Work.

Motion Carried

VR Gravel
Agreement

The CAO informed Council that as discussed at the July 2011 Council Meeting and Public Works Department Meeting of August 4, 2011; it was the consensus of the Committee that the Haul Road/Sale of Gravel Agreement between the

County of Two Hills and County of Vermilion River be amended and presented for review and consideration.

Council having reviewed this item; it was moved by:

R-8815 **S. ODEGARD**

That the Haul Road/Sale of Gravel Agreement between the County of Two Hills and County of Vermilion River be approved this 9th day of August 2011.

Motion Carried

Roadata

The CAO informed Council that at the Council Meeting of June 14, 2011, Bruce Olson, General Manager; Nicole Wright, Operations Manager; Angela Kinzel, Communication Manager from Roadata Services Ltd. provided a presentation regarding TRAVIS – Infrastructure Protection.

A Letter of Understanding – General Agreement to Provide Services between the County of Two Hills and Roadata Services Ltd. was presented for Council's review and consideration, having this item being tabled.

Correspondence has been received from Hon. Luke Oullette, Minister of Transportation informing that Alberta Transportation, in partnership with industry and municipal governments, has developed a multi-jurisdiction permitting system for oversize and overweight vehicles. Over the next year, Transportation will be working with municipalities to make them part of the TRAVIS MJ System.

Council having discussed this item; it was moved by:

R-8816 **E. YAKEMCHUK**

That the County of Two Hills enter into a Letter of Understanding – General Agreement to Provide Services between the County of Two Hills and Roadata Services Ltd.

Motion Carried

Hon. Danyluk

It was the consensus of Council that Administration contact Hon. Ray Danyluk's Office to hold a meeting regarding roads (RR 124 and Hwy 631), Two Hills New Community Centre and ACE Waterline, etc.

The CAO informed Council that at the Natural Gas Utility Department Head Meeting, B. Hoddinott, Utility Manager requested that the Committee reschedule the Gas Utility Long-term Capital Plan and ACE waterline meeting that was previously scheduled for August 22, 2011.

Council having discussed this item; it was moved by:

R-8817 **P. GORDEYKO**

That the Special Council Meeting be rescheduled to August 29, 2011 at 10:00 a.m. to discuss the Gas Utility Long-term Capital Plan and ACE waterline.

Motion Carried

Reports

P. Gordeyko updated Council on the ACE Water Copr. and informed that they met for the first time as a Board.

E. Yakemchuk updated Council on the Two Hills Regional Waste Commission.

The CAO presented the Water & Wastewater Report.

The CAO presented the Essential Service Report.

It was the consensus of Council that the Fire Chief present the Mutual Aid Fire Agreement at the next Department Head or Council Meeting.

It was the consensus of Council that Administration investigate old docks located on environmental reserve at Lac Sante.

Correspondence **Correspondence & Information Items**

- Bills and Paysheets.
- AAMDC
 - Newsletters – July 13, 20, 27 and August 3, 2011
 - Member Bulletin
 - Senate Committee Tables Report on Forestry Sector
 - Input Requested: 2011 Alberta Municipal Compensation Survey
 - Legal Opinion on Copyright License Companies
 - MCCAC Develops Energy Reporting Software
 - Conference Looks at Issues Affecting Rural First Responders
 - Compensation Survey
 - Rural Still Matters! Moving Local Government Forward

Bylaw 4-2011 The CAO placed Bylaw No. 4-2011 to use the environmental reserve within part of Lot 35ER, Block 1, Plan 802-379 (in NW 15-56-11-W4) for a purpose other than that authorized under the Municipal Government Act back on the table for review and consideration.

Bylaw No. 4-2011 received first reading May 10, 2011, was advertised for two consecutive weeks, a Public Hearing was held on June 14, 2011 and second reading was received July 12, 2011, and table to the August 2011 Council Meeting.

R-8818 **S. ODEGARD**
Camera That Council meet in Camera – time 3:29 p.m.

Motion Carried

R-8819 **S. ODEGARD**
That Council revert back to their open public meeting – time 3:50 p.m.

Motion Carried

The CAO placed Bylaw No. 4-2011 back on the table for review and consideration.

R-8820 **E. YAKEMCHUK**
That Bylaw No. 4-2011 be given third reading this 9th day of August 2011.

Motion Defeated

Next Meeting Discussion took place on the next meeting date; it was moved by:
Date

R-8821 **A. SAYLER**
That the next County Council Meeting be held on September 14, 2011 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on September 1, 2011 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-8822

A. PIDRUCHNEY

That the meeting be adjourned – time 3:58 p.m.

Motion Carried

REEVE

CAO